

MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: August 16, 2016

Time: 2:00 p.m.

Location: Board Room

1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Business Items.

- A. Minutes of the Regular Board Meeting on August 2, 2016
- B. Check Register dated August 11, 2016

4. Action Items

- A. Hangar pricing schedule
- B. Hangar 210 water line expenditure
- C. Crack Sealing Expenditure from Environmental Concepts

5. Reports

- A. Financial Reports
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Existing Litigation (Govt Code 54956.9(a): *Soest v MASP*)

8. Closed Session Report

Adjournment

This Agenda was posted on August 12, 2016 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaeairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING OF AUGUST 2, 2016

1. CALL TO ORDER

The meeting was called to order on Tuesday, August 2, 2016, at 2:00 p.m. by Vice-President Deaver in the Board Room at Mojave Air and Space Port located at 1434 Flightline, Mojave, California.

A. Pledge of Allegiance: Director Parker led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Balentine, Deaver, Parker, and Peterson

Directors absent: Evans

Others present: CEO Drees, Director of Planning Wojtkiewicz, Director of Administration Rawlings, Director of Maintenance Smith, COO Himes, and District Counsel Navé (by phone)

C. Approval of Agenda: Upon motion by Director Peterson, seconded by Director Parker, the agenda was unanimously approved.

2. COMMUNITY ANNOUNCEMENTS

Cathy Hansen commented on Plane Crazy Saturday and Plane Train Crazy.

3. CONSENT AGENDA

Director Balentine disqualified himself from participating because of a payment to his business in the check register. Upon motion by Director Parker, seconded by Director Peterson, the Consent Agenda was approved 3-0.

A. Minutes of the Regular Board Meeting on July 19, 2016

B. Check Register dated July 29, 2016

4. ACTION ITEMS

A. Directors & Officers Liability & Employment Practices Insurance Renewal

COO Himes presented the insurance renewal to the Board. Upon motion by Director Parker, seconded by Director Balentine, the Board voted unanimously to renew the policies presented and add a terrorism policy.

B. Runway 04/22 Obstacle Approach to Preserve GPS Approach

COO Himes presented the proposals for the obstacle approach study. After comments from Director Parker, Director Peterson, and Cathy Hansen, upon motion by Director

Balentine, seconded by Director Parker, the Board voted unanimously to award the contract to Kimley-Horn and Associates.

C. Kampner Bill of Sale, Hangar 942

COO Himes presented the bill of sale for hangar 942. Upon motion by Director Balentine, seconded by Director Parker, the Board voted unanimously to approve the bill of sale.

5. REPORTS

A. CEO/GM Report

CEO Drees presented her written report and discussed the District's pricing schedule for the purchase of hangars.

B. Board Committees

No report was made.

C. Board of Directors

There were no Director comments.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Kane Wickam asked if the District could get money from the FAA to purchase hangars. John Joyce commented on the installation of street lights in Rosamond.

7. CLOSED SESSION

A. Existing litigation: *Soest v. MASP*

8. CLOSED SESSION REPORT

In closed session, Counsel updated the Board on the status of *Soest v. MASP*. No other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:30 p.m.

William Deaver, Vice-President

ATTEST

Jimmy R. Balentine, Secretary

Date: Thursday, August 11, 2016

Time: 04:54PM
LCALICA

User:

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Report: 03610.rpt
Company: EKAD

Period: 02-17 As of: 8/11/2016

Check Batch Doc Type	Vendor ID Ref Nbr	Vendor Status Invoice Nbr	Vendor Name Inv Date	Pay Method	Pay Date	Discount Date	Due Date	Discount Balance	Document Balance	Discount Taken	Amount To Pay
Company: EKAD											
307855 VO	0155 036480	A 10470843	American Red Cross 8/3/2016	C	8/3/2016	8/3/2016	8/3/2016	0.00	954.00	0.00	954.00
Check Total											
307855 VO	0158 036461	A 2100540960	Ameripride Uniform Services 8/5/2016	C	8/25/2016	8/5/2016	8/25/2016	0.00	62.40	0.00	62.40
307855 VO	036462 2100540955	A 2100540955	Ameripride Uniform Services 8/5/2016	C	8/25/2016	8/5/2016	8/25/2016	0.00	219.01	0.00	219.01
Check Total											
307855 VO	0173 036425	A 6520895	Allied Security Holdings LLC 7/28/2016	C	8/27/2016	8/27/2016	8/27/2016	0.00	5,566.41	0.00	5,566.41
307855 VO	036491 6531187	A 6531187	8/4/2016	C	9/3/2016	9/3/2016	9/3/2016	0.00	5,230.47	0.00	5,230.47
307855 VO	036492 6531188	A 6531188	8/4/2016	C	9/3/2016	9/3/2016	9/3/2016	0.00	337.19	0.00	337.19
307855 VO	036493 6531189	A 6531189	8/4/2016	C	9/3/2016	9/3/2016	9/3/2016	0.00	192.08	0.00	192.08
Check Total											
307855 VO	0194 036463	A 269/FAA/029 AIP	Aviation Striping, Inc 8/9/2016	C	9/8/2016	9/8/2016	9/8/2016	0.00	58,287.08	0.00	58,287.08
Check Total											
307855 VO	0249 036426	A 2775808	Benz Construction Services 7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	416.57	0.00	416.57
307855 VO	036510 2776122/07-16	A 2776122/07-16	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	619.14	0.00	619.14
307855 AD	036511 ADJ REF 036426	A ADJ REF 036426	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	-416.57	0.00	-416.57
Check Total											
307855 VO	0284 036494	A WK 7/29-8/9	Brouse, Michael L. 8/9/2016	C	8/9/2016	8/9/2016	8/9/2016	0.00	2,950.00	0.00	2,950.00
Check Total											
307855 VO	0288 036481	A 3324	Buck, Jason 8/3/2016	C	8/3/2016	8/3/2016	8/3/2016	0.00	21.59	0.00	21.59
Check Total											
307855 VO	0388 036476	A 004139	Chien & LI Dental Clinic, Inc 8/3/2016	C	8/3/2016	8/3/2016	8/3/2016	0.00	1,500.00	0.00	1,500.00
Check Total											
307855 VO	0410 036485	A 109/07-16	Dynamic Science, Inc. 8/6/2016	C	9/5/2016	9/5/2016	9/5/2016	0.00	19,536.71	0.00	19,536.71
Check Total											
307855 VO	0422 036421	A 29079505038	Direct TV 7/25/2016	C	8/14/2016	7/25/2016	8/14/2016	0.00	43.98	0.00	43.98
Check Total											

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Company: EKAD

Check Batch	Vendor ID	Vendor Status	Vendor Name	Pay Method	Pay Date	Discount Date	Due Date	Discount Balance	Document Balance	Discount Taken	Amount To Pay
307855	0751	A	The Gibbons Family LLC	C	7/31/2016	7/31/2016	7/31/2016	0.00	2,527.84	0.00	2,527.84
VO	036487	07-16/INVSTR PM	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	2,527.84	0.00	2,527.84
VO	036495	08-16/INVSTR PM	8/10/2016	C	8/10/2016	8/10/2016	8/10/2016	0.00	2,527.84	0.00	2,527.84
Check Total											
307855	0819	A	Reliable A/C & Heating	C	8/7/2016	8/7/2016	8/7/2016	0.00	425.00	0.00	425.00
VO	036431	16991	7/8/2016	C	8/7/2016	8/7/2016	8/7/2016	0.00	425.00	0.00	425.00
VO	036432	16980	7/24/2016	C	8/23/2016	8/23/2016	8/23/2016	0.00	90.00	0.00	90.00
VO	036433	16979	7/23/2016	C	8/22/2016	8/22/2016	8/22/2016	0.00	160.00	0.00	160.00
Check Total											
307855	0842	A	J. Hitchcock Riverwest Fam Pr	C	7/31/2016	7/31/2016	7/31/2016	0.00	1,685.23	0.00	1,685.23
VO	036486	07-16/INVSTR PM	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	1,685.23	0.00	1,685.23
VO	036496	08-16/INVSTR PM	8/10/2016	C	8/10/2016	8/10/2016	8/10/2016	0.00	1,685.23	0.00	1,685.23
Check Total											
307855	0866	A	The Home Depot Credit Plan	C	7/29/2016	7/29/2016	7/29/2016	0.00	330.56	0.00	330.56
VO	036456	JULY 2016	7/29/2016	C	7/29/2016	7/29/2016	7/29/2016	0.00	330.56	0.00	330.56
Check Total											
307855	0963	A	Industrial Chem Lab & Services	C	8/27/2016	8/27/2016	8/27/2016	0.00	3,359.06	0.00	3,359.06
VO	036459	205663	7/28/2016	C	8/27/2016	8/27/2016	8/27/2016	0.00	3,359.06	0.00	3,359.06
Check Total											
307855	1005	A	PTS	C	8/4/2016	8/4/2016	8/4/2016	0.00	53.00	0.00	53.00
VO	036503	858893/09-16	8/4/2016	C	8/4/2016	8/4/2016	8/4/2016	0.00	53.00	0.00	53.00
Check Total											
307855	1043	A	Jim's CB & Radios	C	8/31/2016	8/31/2016	8/31/2016	0.00	32.24	0.00	32.24
VO	036464	10127744	8/1/2016	C	8/31/2016	8/31/2016	8/31/2016	0.00	32.24	0.00	32.24
VO	036465	10127797	8/3/2016	C	9/2/2016	9/2/2016	9/2/2016	0.00	10.74	0.00	10.74
Check Total											
307855	1075	A	Johansen, Lennora	C	7/26/2016	7/26/2016	7/26/2016	0.00	68.80	0.00	68.80
VO	036427	REIMBURS/LANDS	7/26/2016	C	7/26/2016	7/26/2016	7/26/2016	0.00	68.80	0.00	68.80
0.00	68.80										
Check Total											
307855	1106	A	Robert W. Karpe, Trustee	C	7/31/2016	7/31/2016	7/31/2016	0.00	4,213.06	0.00	4,213.06
VO	036488	07-16/INVSTR PM	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	4,213.06	0.00	4,213.06
VO	036497	08-16/INVSTR PM	8/10/2016	C	8/10/2016	8/10/2016	8/10/2016	0.00	4,213.06	0.00	4,213.06
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307855	1122	A	Randall Kelley								
VO	036475	11503	8/4/2016	C	8/4/2016	8/4/2016	8/4/2016	0.00	233.20	0.00	233.20
VO	036498	11520	8/9/2016	C	8/9/2016	8/9/2016	8/9/2016	0.00	84.29	0.00	84.29
								Check Total		0.00	317.49
307855	1180	A	Krazan & Associates								
VO	036499	1261491-20530	6/30/2016	C	7/30/2016	7/30/2016	7/30/2016	0.00	1,493.00	0.00	1,493.00
								Check Total		0.00	1,493.00
307855	1200	A	L & L Construction								
VO	036449	W/E 7/24/16	7/24/2016	C	7/24/2016	7/24/2016	7/24/2016	0.00	642.75	0.00	642.75
								Check Total		0.00	642.75
307855	1306	A	Martha's Cleaning Service								
VO	036466	1378/08-2016	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	3,075.00	0.00	3,075.00
								Check Total		0.00	3,075.00
307855	1323	A	Medley Fire Protection, Inc.								
VO	036424	8690	6/27/2016	C	7/27/2016	7/27/2016	7/27/2016	0.00	450.00	0.00	450.00
								Check Total		0.00	450.00
307855	1364	A	Mojave/Kar's Hardware								
VO	036506		8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	675.00	0.00	675.00
								Check Total		0.00	675.00
307855	1367	A	Mojave Comm. Med. Ctr.								
VO	036437	REFUND 059508	7/21/2016	C	8/20/2016	8/20/2016	8/20/2016	0.00	12.00	0.00	12.00
								Check Total		0.00	12.00
307855	1372	A	Mojave Public Utility District								
VO	036412	07/16 DISCHARGE	8/1/2016	C	8/1/2016	8/1/2016	8/21/2016	0.00	3,890.06	0.00	3,890.06
								Check Total		0.00	3,890.06
0.00	3,890.06										
307855	1375	A	Mojave Sanitation								
VO	036428	2775299	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	1,167.68	0.00	1,167.68
VO	036448	2776122/07-16	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	619.14	0.00	619.14
AD	036438	2775299cr	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	-92.40	0.00	-92.40
AD	036509	ADJ REF 036448	7/31/2016	C	7/31/2016	7/31/2016	7/31/2016	0.00	-619.14	0.00	-619.14
								Check Total		0.00	11,615.50

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307855	1406	A	Napa Auto Parts	C	8/14/2016	8/14/2016	8/14/2016	0.00	41.66	0.00	1,075.28
VO	036467	850875	8/4/2016	C	8/14/2016	8/14/2016	8/14/2016	0.00	41.66	0.00	41.66
VO	036505	850213	7/25/2016	C	8/4/2016	8/4/2016	8/4/2016	0.00	32.88	0.00	32.88
307855	1407	A	Nave & Cortell, LLP	C	8/1/2016	8/1/2016	8/1/2016	0.00	6,600.00	0.00	74.54
VO	036450	JULY 2016	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	6,600.00	0.00	6,600.00
307855	1434	A	Polispace	C	2/11/2016	2/11/2016	2/11/2016	0.00	825.00	0.00	6,600.00
VO	035685	12/2015-01/2016	2/11/2016	C	2/11/2016	2/11/2016	2/11/2016	0.00	825.00	0.00	825.00
307855	1645	A	Pitney Bowes Purchase Power	C	7/25/2016	7/25/2016	7/25/2016	0.00	200.77	0.00	825.00
VO	036417	800900010580813	7/25/2016	C	7/25/2016	7/25/2016	7/25/2016	0.00	200.77	0.00	200.77
307855	1800	A	Ramos / Strong, Inc.	C	8/28/2016	8/28/2016	8/28/2016	0.00	1,656.22	0.00	1,656.22
VO	036429	0296676	7/29/2016	C	8/28/2016	8/28/2016	8/28/2016	0.00	1,656.22	0.00	1,656.22
307855	1802	A	RB DEVELOPMENT	C	7/10/2016	7/10/2016	7/10/2016	0.00	2,035.00	0.00	2,035.00
VO	036430	#7/1/16/02	7/10/2016	C	7/10/2016	7/10/2016	7/10/2016	0.00	2,035.00	0.00	2,035.00
307855	1803	A	Race Telecommunications, Inc.	C	8/1/2016	8/1/2016	8/1/2016	0.00	64.95	0.00	2,035.00
VO	036468	RC107381/08-16	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	64.95	0.00	64.95
VO	036469	RC107235	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	2,469.39	0.00	2,469.39
307855	1906	A	Sage Staffing	C	7/25/2016	7/25/2016	7/25/2016	0.00	614.40	0.00	2,534.34
VO	036418	054928	7/25/2016	C	7/25/2016	7/25/2016	7/25/2016	0.00	614.40	0.00	614.40
VO	036451	54999	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	768.00	0.00	768.00
307855	1962	A	Sprint	C	8/1/2016	8/1/2016	8/1/2016	0.00	12.80	0.00	1,382.40
VO	036452	670907680/07-16	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	12.80	0.00	12.80
VO	036453	6781966590/07-16	8/1/2016	C	8/1/2016	8/1/2016	8/1/2016	0.00	12.80	0.00	12.80
VO	036457	55072161059809	7/25/2016	C	7/25/2016	7/25/2016	7/25/2016	0.00	45.09	0.00	45.09
307855	1978	A	Security Benefit	C	7/29/2016	7/29/2016	7/29/2016	0.00	993.45	0.00	70.69
VO	036434	PPE 07/24/16	7/29/2016	C	7/29/2016	7/29/2016	7/29/2016	0.00	993.45	0.00	993.45

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307855 VO	4008 036489	A D9230/072916	Michael B. Jones, DDS 7/29/2016	C	7/29/2016	7/29/2016	7/29/2016	0.00	1,406.00	0.00	1,406.00
Check Total											
307855 VO	4014 036472	A 1000982	Buck, Jason 8/2/2016	C	8/2/2016	8/2/2016	8/2/2016	0.00	113.95	0.00	113.95
Check Total											
307855 VO	4044 036477	A 161560	Michael Theurer, DDS 8/3/2016	C	8/3/2016	8/3/2016	8/3/2016	0.00	1,076.00	0.00	1,076.00
Check Total											
									Company Total	0.00	163,098.80
EFT's											
AV Fuel											
					8/19/16			14,392.09			
AMEX					8/12/16			6,637.02			
CR/Gift Shop, SETP, Congressional Meeting, Shredding, Credit Reports											
JB/Bldg. 1, Security, Pump House, Weather Station, Server Room, Sign Board											
JH/Runway Lights, Security Key Box											
CalPers					8/10/16			1,950.00			
EFT Total								22,979.11			
Total for BOD Approval								186,077.91			

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees, GM
SUBJECT: Hangar pricing schedule
MEETING DATE: August 16, 2016

Background:

Our hangar pricing schedule needs to be revisited for a number of reasons.

- Current hangar pricing is less than general storage around Mojave.
- The FAA is enforcing rules of non-aeronautical use of airport facilities. As the airport sponsor, we have an obligation to comply with the regulations regarding use of the hangars for aeronautical purposes only.
- We currently have 31 pilots on a waiting list for hangars.

During the August 2 Board meeting staff presented a potential pricing structure for general aviation hangars. The Board requested a price schedule to be included in the administrative code. Staff is presenting two different options:

Option 1:

Assign individual rates to each hangar depending on location, size and available amenities. South-facing hangars would have a premium over north-facing hangars. Hangars with added power and/or cooling would have a premium over those without. The proposed schedule is as follows:

MOJAVE

AIR AND SPACE PORT

Hangar Number	Building Sq Ft	Hangar Location	Option 2 rate	Sq ft rate	Difference
901	915	Second, North	\$250	\$0.27	\$140.20
902	915	Second, North	\$250	\$0.27	\$115.22
903	915	Second, North	\$250	\$0.27	\$140.20
904	915	Second, North	\$250	\$0.27	\$131.26
905	1,157	Second, North	\$313	\$0.27	\$172.38
906	1,157	Second, South	\$379	\$0.33	\$229.37
907	915	Second, South	\$300	\$0.33	\$190.20
908	915	Second, South	\$300	\$0.33	\$181.26
909	915	Second, South	\$300	\$0.33	\$185.23
910	915	Second, South	\$300	\$0.33	\$188.12
911	1,050	First, South	\$325	\$0.31	\$199.00
912	915	First, South	\$300	\$0.33	\$182.56
913	915	First, South	\$300	\$0.33	\$183.01
914	1,600	First, South	\$600	\$0.38	\$327.64
915	2,046	First, South	\$823	\$0.40	\$567.01
915 A	2,580	First, East	\$1,290	\$0.50	\$374.18
917	905	First, North	\$250	\$0.28	\$140.30
918	905	First, North	\$250	\$0.28	\$115.41
919	2,046	First, North	\$668	\$0.33	\$246.59
920	1,625	First, North	\$500	\$0.31	\$304.90
924	1,680	Third, South	\$640	\$0.38	\$601.11
930	1,760	Back, North	\$554	\$0.31	\$497.55
931	1,656	Back, North	\$512	\$0.31	\$472.45
940	1,760	Back, South	\$680	\$0.39	\$629.83
942	1,680	Back, North	\$522	\$0.31	\$433.53
961	1,680	First, South	\$640	\$0.38	\$599.57
965	1,680	First, North	\$522	\$0.31	\$454.51

Fiscal Impact:

\$8,002 additional unbudgeted monthly revenue



Option 2:

A flat rate of \$0.35 per square foot for each general aviation hangar, regardless of size, location or amenities.

Fiscal Impact:

\$8,375 additional unbudgeted monthly revenue

Staff recommends adopting option 1 because some of the hangars are more desirable than others. A flat rate doesn't distinguish between the condition or location of the hangar. Additionally, staff recommends a 12-month escalation plan for any tenants currently occupying District hangars so as not to cause a significant financial burden on current tenants.

Recommended Action:

Approve option #1 adopting an individual rate for each hangar with a 12-month price escalation for current tenants.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees, GM
SUBJECT: Building 210 Water Line Repair
MEETING DATE: August 16, 2016

Background:

In April 2016 the Board approved a \$52,200 expenditure to repair the water line at hangar 210. During the repair work some additional hardware was needed. The scope of the work did not change, nor did the charge for labor. However, the contractor needed some additional fittings that we did not have on hand. They purchased the materials in order to complete the work and sent us the cost of the materials on July 31. Because the Board approved the original project expenditure I am requesting Board approval on the remaining \$2,225.20 to close out this project.

Impacts:

Fiscal: \$2,225.20

Environmental: This project is exempt under CEQA regulations section 15301 – repair of existing facility

Legal: N/A

Recommended Action:

Approve the remaining \$2,225.20 in material cost to close out the project.

Dave Russell

From: David Stringer <dstringer@wmlylesco.com>
Sent: Sunday, July 31, 2016 11:07 AM
To: Dave Russell
Subject: Change Order
Attachments: 20160731105943929.pdf

Dave
Please see attached invoices for the extra fittings and appurtenances we needed to get for the Hangar 210 repair. The total for this CCO is \$2,225.20. Please let me know if there is anything else you need.
Thanks

Dave Stringer
Project Engineer
dstringer@wmlylesco.com
W.M. LYLES CO.
PROGRESS THROUGH PERFORMANCE
Cell: (661) 343-7235
Office: (661) 387-1600
Fax: (661) 387-1620

Please access the hyperlink below for an important electronic communications disclaimer:
http://www.lylesgroup.com/disclaimer_wml.html

-----Original Message-----

From: David Stringer
Sent: Sunday, July 31, 2016 11:00 AM
To: David Stringer
Subject: Message from "PRT-WML-4503-50"

This E-mail was sent from "PRT-WML-4503-50" (MP C4503).

Scan Date: 07.31.2016 10:59:43 (-0700)
Queries to: WML-BKD-Downstairs@wmlyles.com

6/13

INVOICE NUMBER	CUSTOMER	PAGE
1173802	415721	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON ENTERPRISES INC 1423
DBA GROENIGER & COMPANY
PO BOX 740827
LOS ANGELES, CA 90074-0827

Please contact with Questions: 661-322-2333

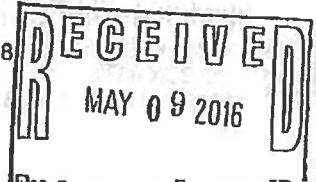
6404 1 AB 0.398 E0213X 10376 D1723048227 P3257019 0001:0002



W M LYLES CO
PO BOX 4377
FRESNO CA 93744-4377

WM LYLES
2810 UNICORN RD
BAKERSFIELD, CA 93308

SHIP-TO:



SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
3305	3305	CA15	B-8763	GRS	B-8763 MOJAVE	05/03/16	IO 54475
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
1	1	MJRLA2420	24X20 MJ C153 RED L/A	802.644	EA	802.64	
			INVOICE SUB-TOTAL			802.64	
			FREIGHT			75.00	
			TAX	Kern		66.83	
<p>LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.</p> <p>WATER FLOW RATE NOTICE: LAVATORY FAUCETS WITH FLOW RATES OVER 0.5 GPM ARE NOT ALLOWED FOR 'PUBLIC USE' IN CALIFORNIA.</p> <p>If paid on or before 06/10/16 you may deduct 16.05</p>							
<p>TOTAL = 1934⁹⁶ MARK UP = 290²⁴ @ 15% = 2225²⁰</p>				<p>W.M. Lyles Co. Vendor # _____ Acct Date 6/17 Job # /Eq # 548763 Amt 943.47 Cost Code 960050020 Job # /Eq # _____ Amt _____ Cost Code _____ Approved by _____ Date 6/13/16</p>			
<p>TOTAL 60</p> <p>Thank you for your business</p>							

TERMS: 2% 10TH NET 25TH	ORIGINAL INVOICE	TOTAL DUE	\$943.47
-------------------------	------------------	-----------	----------

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at http://woiseley.com/terms_conditionsSale.html and are incorporated by reference. Seller may convert checks to ACH.

FERGUSON
Waterworks
2900 FAIRHAVEN DR.
BAKERSFIELD, CA 93308-6125

R-MAIL
6/13

INVOICE NUMBER 1174976	CUSTOMER 415721	PAGE 1 of 1
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PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON ENTERPRISES INC 1423
DBA GROENIGER & COMPANY
PO BOX 740827
LOS ANGELES, CA 90074-0827

Please contact with Questions: 661-322-2333

5224 1 AB 0.399 E0157 I0302 D1728032993 P3260638 0003:0004



W M LYLES CO
PO BOX 4377
FRESNO CA 93744-4377

SHIP TO:

RECEIVED
MAY 09 2016

By _____

WM LYLES
2810 UNICORN RD
BAKERSFIELD, CA 93308

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
3305	3305	CA15	DAVE STRINGER	GRS	2" CORP	05/05/16	IO 54508

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
1	1	M73149BK	LF 2 MIP X FIP BALL CORP STOP	334.540	EA	334.54
INVOICE SUB-TOTAL						334.54
TAX Kern						25.09

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

WATER FLOW RATE NOTICE: LAVATORY FAUCETS WITH FLOW RATES OVER 0.5 GPM ARE NOT ALLOWED FOR 'PUBLIC USE' IN CALIFORNIA.

If paid on or before 06/10/16 you may deduct 6.69

W.M. Lyles Co.

Vendor # _____ Acct Date 6/17
 Job # /Eq # _____ Amt 359.63
 Cost Code 54-8763
 Job # /Eq # _____ Amt _____
 Cost Code 960050029
 Approved by _____
 Date 6/13/16

Thank you for your business



TERMS: 2% 10TH NET 25TH	ORIGINAL INVOICE	TOTAL DUE	\$359.63
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at http://wolsley.com/terms_conditionsSale.html and are incorporated by reference. Seller may convert checks to ACH.

FERGUSON
Waterworks
 2900 FAIRHAVEN DR.
 BAKERSFIELD, CA 93308-6125

E-MAIL
 6/24
 E-MAIL
 6/13

INVOICE NUMBER 1173868	CUSTOMER 415721	PAGE 1 of 1
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PLEASE REFER TO INVOICE NUMBER WHEN
 MAKING PAYMENT AND REMIT TO:

FERGUSON ENTERPRISES INC 1423
 DBA GROENIGER & COMPANY
 PO BOX 740827
 LOS ANGELES, CA 90074-0827

Please contact with Questions: 861-322-2333

6224 1 AB 0.889 E0167 10301 D1728032882 F3260638 0002:0004



WM LYLES CO
 PO BOX 4377
 FRESNO CA 93744-4377

SHIP TO
RECEIVED
 WM LYLES
 2810 UNICORN RD
 BAKERSFIELD, CA 93308
 MAY 09 2016
 By _____

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH IO
3305	3305	CA15	DAVE STRINGER	GRS	SERVICE SADDLE	05/05/16	54508

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
1	1	S31700258014000	24X2 IP DBL SDL 25.80	567.780	EA	567.78
INVOICE SUB-TOTAL						567.78
FREIGHT						20.00
TAX Kern						44.08

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

WATER FLOW RATE NOTICE: LAVATORY FAUCETS WITH FLOW RATES OVER 0.6 GPM ARE NOT ALLOWED FOR 'PUBLIC USE' IN CALIFORNIA

If paid on or before 06/10/16 you may deduct 11.96

W.M. Lyles Co.
 Vendor # _____ Acct Date 6/17
 Job # /Eq # 44548763 Amt 631.86
 Cost Code 960050020
 Job # /Eq # _____ Amt _____
 Cost Code _____
 Approved by [Signature]
 Date 6/13/16

Thank you for your business



TERMS: 2% 10TH NET 25TH	ORIGINAL INVOICE	TOTAL DUE	\$631.86
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at http://wfoley.com/terms_conditionsSale.html and are incorporated by reference. Seller may convert checks to ACH.



STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees, GM
SUBJECT: Crack sealing material
MEETING DATE: August 16, 2016

Background:

The maintenance crew has been crack sealing runways and taxiways. We have much more work to do, including crack sealing a customer ramp, and anticipate needing additional material before the end of the season. Due to a shortage of the material and lengthy lead time, I approved a \$20K expense to purchase an additional ½ truckload of material to continue work. We anticipate needing another ½ truckload before the work is complete. If we do not use all of the material we can store it until next season.

Material and equipment for crack sealing is included in the budget.

Fiscal Impact:

\$20,801.25 budgeted dollars.

Recommended Action:

Approve the expenditure for additional crack sealing material.

MAKING THE QUALITY DIFFERENCE



QUOTE SHEET(REVISED)

(ADDED SALE TAX AND TOTAL AMOUNTS FOR EACH ITEM)

DATE: AUGUST 4, 2016

TO: MOJAVE AIRPORT
ATTN: HAROLD SMITH
CELL: 661-754-0339
EMAIL: Harold@mojaveairport.com



FROM: NANCY DAVIS
ENVIRONMENTAL CONCEPTS

P/N 34543 ROADSaver 543

1. 1 PALLET = 2,250 LBS.
1 TRUCKLOAD = 45,000 LBS.
45,000LBS @ \$0.84/LB. = \$37,800.00
SALES TAX (7.5%) = \$ 2,835.00
TOTAL = \$40,635.00

2. ½ TRUCKLOAD = 22,500 LBS. OR 10 PALLETS
22,500LBS @ \$0.86/LB = \$19,350.00
SALE TAX (7.5%) = \$ 1,451.25
TOTAL = \$20,801.25

FOB: PRICE DELIVERED FOR ROADSaver 543 TO MOJAVE AIRPORT, CA

.MA

ENVIRONMENTAL CONCEPTS
20432 VALLEY BLVD., STE. B-1, TEHACHAPI CA 93561
CELL: 805.839.9829 PHONE: 661.822.0472 FAX: 661.822.3218

**Mojave Air & Space Port
Treasurer's Report
For the month ended July 31, 2016**

	<u>General</u>	<u>County Treasury</u>	<u>LAIF</u>	<u>Total</u>
Beginning Balance	\$ 1,447,318.94	\$ 1,605,273.05	\$ 4,858,516.14	\$ 7,911,108.13
Receipts:				
Operating Revenues	898,849.05	-	-	898,849.05
Interest Income	57.88	317.45	6,609.91	6,985.24
Tax Proceeds	-	3,537.01	-	3,537.01
Total Receipts	898,906.93	3,854.46	6,609.91	909,371.30
Expenditures:				
Operating Expenses	(1,082,569.59)	-	-	(1,082,569.59)
Project Expenses	-	-	-	-
Total Expenditures	(1,082,569.59)	-	-	(1,082,569.59)
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	-	-	-	-
Ending Balance	\$ 1,263,656.28	\$ 1,609,127.51	\$ 4,865,126.05	\$ 7,737,909.84

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

Mojave Air & Space Port
Revenue and Expense Summary
2016-17

	July
Operating Revenue	
Fuel Sales & Services	
Fuel Sales	\$295,450.95
Fuel Services	19,845.94
Fuel Sales & Services Total	315,296.89
Rents & Leases	
Rents & Leases-Bldgs	157,521.23
Rents & Leases-Ground	196,149.93
Rents & Leases-Hangars	28,603.24
Rents & Leases-Terminal Bldg	1,880.27
Rents & Leases Total	384,154.67
Airport Services	
Rental Security	18,642.35
Location Access Fees	2,004.93
Equipment Rental	987.80
Event Center Rental Fees	(1,250.00)
Fire Dept Reimbursement	1,619.70
Security Reimbursement	769.45
Aircraft Storage Fees	1,098.07
Other Airport Services	20.00
Airport Services Total	23,892.30
Other Revenue	
Interest Income	375.33
Finance Charge-Past Due Accts	(102.37)
Gift Shop Sales	112.65
Other Revenue	3,055.88
Other Revenue Total	3,441.49
Total Operating Revenue	726,785.35
Cost of Goods Sold	
Cost of Fuel	200,039.04
Cost of Merchandise	50.77
Total Cost of Goods Sold	200,089.81
Operating Profit	526,695.54
Operating Expense	
Operations	
Operations Personnel	
Salaries	22,313.83
Statutory Benefits	970.00
Employee Benefits	5,639.10
Operations Personnel Total	28,922.93
Other Operations Expenses	

Mojave Air & Space Port
Revenue and Expense Summary
2016-17

	July
Prof. Services-Security	21,486.67
Prof. Services-Construction Mgmt	1,392.75
Other Outside Services	5,075.88
Other Expense	2,932.59
Other Operations Expenses Total	30,887.89
Operations Total	59,810.82
Maintenance	
Maintenance Personnel	
Salaries	32,777.84
Statutory Benefits	760.71
Employee Benefits	10,218.64
Maintenance Personnel Total	43,757.19
Repairs & Maintenance	
Repairs & Maintenance-Auto	950.04
Repairs & Maintenance-Bldg & Grounds	54,437.70
Repairs & Maintenance-Equipment	1,505.17
Tools	187.58
Repairs & Maintenance Total	57,080.49
Other Maintenance Expenses	
Auto/Equipment Fuel	
Permits & Fees	
Rents & Leases	965.74
Other Maintenance Expenses Total	965.74
Maintenance Total	101,803.42
General & Administrative	
G&A Personnel	
Salaries	48,390.39
Statutory Benefits	35,794.16
Employee Benefits	283,935.22
G&A Personnel Total	368,119.77
Telephone & Utilities	
Telephone - Communications	4,956.59
Utilities-Electric	2,964.82
Utilities-Gas	467.77
Utilities-Refuse	2,110.99
Utilities-Water	11,615.50
Telephone & Utilities Total	22,115.67
Other G&A Expense	
Dues & Subscriptions	221.20
Office	19,039.56
Small Equipment/Software	3,390.57

Mojave Air & Space Port
Revenue and Expense Summary
2016-17

	July
Insurance	1,157.00
Outside Services-Consulting	5,172.00
Prof. Services-Legal	6,600.00
Uniforms	325.25
Other G&A Expense Total	35,905.58
General & Administrative Total	426,141.02
Marketing	
Sponsorships	1,750.00
Marketing Total	1,750.00
Operating Expense Total	589,505.26
Excess (deficit) of operating revenue over operating expense	(62,809.72)
Non-operating	
Non-operating Revenue	
KC Taxes	3,537.01
Non-operating Revenue Total	3,537.01
Non-operating Expense	
California City Grant	50,000.00
Other	51,858.00
Non-operating Expense Total	101,858.00
Net Non-operating	(98,320.99)
Excess (deficit) of Revenue over Expense	(\$161,130.71)

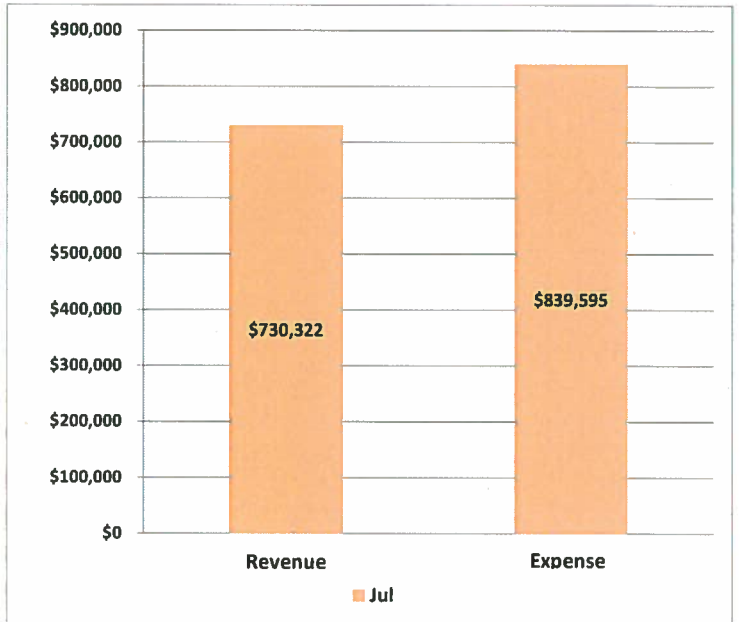
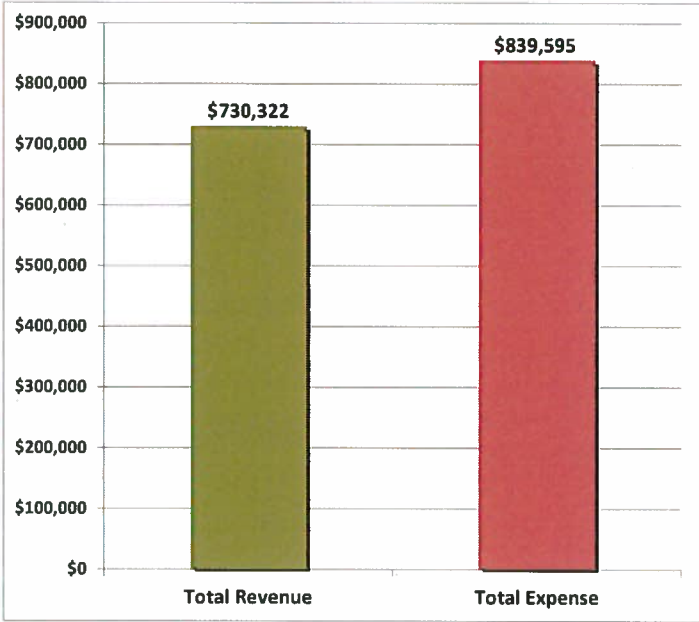
Mojave Air & Space Port

July 2016 Revenue and Expense Summary

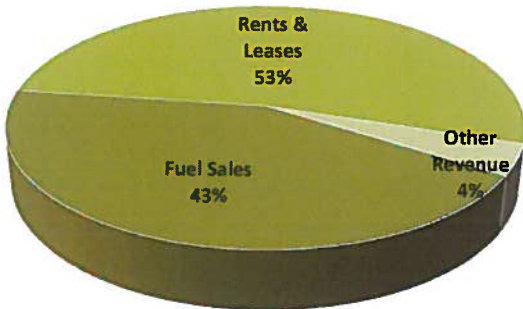
Revenue		Expenses	
Fuel Sales	\$ 315,297	Personnel	\$ 441,191
Rents & Leases	\$ 385,253	Fuel	\$ 202,972
Other Revenue	\$ 29,772	Operating	\$ 195,432
Total Revenue	\$ 730,322	Total Expense	\$ 839,595

Year to Date Revenue and Expense Summary

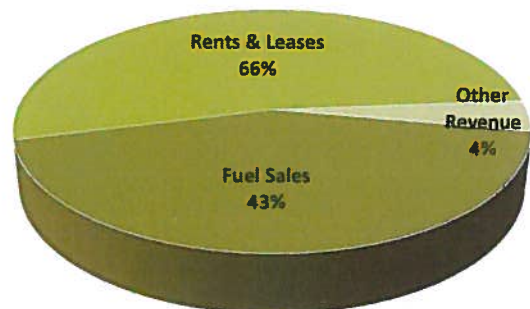
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Other Revenue	\$ 29,772	Operating	\$ 195,432
Total Revenue	\$ 730,322	Total Expense	\$ 839,595



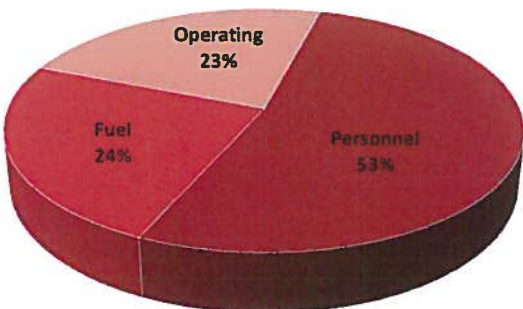
July Revenue



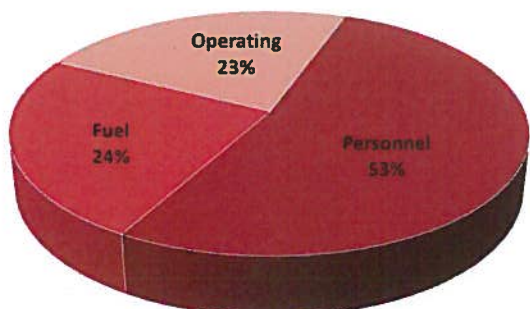
FY 16-17 Revenue



June Expenses



FY 16-17 Expenses



Mojave Air & Space Port Fuel Inventory Report

July 2016

JET A		
Beginning Inventory	54,480	
Gallons Delivered		
Gallons Purchased	85,850	
Defuels	-	
Total Gallons Delivered	85,850	
Gallons Pumped		
Gallons Sold	79,312	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	55	
Total Gallons Pumped	79,427	
Ending Inventory	60,903	
Physical Check	62,356	
Inventory Value at	2.00	\$124,712.00

AVGAS		
Beginning Inventory	9,566	
Gallons Delivered		
Gallons Purchased	8,516	
Gallons Pumped		
Gallons Sold	3,649	
Tank farm/Line truck sumps	5	
Delivery Samples	5	
Total Gallons Pumped	3,659	
Ending Inventory	14,423	
Physical Check	14,642	
Inventory Value at	3.67	\$53,736.14

LUBRICANTS		
Beginning Inventory	307	
Quarts Purchased	0	
Quarts Sold	18	
Ending Inventory	289	
Physical Check	289	
Aeroshell 100; 100W; 15/50 Multi		
101 @ \$5.95; 107 @ \$6.02; 81 @ \$6.68		\$1,786.17

PRIST		
Beginning Inventory	117	
Cans Purchased	0	
Cans Sold	0	
Ending Inventory	117	
Physical Check - Cans	117	
Physical Check - Bulk	6.3	
117 CANS @ \$7.40; 6.3 (5) Gallons @ 120.15		\$1,622.75

UNLEADED FUEL		
Beginning Inventory	697.0	
Gallons Purchased	822.0	
Gallons Used	693.0	
Ending Inventory	826.0	
Physical Check	801.0	
Inventory Value at	\$2.37	\$1,897.57

DIESEL FUEL		
Beginning Inventory	884.0	
Gallons Purchased	273.0	
Gallons Used	334.0	
Ending Inventory	823.0	
Physical Check	801.0	
Inventory Value at	\$2.20	\$1,762.12

July 2016 Fuel Inventory \$185,516.75

July Gallons Sold 82,961
Year to Date 82,961

Mojave Air & Space Port

Customers Over 90 Days Past Due

Customer Name	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Don Thompson	108.18	107.04	106.04	105.00	426.26	Sent Statement/Phone Calls
TOTALS	108.18	107.04	106.04	105.00	426.26	

Aged AR as of 7/12/2016 453,302.14 50,564.77 17,692.01 426.26 521,985.18

Payment Arrangements included in 1-30 days

Payment Arrangements

REM

22,225.15

22,225.15

Herbert P. Sears Co., Inc. 1
 2000 18th Street
 Bakersfield, CA 93301
 (661) 325-5981

MOJAVE AIR & SPACE PORT
 1434 FLIGHTLINE
 MOJAVE CA 93501

Client # : 008097

STATUS REPORT FOR PERIOD 01/01/10 TO 05/31/16

REF-X

Name	Your Account#	-----Placed----- Date	Amount	Balance Amount	Comments	Our Account#
EDUCATION , LLC,AIR & SPA		07/14/15	552.10	552.10	ACTIVE-BEING PURSUED	01-000161114
LOPEZ, TONY	0101231	04/09/15	4019.04	4019.04	ADDRESS & PHONE CLEANSED	01-000140656
SOEST, DEAN	0101960	02/25/15	4662.87	4662.87	ACCOUNT IS BEING DISPUTED	01-000134850
UNGER, JACK		02/25/15	728.62	728.62	ACTIVE-BEING PURSUED	01-000134849
TOTALS			9962.63	9962.63	FROM 4 ACCOUNTS	

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors

FROM: Karina Drees

MEETING DATE: August 16, 2016

Goals and Objectives

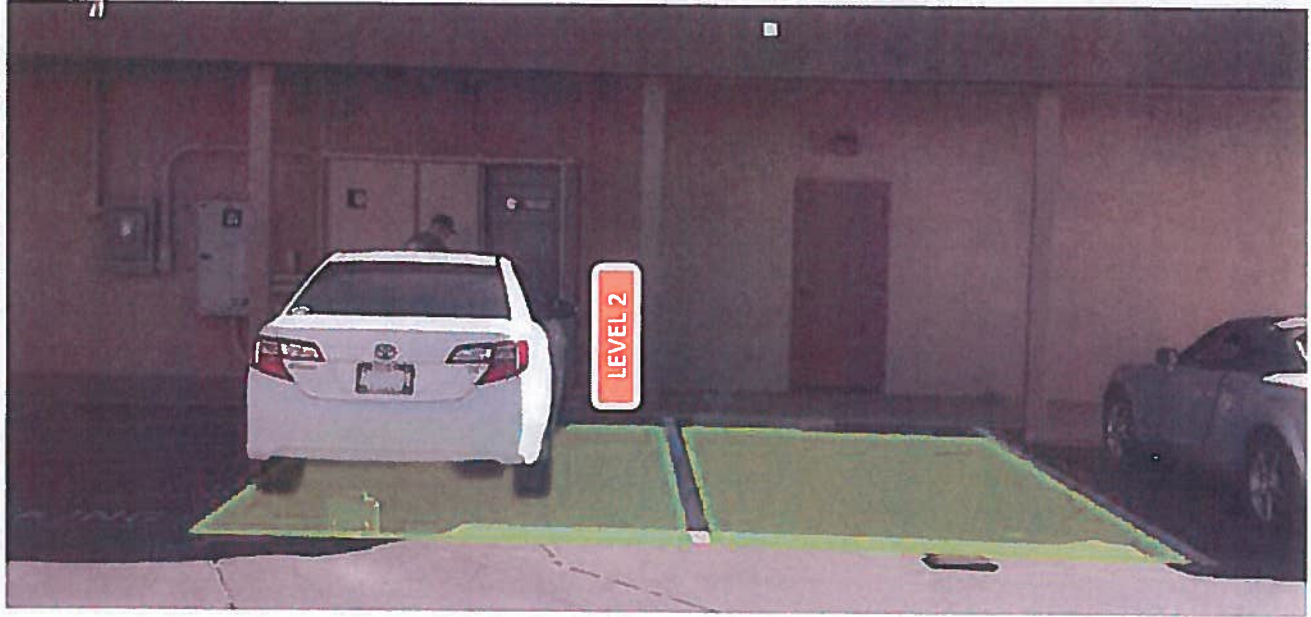
- I have completed the management team reviews and prioritized goals and objectives for the year. The Board can expect to see some proposed projects in the coming weeks.

Airport Improvements

- Weeding and crack sealing on our taxiways and runways continue. The maintenance crew has made good progress thus far.
- We completed the first phase of the fog seal project for 08-26 and expect to continue the second phase during the second week of September.

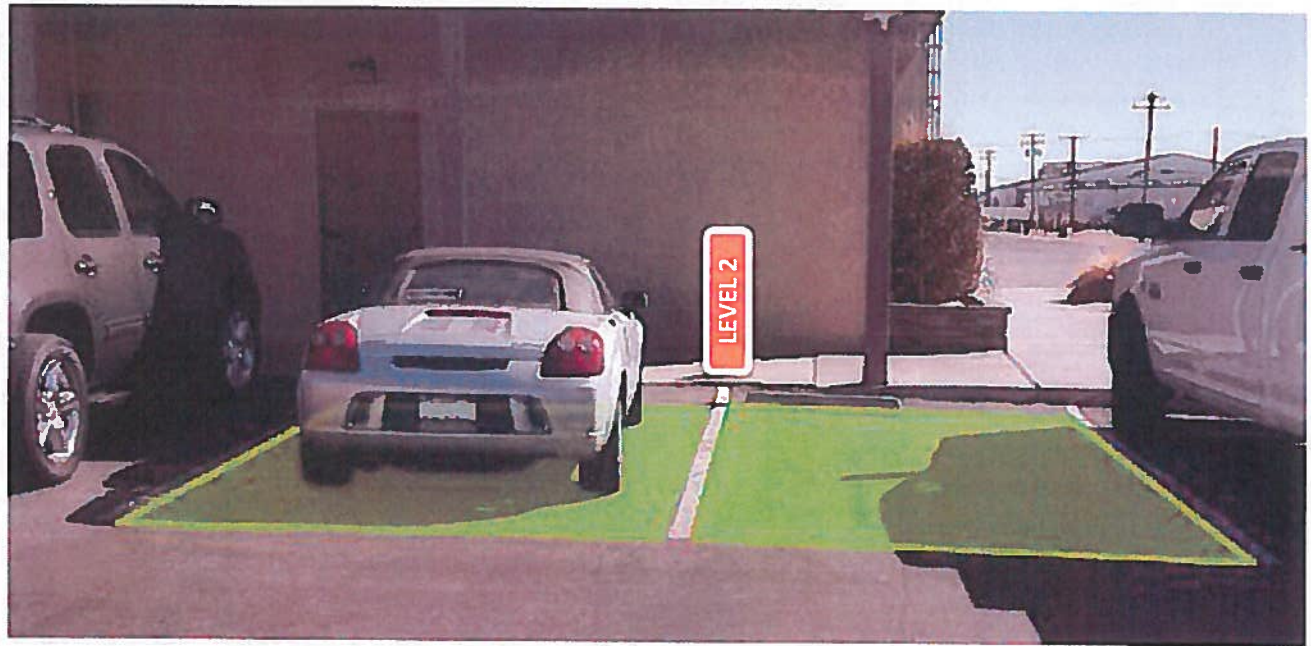
Updates

- The team is undergoing First Aid, CPR and AED training with the option of obtaining certification upon completion. The second class will be held August 26.
- I approved a \$20,801.25 expenditure for additional crack sealing material. Timing was an issue because the vendor was running low on material and expects a 6-8 week lead time to order more.
- Our audit is underway this week. Carrie's team has been working closely with BHK and will continue to respond to questions as they arise.
- We received a Kern County grant for \$50,000 to install electric car charging stations. Potential locations were considered and the team determined outside of our Board room is the best location that will not incur significant cost to install. Other potential locations around building 58 or around the airport will require substantial work to the parking lot and incur additional cost. The attached image indicates where we anticipate installing the charging stations. Our preference is to continue with this plan so we do not incur additional expense. If the Board is concerned with limiting the parking area for Voyager customers, we can adjust the hours on the charging stations accordingly. The Voyager does not currently pay for their parking area, so the parking lot is the responsibility of the District.



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MOJAVE AIR & SPACE PORT - EVSE: WORK LOCATION 1



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MOJAVE AIR & SPACE PORT - EVSE: WORK LOCATION 2

PROJECT NAME:

MOJAVE AIR & SPACE PORT - EVSE

DATE:

02/17/16

LOCATION:

1434 FLIGHTLINE
MOJAVE, CA 93501



VIDEO VOICE DATA COMMUNICATIONS
VOLTAIC DIVISION

12681 PALA DRIVE, GARDEN GROVE, CA 92841