

MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: November 6, 2018
Time: 2:00 p.m.
Location: Board Room
1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting on October 16, 2018
- B. Check Register dated November 2, 2018

4. Action Items

- A. Resolution Adopting a Media Policy
- B. Resolution Amending the Board Policy 300 As It Relates To Authorized Positions and Compensation
- C. General Liability Insurance Control Tower Operations
- D. General Liability Insurance Renewal
- E. Stinemetze Hangar 950 Sublet

5. Reports

- A. Financial Reports
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Potential Litigation (Govt Code 54956.9): Martin Iboa; one unidentified case
- B. Real Property Negotiations: (Govt Code 54956.8)
 - 1. Property: Hangar 972
Parties: MASP, Steven Ericson
Negotiator: CEO, General Counsel
Terms: Lease Sale Negotiation

8. Closed Session Report

Adjournment

This Agenda was posted on November 2, 2018 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaveairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON OCTOBER 16, 2018

1. CALL TO ORDER

The meeting was called to order on Tuesday, October 16, 2018, at 2:00 p.m. by Vice President Deaver in the Board Room at Mojave Air and Space Port, Mojave, California.

A. Pledge of Allegiance: Director Balentine led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, and Parker

Directors absent: Evans

Others present: CEO Drees, DOO Himes, DOA Rawlings, and District Counsel Navé

C. Approval of Agenda: CEO Drees requested that the Board add as an action item the award of a contract with Nelms Surveying for the Taxiway B project. Upon motion by Director Balentine, seconded by Director Allred, found that award of the contract arose subsequent to the posting of the agenda and requires immediate action to keep the project on schedule, and approved adding the item 4-0.

Upon motion by Director Balentine, seconded by Director Parker, the Board unanimously approved the revised agenda.

2. COMMUNITY ANNOUNCEMENTS

Cathy Hansen announced the Chamber of Commerce mixer and Plane Crazy Saturday.

3. CONSENT AGENDA

Upon motion by Director Balentine, seconded by Director Allred, the following Consent Agenda was unanimously approved.

A. Minutes of the Regular Board Meeting on October 2, 2018

4. ACTION ITEMS

A. Railroad Liability Insurance

CEO Drees brought back the Railroad Liability Insurance proposals, and recommended the policy procured by Avsurance. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to approve the proposal by Avsurance in the amount of \$18,900.

B. Airport Electronic Monitoring and Logging System

CEO Drees presented three options for an electronic monitoring and logging system by Veoci, ProDIGIQ, and Juvare, and recommended the proposal by ProDIGIQ. Upon motion by Director Parker, seconded by Director Allred, the Board voted unanimously to approve the ProDIGIQ proposal in the amount not to exceed \$24,000.

C. Taxiway B Nelms Surveying Contract

CEO Drees presented the proposal by Nelms Surveying to provide Staking for the Taxiway B Extension, layout for demolition of existing pavement, horizontal & vertical control for construction of the taxiway extension, and location of the taxiway edge lights services for the Taxiway B project. Upon motion by Director Parker, seconded by Director Allred, the Board voted unanimously to award the contract to Nelms Surveying in the amount of \$25,220.00.

5. REPORTS

A. CEO/GM Report

CEO Drees presented the CEO report, and discussed an AOPA event, the death of Paul Allen, and media policy.

B. Board Committees

There were no committee reports.

C. Board of Directors

Director Balentine commented on the Belshaw entrance.

6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

John Joyce commented on the AVEK open house and water rate hearing.

7. CLOSED SESSION

A. Potential Litigation: Martin Iboa, One unidentified case

B. Personnel Review: CEO

8. CLOSED SESSION REPORT

In closed session, Counsel and the Board discussed potential litigation, and the Board evaluated the CEO's performance. No other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 2:58 p.m.

David Evans, President

ATTEST

Jimmy R. Balentine, Secretary

Date: Friday, November 02, 2018
 Time: 01:23PM
 User: CPANKO

Mojave Air & Space Port
Check Preview
 Period: 04-19 As of: 11/2/2018

Page: 1 of 1
 Report: 03610.rpt
 Company: EKAD

Check Batch	Vendor ID	Vendor Status	Vendor Name	Pay Method	Discount	Due	Discount	Document	Discount	Backup	Amount
Doc Type	Ref Nbr	Invoice Nbr	Inv Date	Pay Date	Date	Date	Balance	Balance	Taken	Withholding	To Pay
Company: EKAD											
309990	0141	A	Advertising For Humanity								
VO	041863	MOJ100072	10/22/2018	10/22/2018	10/22/2018	10/22/2018	0.00	27,450.00	0.00	0.00	27,450.00
Check Total									0.00	0.00	27,450.00
Company Total									0.00	0.00	27,450.00

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors

FROM: Karina Drees

SUBJECT: Media Policy

MEETING DATE: November 6, 2018

Background:

Staff presented a draft media policy for Board discussion October 16. We are requesting the Board adopt the media policy as presented.

Impacts:

Fiscal: None
Environmental: None
Legal: None

Recommended Action:

Adopt the media policy as presented.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
ADOPTING A MEDIA POLICY**

Whereas, the District desires to adopt a media policy establishing procedures for media communications and inquiries;

Now, therefore, be it resolved that the Board of Directors of Mojave Air and Space Port as follows:

1. The Media Policy attached hereto as Exhibit 1, and incorporated herein by reference, is adopted by the District's Board of Directors.
2. The attached Media Policy shall supersede any existing District policies regarding personnel policies to the extent there is a conflict.

PASSED, APPROVED AND ADOPTED on November 6, 2018.

David Evans, President

ATTEST:

Jim Balentine, Secretary

(SEAL)

EXHIBIT 1

MEDIA POLICY

Only the chief executive officer (CEO) or board president are authorized to speak with the media regarding District policy, matters of security, mishaps and investigations. The CEO may designate employees, and the Board may designate members other than the president, to speak on behalf of the District. The CEO and Board shall collaborate on message development and coordinate who will handle media inquiries.

Employees and board members (other than the president) shall not, on behalf of the District, make statements, provide information for distribution, or provide background information to the media, unless specifically directed to do so by the CEO and/or the Board. In addition, the Board must approve, in advance, any promotional video requests from outside organizations where staff is representing the District

Provided that they have prior permission to do so from the CEO or Board, employees and board members shall speak publicly on behalf of District only in accordance with established public speaking procedures.

“Media” includes reporters for news organizations, blogs, social media organizations, etc., whether for print, television, radio, online, or other medium.

Failure to comply with the District’s media policy shall be grounds for disciplinary action.

MEDIA INQUIRY PROCEDURES

Main Contact: Chief Executive Officer

Other Contact: [title]

Description

How to handle inquiries from any media, such as newspaper, radio, TV, cable access, magazine, trade organizations, etc.

Background

The District strives to advance its mission by communicating openly and honestly using consistent messages with its constituents, including the media. It is important for all District staff and board members to reinforce these messages by referring all calls from any media source to the appropriate staff.

Procedure

1. Please refer all calls or visits to the CEO. If the CEO is not available, refer to [title of “Other Contact”].
2. If a contact person is not available, take the following steps:
 - Find out the person’s name and contact information.
 - Find out the nature of the inquiry.

- Let the person know the CEO or another employee will return the call as quickly as possible.
- 3. Please do *not* offer information to media — even if you know the answer. It is helpful for District that all news contacts be handled by the CEO and documented. Also, it's too easy to get quoted as an organization spokesperson if you volunteer something the person wants to use.

Key Points To Remember When Dealing with the Media:

- Be polite.
- Be helpful.
- Find out what the person needs to know and if there is a deadline.
- Don't get drawn into providing information or opinions that you don't have the authority to provide.
- Always inform the CEO of the call for follow-up.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees
SUBJECT: Authorized Positions and Compensation
MEETING DATE: November 6, 2018

Background:

The air traffic control tower has become critical to our daily operations. Because the tower has been under contract, employee retention has been very difficult, resulting in the highest turnover of any department at MASP. The significant training and unusual operations at MASP have inspired staff to consider insourcing the tower and bringing on permanent employees.

Outsourcing the control tower saves the District between \$25,000 - \$50,000 per year in direct expenses. However, staff believes because of the complex operations at MASP having more direct control over the tower is worth the additional expense. In addition, we want our controllers to feel they are part of the team, which will reduce the turnover.

We are requesting Board approval to include Air Traffic Control Supervisor and Air Traffic Control Specialist (both full and part-time) as additional positions in the Personnel policy. A resolution is attached for consideration.

Impacts:

Fiscal: \$25,000 - \$50,000 additional dollars, which may require a mid-year budget adjustment in January

Environmental: None

Legal: None

Recommended Action:

Staff recommends the Board to adopt the proposed revisions to the Personnel policy.

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
AMENDING THE BOARD Policy 300 AS IT RELATES
TO AUTHORIZED POSITIONS AND COMPENSATION**

Whereas, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

Whereas, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

Whereas, the District desires to amend the sections regarding authorized positions and compensation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 2-3.01 and 2-3.01 of the of Board Policy 300 are amended to read as follows:

“Section 3-1.01 General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

- (a) The following full-time positions are authorized:

CEO/General Manager	Fire Fighter
Director of Planning	Security Chief
Director of Operations	Assistant Security Chief
Director of Administration	Maintenance Supervisor
Director of Fuels	Maintenance II
Director of Technology	Maintenance I
Air Traffic Control Supervisor	Contracts Manager
Facilities Manager	Administrative Assistant II
Fire Chief	Administrative Assistant I
Deputy Fire Chief	Air Traffic Control Specialist
Assistant Fire Chief	

- (b) The following part-time/temporary positions are authorized:

Fire Fighter	Maintenance - Temporary
Maintenance - Fueler	Administration/Intern – Temporary
	Air Traffic Control Specialist

Section 3-1.02 Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

<u>FULL TIME</u>	<u>COMPENSATION</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	5,490	8,700
Director of Fuels	5,490	8,700
Director of Technology	5,490	8,700
Air Traffic Control Supervisor	5,200	7,500
Facilities Manager	4,144	7,000
Fire Chief	4,144	7,000
Deputy Fire Chief	4,144	6,500
Assistant Fire Chief	4,144	6,500
Fire Fighter	3,471	6,250
Security Chief	4,144	6,250
Assistant Security Chief	2,080	5,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,080	5,000
Contracts Manager	4,144	6,000
Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,080	5,000
Air Traffic Control Specialist	5,000	7,000

- (c) Salaries for part-time employees are as follows:

<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
Air Traffic Control Specialist	28.00 – 43.00
Fire Fighter	20.00 – 30.00
Maintenance – Fueler	14.00 – 20.00
Maintenance – Temporary	11.00 – 20.00

Administrative – Temporary/Intern 11.00 – 20.00

(d) Wages shall be paid according to State and Federal Law.

PASSED, APPROVED, AND ADOPTED on November 6, 2018.

Ayes:

Noes:

Abstain:

Absent:

David Evans, President

ATTEST

Jim Balentine, Secretary

RESOLUTION NO.

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
AMENDING THE ADMINISTRATIVE CODE AS IT RELATES
TO AUTHORIZED POSITIONS AND COMPENSATION**

Whereas, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

Whereas, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

Whereas, the District desires to amend the sections regarding authorized positions and compensation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 2-3.01 and 2-3.01 of the of Board Policy 300 are amended to read as follows:

“Section 3-1.01 General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

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CEO/General Manager	Fire Fighter
Director of Planning	Security Chief
Director of Operations	Assistant Security Chief
Director of Administration	Maintenance Supervisor
Director of Fuels	Maintenance II
Director of Technology	Maintenance I
<u>Air Traffic Control Supervisor</u>	Contracts Manager
Facilities Manager	Administrative Assistant II
Fire Chief	Administrative Assistant I
Deputy Fire Chief	<u>Air Traffic Control Specialist</u>
Assistant Fire Chief	

- (b) The following part-time/temporary positions are authorized:

Fire Fighter	Maintenance - Temporary
Maintenance - Fueler	Administration/Intern – Temporary
	<u>Air Traffic Control Specialist</u>

Section 3-1.02 Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

<u>FULL TIME</u>	<u>COMPENSATION</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	5,490	8,700
Director of Fuels	5,490	8,700
Director of Technology	5,490	8,700
<u>Air Traffic Control Supervisor</u>	<u>5,200</u>	<u>7,500</u>
Facilities Manager	4,144	7,000
Fire Chief	4,144	7,000
Deputy Fire Chief	4,144	6,500
Assistant Fire Chief	4,144	6,500
Fire Fighter	3,471	6,250
Security Chief	4,144	6,250
Assistant Security Chief	2,080	5,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,080	5,000
Contracts Manager	4,144	6,000
Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,080	5,000
<u>Air Traffic Control Specialist</u>	<u>5,000</u>	<u>7,000</u>

- (c) Salaries for part-time employees are as follows:

<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
<u>Air Traffic Control Specialist</u>	<u>28.00 – 43.00</u>
Fire Fighter	\$20.00 – 30.00
Maintenance – Fueler	14.00 – 20.00
Maintenance – Temporary	11.00 – 20.00

Administrative – Temporary/Intern 11.00 – 20.00

(d) Wages shall be paid according to State and Federal Law.

PASSED, APPROVED, AND ADOPTED on November 6, 2018.

Ayes:

Noes:

Abstain:

Absent:

David Evans, President

ATTEST

Jim Balentine, Secretary

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees
SUBJECT: Control Tower Liability
MEETING DATE: November 6, 2018

Background:

We are requesting the Board to approve a plan to insource the control tower. If approved, staff recommends adopting a separate insurance policy to cover tower operations. Shaw Moses opted not to bid on this coverage.

AVsurance has approached several markets for the control tower liability policy. The tower liability policy should be with the same provider as general liability and they have received two providers to quote both policies. The insurance providers have submitted quotes for \$10M and \$25M policies.

Impacts:

Fiscal: \$21,818 - \$47,727

Environmental: None

Legal: None

Recommended Action:

Staff recommends adopting the \$25M policy for \$47,727.



Control Tower Liability

Insurance Carrier

ACE Property and Casualty Insurance Company: A++ XV Best Rating

Will be added by endorsement to the Aviation Liability policy when acquired and premium will be pro-rated.

Limits of Insurance Option 1:

Bodily Injury and Property Damage	\$10,000,000	Each Occurrence
Products/Completed Operations	\$10,000,000	Annual Aggregate
Personal Injury and Advertising Injury	\$10,000,000	Annual Aggregate
Malpractice	\$10,000,000	Annual Aggregate
Fire Damage Limit	\$1,000,000	Any One Fire
Medical Expense Limit	\$10,000	Any One Person
Deductible	Nil	

Premium:

Annual Premium:	\$21,818
Option TRIA Premium:	\$2,182
Optional War Premium:	\$2,182 (Reduced to \$545 if TRIA also purchased)

Limits of Insurance Option 2:

Bodily Injury and Property Damage	\$25,000,000	Each Occurrence
Products/Completed Operations	\$25,000,000	Annual Aggregate
Personal Injury and Advertising Injury	\$25,000,000	Annual Aggregate
Malpractice	\$25,000,000	Annual Aggregate
Fire Damage Limit	\$1,000,000	Any One Fire
Medical Expense Limit	\$10,000	Any One Person
Deductible	Nil	

Premium:

Annual Premium:	\$47,727
Option TRIA Premium:	\$4,773
Optional War Premium:	\$4,773 (Reduced to \$1,193 if TRIA also purchased)

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees
SUBJECT: **Airport General Liability**
MEETING DATE: November 6, 2018

Background:

The District's Airport general liability policy is up for renewal November 17, 2018. AvSurance has approached several markets and received three bids for the general liability policy and two bids for the tower liability policy. Both of the firms that bid on the tower policy require to also be the holder of the District's general liability policy.

Our current general liability policy was with Starr. Starr opted not to bid on the tower policy, so staff is recommending we adopt the policy with Chubb. Overall, the coverage is greater than with AIG. In addition, the Chubb general liability policy is \$4,129 less than last year's Starr policy.

Impacts:

Fiscal: \$23,636 budgeted dollars

Environmental: None

Legal: None

Recommended Action:

Accept the proposal for Airport General Liability with ACE Property/Chubb with AVsurance.



Aviation General Liability Proposal

Insurance Carrier:

ACE Property and Casualty Insurance Company: A++ XV Best Rating

Policy Period: November 17, 2018 – November 17, 2019

Limits of Insurance:

Bodily Injury and Property Damage	\$100,000,000	Each Occurrence
Products/Completed Operations	\$100,000,000	Annual Aggregate
Personal Injury and Advertising Injury	\$50,000,000	Annual Aggregate
Malpractice	\$50,000,000	Annual Aggregate
Fire Damage Limit	\$1,000,000	Any One Fire
Medical Expense Limit	\$10,000	Any One Person
Hangarkeepers	\$100,000,000	Any One Occurrence
	\$100,000,000	Any One Aircraft
Non-Owned Aircraft Liability	\$100,000,000	

Excess Automobile Liability (off premises)

Excess of \$1,000,000 any one accident/occurrence \$25,000,000

Excess Employers Liability (excluding disease)

Excess of \$1,000,000 any one accident/occurrence \$25,000,000

Deductible

\$2,500	Hangarkeepers Liability Any One Aircraft
\$2,500	Hangarkeepers Liability Any One Occurrence

Premium:

Annual Premium: \$23,636

Option TRIA Premium: \$2,364

Optional War Premium: \$2,364 (Reduced to \$591 if TRIA also purchased)



Additional Coverages:

- Defense costs in addition to the policy limit
- No general policy aggregate
- Contractual Liability including Independent Contractors Liability
- Mobile Equipment
- Host Liquor Liability
- Broad Form Additional Insured and Waiver of Subrogation per written contract
- Worldwide Coverage

Exclusions:

- War, Hi-Jacking and Other Perils Exclusion Clause
- Noise, Pollution and Other Perils Exclusion Clause

By signing this document you agree to the values, limits and terms set forth in the proposal.

Signature of Insured: _____ Date: _____



STAFF MEMORANDUM

TO: Board of Directors
FROM: Lynn Johansen
SUBJECT: Justin Stinemetze – Hangar 950 Consent to Sublease
MEETING DATE: November 6, 2018

Background:

Justin Stinemetze, owner of Hangar 950 is requesting consent to Sublease his hangar to Chad Reeder.

Impacts:

Fiscal: None
Environmental: None
Legal: None

Recommended Action:

Staff recommends approval of the Consent to Sublease.

CONSENT TO SUBLEASE

This Consent to Sublease (“Consent”) is made by Mojave Air and Space Port (“Landlord”), Justin Stinemetze (“Sub-Landlord”), and Zach Reeder (“Sub-Tenant”) as of November 6, 2018.

Whereas, Landlord and Sub-Landlord entered into that lease dated February 1, 2012 (the “Master Lease”), for Acreage/T Hangar 950 (the “Premises”); and

Whereas, Sub-Landlord desires to sublease the Premises to Sub-Tenant;

Now, therefore, the parties agree as follows.

1. Consent to Sublease. Landlord consents to the Sublease of the Premises between Sub-Landlord and Sub-Tenant, subject to the terms and conditions of this Consent.

2. Scope and Conditions of Consent. It is understood and agreed that:

- (a) Landlord does not consent to or approve of any term, provision, covenant, or condition in the Sublease, and Landlord will not be bound by the Sublease;
- (b) No rights will be granted to Sub-Tenant under the Sublease that are greater than those granted to Sub-Landlord under the Master Lease;
- (c) The Sublease will be subordinate to the Master Lease and this Landlord’s Consent; and
- (d) In the event of any conflict between the terms and provisions of the Master Lease or this Landlord’s Consent and the terms and provisions of the Sublease, the terms and provisions of the Master Lease or the Landlord’s Consent, as applicable, will prevail.

3. Assumption of Sub-Landlord’s Obligations. For the benefit of Landlord and Sub-Landlord, Sub-Tenant expressly assumes and agrees to perform and comply with every obligation of Sub-Landlord under the Master Lease applicable to the Sublease Premises, including, without limitation, Sub-Landlord’s obligation to indemnify Landlord pursuant to Section 9.4 of the Master Lease. Neither this assumption by Sub-Tenant, the Sublease, nor this Landlord’s Consent will release or discharge Sub-Landlord from any liability under the Master Lease, including, without limitation, the payment of rent and other amounts when due under the Master Lease, and Sub-Landlord will remain liable and responsible for the full performance and observance of all the provisions, covenants, and conditions in the Master Lease to be performed and observed by Sub-Landlord. Sub-Landlord will not be released from any liability under the Master Lease because of Landlord’s failure to give notice of default under or in respect of any of the terms, covenants, conditions, provisions, or agreements by the Master Lease. Any breach or violation of any provision of the Master Lease by Sub-Landlord or Sub-Tenant, or both, constitutes a default by Sub-Landlord under the Master Lease. Landlord may proceed directly against Sub-Landlord without first exhausting Landlord’s remedies against Sub-Tenant, or Landlord may proceed directly against Sub-Tenant without exhausting Landlord’s remedies against Sub-Landlord.

4. Obligations of Landlord. Landlord will not be liable for any cost or obligation of any kind arising in connection with the Sublease, including, without limitation, brokerage commissions, improvements to the Sublease Premises, or the security deposit required to be made by Sub-Tenant under the Sublease. Sub-Landlord and Sub-Tenant jointly and severally agree to indemnify, protect, defend, and hold Landlord harmless from all claims, losses, liabilities, costs, and expenses (including attorney’s fees) that Landlord may incur as a result of any claim to pay any person or entity any commission, finder’s fee,

**Mojave Air & Space Port
Treasurer's Report
For the month ended September 30, 2018**

	County			Total
	General	Treasury	LAIF	
Beginning Balance	\$ 552,214.06	\$ 2,898,238.50	\$ 4,975,187.95	\$ 8,425,640.51
Receipts:				
Operating Revenues	928,323.20	-	-	928,323.20
Interest Income	25.47	5,113.18	-	5,138.65
Tax Proceeds	-	39,595.90	-	39,595.90
Total Receipts	928,348.67	44,709.08	-	973,057.75
Expenditures:				
Operating Expenses	(829,283.87)	-	-	(829,283.87)
Project Expenses	-	-	-	-
Total Expenditures	(829,283.87)	-	-	(829,283.87)
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
Total Transfers	-	-	-	-
Ending Balance	\$ 651,278.86	\$ 2,942,947.58	\$ 4,975,187.95	\$ 8,569,414.39

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.

Mojave Air & Space Port

Fuel Inventory Report

September 2018

JET A		
Beginning Inventory	65,094	
Gallons Delivered		
Gallons Purchased	149,906	
Defuels	-	
Total Gallons Delivered	149,906	
Gallons Pumped		
Gallons Sold	129,530	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	100	
Total Gallons Pumped	129,690	
Ending Inventory	85,310	
Physical Check	85,165	
Inventory Value at	2.84	\$241,875.16

AVGAS		
Beginning Inventory	12,187	
Gallons Delivered		
Gallons Purchased	1,364	
Gallons Pumped		
Gallons Sold	4,640	
Tank farm/Line truck sumps	5	
Delivery Samples	10	
Total Gallons Pumped	4,655	
Ending Inventory	8,896	
Physical Check	7,336	
Inventory Value at	4.54	\$33,305.44

LUBRICANTS		
Beginning Inventory	282	
Quarts Purchased	0	
Quarts Sold	1	
Ending Inventory	281	
Physical Check	281	
Aeroshell 100; 100W; 15/50 Multi		
86 @ \$5.62; 82 @ \$6.02; 114 @ \$6.68		\$1,738.48

PRIST		
Beginning Inventory	117	
Cans Purchased	0	
Cans Sold	0	
Ending Inventory	117	
Physical Check - Cans	117	
Physical Check - Bulk	2.8	
99 CANS @ \$7.40; 5 (5) Gallons @ 120.15		\$1,333.35

UNLEADED FUEL		
Beginning Inventory	124.8	
Gallons Purchased	1,364.0	
Gallons Used	627.8	
Ending Inventory	861.0	
Physical Check	842.4	
Inventory Value at	\$3.27	\$2,754.65

DIESEL FUEL		
Beginning Inventory	790.4	
Gallons Purchased	408.0	
Gallons Used	275.4	
Ending Inventory	923.0	
Physical Check	915.2	
Inventory Value at	\$2.72	\$2,489.34

September 2018 Fuel Inventory \$283,496.42

September Gallons Sold 134,170
Year to Date 270,081

Mojave Air Space Port
Fitness Center

	January	February	March	April	May	June	July	August	September
Total Income	\$ 9,744.57	\$ 9,963.57	\$ 10,690.03	\$ 11,703.90	\$ 21,525.10	\$ 11,316.39	\$ 11,823.38	\$ 11,929.23	\$ 11,915.40
Total Expenses	\$ 19,308.87	\$ 19,262.09	\$ 19,177.60	\$ 19,680.36	\$ 19,156.52	\$ 18,107.32	\$ 17,572.94	\$ 17,834.15	\$ 18,238.79
Net Income	\$ (9,564.30)	\$ (9,298.52)	\$ (8,487.57)	\$ (7,976.46)	\$ 2,368.58	\$ (6,790.93)	\$ (5,749.56)	\$ (5,904.92)	\$ (6,323.39)

MEMBERSHIPS	569	579	477	503	511	518	529	539	542
New Members	43	31	34	50	36	34	29	32	38
Cancelled Members	-36	-21	-136	-24	-28	-27	-18	-22	-35
Net Change	7	10	-102	26	8	7	11	10	3

Notes for board:

MARCH: An audit was completed in March to cancel 110 inactive Incotec members who were being reported in good standing.

MAY: Virgin was invoiced \$10,000 for their corporate Membership

Mojave Air & Space Port

Customers Over 90 Days Past Due

	1-30 Days	31-60 Days	61-90 Days	90+ Days	TOTAL	Comments
Aged AR as of 10/31/2018	212,784.58	75,928.31	1,116.21	-	289,829.10	

MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors
FROM: Karina Drees
MEETING DATE: November 6, 2018

Updates

- Two of our prestigious Mojave Airport pilots are being inducted into the California Aviation Hall of Fame at the Santa Monica Museum of Flying November 15. Congratulations to Dick Rutan and Mike Melvill! The event is open to the public but requires RSVP.
- Our taxiway B project is underway. The project started October 22 and we expect the project to be completed no later than December 31.
- We have applied for additional FAA funding to improve pavement around the airport, including rehabilitation of taxiway C.
- The Board approved a series of hangar purchase from Doug Triplat at the end of each year. We will request the Board approve the \$48,000 payment during the next meeting.
- The airport hosted an AOPA event November 1-2 for several of their donors. The guests were able to tour several companies at MASP and enjoyed the experience.
- I will travel to Denver November 15-16 to attend FAA meetings with our industry partners. Denver Airport will be our host for the all-day meeting.

Authorized Payments

	DATE	AMOUNT	EFT'S	TOTAL
CEO CHECK REGISTER	10/19/18	90,420.70		90,420.70
	10/25/18	72,113.60		72,113.60
	11/1/18	54,828.22	364,698.26	419,526.48
		217,362.52	364,698.26	582,060.78
VOIDED Check	56730			
	57451			

Date: Friday, October 19, 2018
 Time: 10:30AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 04-19 As of: 10/19/2018

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 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057429	CK	10/19/2018	0158 Ameripride Uniform Services	04-19	041745	VO	2100715831/1018	10/12/2018	0.00	213.46
057429	CK	10/19/2018	0158 Ameripride Uniform Services	04-19	041746	VO	2100715833/1018	10/12/2018	0.00	59.69
									Check Total	273.15
057430	CK	10/19/2018	0220 Bakersfield Californian	04-19	041738	VO	14530171	9/30/2018	0.00	131.49
057431	CK	10/19/2018	0225 Avsurance Corporation	04-19	041739	VO	37	9/26/2009	0.00	439.76
057432	CK	10/19/2018	0312 Calif Special Dist Assoc.	04-19	041747	VO	76/1018	10/1/2018	0.00	7,252.00
057433	CK	10/19/2018	0430 Desert Truck Service, Inc.	04-19	041749	VO	1323584	10/10/2018	0.00	16.92
057434	CK	10/19/2018	0518 Elevation Corp. Health, LLC	04-19	041736	VO	6445	9/30/2018	0.00	6,323.39
057435	CK	10/19/2018	0821 Howard Power, Inc.	04-19	041753	VO	10-4-18	10/14/2018	0.00	695.00
057436	CK	10/19/2018	1154 Kieffe & Sons Ford	04-19	041760	VO	7570/0818	8/16/2018	0.00	31,468.51
057437	CK	10/19/2018	1161 Kern Auto Parts Inc.	04-19	041754	VO	893669	10/17/2018	0.00	26.80
057437	CK	10/19/2018	1161 Kern Auto Parts Inc.	04-19	041755	VO	892848	10/3/2018	0.00	361.24
									Check Total	388.04
057438	CK	10/19/2018	1200 L & L Construction	04-19	041756	VO	WE 10-7-18	10/7/2018	0.00	2,100.00
057439	CK	10/19/2018	1255 Line-X Antelope Valley	04-19	041752	VO	2421/1018	10/18/2018	0.00	1,600.01
057440	CK	10/19/2018	1335 Merriman Hurst & Associates,	04-19	041733	VO	14264 A-H	8/24/2018	0.00	12,800.00

Date: Friday, October 19, 2018
 Time: 10:30AM
 User: CPANKO

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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
057441	CK	10/19/2018	1380 Mojave Tires and Repair	04-19		040515	VO		4/19/2018	0.00	40.00
057442	CK	10/19/2018	1880 David Russell	04-19		041734	VO	8.1.18/8.31.18	8/31/2018	0.00	5,048.00
057442	CK	10/19/2018	1880 David Russell	04-19		041735	VO	030601540302018	8/31/2018	0.00	4,890.00
057442	CK	10/19/2018	1880 David Russell	04-19		041743	VO	9.1.18/9.30.18	9/30/2018	0.00	2,200.00
057442	CK	10/19/2018	1880 David Russell	04-19		041744	VO	9.1.18/9.30.18	9/30/2018	0.00	2,396.00
Check Total											14,534.00
057443	CK	10/19/2018	1954 The Gas Company	04-19		041757	VO	6561545001/1018	10/16/2018	0.00	43.05
057443	CK	10/19/2018	1954 The Gas Company	04-19		041758	VO	0289363938/1101	10/16/2018	0.00	33.63
057443	CK	10/19/2018	1954 The Gas Company	04-19		041759	VO	7111545997/1018	10/16/2018	0.00	8.47
Check Total											85.15
057444	CK	10/19/2018	2061 Big Tex Trailer World, Inc	04-19		041768	VO	00227	10/19/2018	0.00	8,456.00
057445	CK	10/19/2018	2249 Wahlstrom & Associates	04-19		041751	VO	0262	10/9/2018	0.00	3,000.00
057446	CK	10/19/2018	3033 Brandon Welton	04-19		041737	VO	01390/10407	9/25/2018	0.00	301.78
057447	CK	10/19/2018	3864 Rawlings-Carrie	04-19		041750	VO	101218/DILLION	10/12/2018	0.00	515.50

Date: Friday, October 19, 2018
 Time: 10:30AM
 User: CPANKO

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
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Check Count: 19

Acct Sub Total: 90,420.70

Check Type	Count	Amount Paid
Regular	19	90,420.70
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	19	90,420.70

Company Disc Total

0.00

Company Total

90,420.70

Date: Thursday, October 25, 2018
 Time: 03:25PM
 User: CPANKO

Mojave Air & Space Port
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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057448	CK	10/25/2018	0109 AT&T	04-19	041780	VO	7134122793/1018	10/7/2018	0.00	127.05
057448	CK	10/25/2018	0109 AT&T	04-19	041781	VO	8123831139/1018	10/7/2018	0.00	127.05
Check Total										254.10
057449	CK	10/25/2018	0158 Ameripride Uniform Services	04-19	041777	VO	2100717378/1018	10/19/2018	0.00	69.69
057449	CK	10/25/2018	0158 Ameripride Uniform Services	04-19	041778	VO	2100717376/1018	10/19/2018	0.00	173.60
Check Total										243.29
057450	CK	10/25/2018	0225 Avsurance Corporation	04-19	041782	VO	122	10/23/2018	0.00	18,576.00
057451	CK	10/25/2018	0287 Brown Armstrong Accountancy	04-19	041811	VO	245068/0918	9/30/2018	0.00	4,203.94
057452	CK	10/25/2018	0350 Clark's Pest Control	04-19	041783	VO	201058810/1018	10/16/2018	0.00	61.00
057452	CK	10/25/2018	0350 Clark's Pest Control	04-19	041784	VO	200972309/1018	10/16/2018	0.00	45.00
057452	CK	10/25/2018	0350 Clark's Pest Control	04-19	041785	VO	200922714/1018	10/23/2018	0.00	44.00
057452	CK	10/25/2018	0350 Clark's Pest Control	04-19	041786	VO	200910258/1018	10/16/2018	0.00	44.00
Check Total										194.00
057453	CK	10/25/2018	0751 The Gibbons Family LLc	04-19	041798	VO	10-18/INVST PMT	10/1/2018	0.00	4,541.78
057454	CK	10/25/2018	0842 J. Hitchcock Riverwest Fam Ptr	04-19	041799	VO	10-18/INVST PMT	10/1/2018	0.00	3,027.85
057455	CK	10/25/2018	1005 Pacific Telemanagement Svcs.	04-19	041796	VO	2002811	10/5/2018	0.00	53.00
057456	CK	10/25/2018	1106 Elmer F. Karpe, Inc.	04-19	041797	VO	10-18/INVST PMT	10/1/2018	0.00	7,569.64
057457	CK	10/25/2018	1122 Kelley~Randall	04-19	041800	VO	13411/UNIT 6	10/22/2018	0.00	45.00

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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057458	CK	10/25/2018	1154 Kieffe & Sons Ford	04-19	041779	VO	36799	10/19/2018	0.00	132.37
057458	CK	10/25/2018	1154 Kieffe & Sons Ford	04-19	041801	VO	36876/UNIT 23	10/23/2018	0.00	126.05
									Check Total	258.42
057459	CK	10/25/2018	1178 Kimley-Horn and Associates, Inc.	04-19	041795	VO	11908735	9/30/2018	0.00	4,800.00
057460	CK	10/25/2018	1200 L & L Construction	04-19	041787	VO	WE 10-14-18	10/14/2018	0.00	1,125.00
057460	CK	10/25/2018	1200 L & L Construction	04-19	041804	VO	WE 10-21-18	10/25/2018	0.00	1,050.00
									Check Total	2,175.00
057461	CK	10/25/2018	1254 Lincoln Nat'l Life Ins. Co.	04-19	041813	VO	3758442866/1118	10/10/2018	0.00	686.26
057462	CK	10/25/2018	1334 McWelco Products	04-19	041766	VO	1501/2421	10/19/2018	0.00	8,947.60
057463	CK	10/25/2018	1619 Parker, Andrew	04-19	041807	VO	10.05.18	10/5/2018	0.00	51.45
057463	CK	10/25/2018	1619 Parker, Andrew	04-19	041808	VO	10.19.18	10/19/2018	0.00	60.98
057463	CK	10/25/2018	1619 Parker, Andrew	04-19	041809	VO	10.5.18	10/5/2018	0.00	199.98
									Check Total	312.41
057464	CK	10/25/2018	1800 RSI Petroleum	04-19	041790	VO	0324017	10/9/2018	0.00	1,600.72
057465	CK	10/25/2018	1880 David Russell	04-19	041802	VO	0718	7/31/2018	0.00	7,678.00
057466	CK	10/25/2018	1952 So. Calif. Edison	04-19	041791	VO	2340063106/1018	10/17/2018	0.00	1,946.55
057466	CK	10/25/2018	1952 So. Calif. Edison	04-19	041792	VO	2395077167/1018	10/17/2018	0.00	178.14
057466	CK	10/25/2018	1952 So. Calif. Edison	04-19	041793	VO	2395597974/1018	10/17/2018	0.00	188.88
									Check Total	2,313.57

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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057467	CK	10/25/2018	2114 2Brothers Mobile Detailing	04-19	041810	VO	822	10/24/2018	0.00	140.00
057468	CK	10/25/2018	2136 UNUM LIFE INSURANCE	04-19	041812	VO	5580360012/1118	10/10/2018	0.00	1,806.77
057469	CK	10/25/2018	2230 Verizon Wireless	04-19	041794	VO	9816383863/1018	10/12/2018	0.00	1,131.38
057470	CK	10/25/2018	2258 Randy Webb	04-19	041803	VO	1018	10/25/2018	0.00	1,300.00
057471	CK	10/25/2018	3864 Rawlings~Carrie	04-19	041805	VO	1018	10/25/2018	0.00	155.87
057472	CK	10/25/2018	4008 Jones, DDS~Michael B.	04-19	041788	VO	101018/CARRILLO	10/12/2018	0.00	99.00

Check Count: 25

Acct Sub Total: 72,113.60

Check Type	Count	Amount Paid
Regular	25	72,113.60
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	25	72,113.60

Company Disc Total 0.00 Company Total 72,113.60

Date: Thursday, November 01, 2018
 Time: 01:38PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
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 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
057473	CK	11/1/2018	0109 AT&T	05-19	041824	VO	2425977755/1018	10/20/2018	0.00	164.31
057473	CK	11/1/2018	0109 AT&T	05-19	041825	VO	2453653385/1018	10/20/2018	0.00	164.31
057473	CK	11/1/2018	0109 AT&T	05-19	041828	VO	9327788001/1018	10/21/2018	0.00	40.49
									Check Total	369.11
057474	CK	11/1/2018	0112 AAAE	05-19	041826	VO	1047253/DG	10/1/2018	0.00	275.00
057474	CK	11/1/2018	0112 AAAE	05-19	041827	VO	1047232/JB	10/1/2018	0.00	275.00
									Check Total	550.00
057475	CK	11/1/2018	0158 Ameripride Uniform Services	05-19	041821	VO	2100718890	10/26/2018	0.00	57.69
057475	CK	11/1/2018	0158 Ameripride Uniform Services	05-19	041822	VO	2100718886	10/26/2018	0.00	213.46
									Check Total	271.15
057476	CK	11/1/2018	0184 Gaunce-Daniel	05-19	041832	VO	1018/BOOTS	10/16/2018	0.00	80.00
057477	CK	11/1/2018	0187 AFLAC	05-19	041823	VO	823524/1018	10/25/2018	0.00	708.12
057478	CK	11/1/2018	0234 Banyan	05-19	041818	VO	111967	10/1/2018	0.00	19.15
057479	CK	11/1/2018	0245 Airports Council	05-19	041851	VO	107458/2019	10/16/2018	0.00	877.00
057480	CK	11/1/2018	0287 Brown Armstrong Accountancy	05-19	041817	VO	245068/0918	9/30/2018	0.00	4,023.16
057481	CK	11/1/2018	0348 Clancy JG International	05-19	041815	VO	10151816/0918	8/31/2018	0.00	2,646.32
057481	CK	11/1/2018	0348 Clancy JG International	05-19	041816	VO	10151817/0918	9/30/2018	0.00	8,138.13
									Check Total	10,784.45
057482	CK	11/1/2018	0604 Fisher Scientific	05-19	041830	VO	3060964	10/12/2018	0.00	690.97

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Mojave Air & Space Port
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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
057482	CK	11/1/2018	0604 Fisher Scientific	05-19	041831	VO	3401901	10/15/2018	0.00	465.92
Check Total										1,156.89
057483	CK	11/1/2018	0615 Federal Express	05-19	041829	VO	635024582	10/26/2018	0.00	20.92
057484	CK	11/1/2018	1122 Kelley~Randall	05-19	041843	VO	13410/UNIT 21	10/22/2018	0.00	19.22
057484	CK	11/1/2018	1122 Kelley~Randall	05-19	041844	VO	13408/UNIT 10	10/22/2018	0.00	19.22
057484	CK	11/1/2018	1122 Kelley~Randall	05-19	041845	VO	13383/MOWER	10/8/2018	0.00	20.73
Check Total										59.17
057485	CK	11/1/2018	1142 Kern County Sheriff's Office	05-19	041833	VO	7796	10/16/2018	0.00	1,121.78
057485	CK	11/1/2018	1142 Kern County Sheriff's Office	05-19	041834	VO	7797	10/16/2018	0.00	593.24
Check Total										1,715.02
057486	CK	11/1/2018	1161 Kern Auto Parts Inc.	05-19	041835	VO	892919	10/4/2018	0.00	36.43
057487	CK	11/1/2018	1347 Miller Equipment Company	05-19	041838	VO	18-2512	10/11/2018	0.00	1,488.00
057487	CK	11/1/2018	1347 Miller Equipment Company	05-19	041839	VO	18-2519	10/17/2018	0.00	1,488.00
057487	CK	11/1/2018	1347 Miller Equipment Company	05-19	041840	VO	18-2511	10/11/2018	0.00	1,488.00
Check Total										4,464.00
057488	CK	11/1/2018	1639 ProActive Work Health Services	05-19	041841	VO	114146625	10/13/2018	0.00	35.00
057489	CK	11/1/2018	1670 Praxair	05-19	041842	VO	85710442	10/22/2018	0.00	236.45
057490	CK	11/1/2018	1683 Commercial Spaceflight Fed	05-19	041850	VO	1153/2019	10/26/2018	0.00	24,000.00
057491	CK	11/1/2018	1865 RLH Fire Protection	05-19	041853	VO	0942340	10/23/2018	0.00	1,108.00
057491	CK	11/1/2018	1865 RLH Fire Protection	05-19	041854	VO	0942273	10/18/2018	0.00	524.00

Date: Thursday, November 01, 2018
 Time: 01:38PM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
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 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid	
									Check Total	1,632.00	
057492	CK	11/1/2018	2006 Sierra Rail Services, LLC	05-19	041846	VO	181210	10/12/2018	0.00	492.20	
057493	CK	11/1/2018	2045 Shreds Unlimited, Inc	05-19	041847	VO	7793/1018	10/12/2018	0.00	40.00	
057494	CK	11/1/2018	3251 Hopkins, Julie	05-19	041852	VO	10/2018-REIMB	10/21/2018	0.00	2,400.00	
057495	CK	11/1/2018	4000 Fang D.D.S.~Ted Y. T.	05-19	041857	VO	102518/WELTON	10/25/2018	0.00	25.00	
057495	CK	11/1/2018	4000 Fang D.D.S.~Ted Y. T.	05-19	041858	VO	102318/WELTON	10/23/2018	0.00	449.00	
									Check Total	474.00	
057496	CK	11/1/2018	4008 Jones, DDS~Michael B.	05-19	041836	VO	101718/A FLYNN	10/17/2018	0.00	167.00	
057496	CK	11/1/2018	4008 Jones, DDS~Michael B.	05-19	041837	VO	101818/J FLYNN	10/18/2018	0.00	217.00	
									Check Total	384.00	
Check Count:	24									Acct Sub Total:	54,828.22

Check Type	Count	Amount Paid
Regular	24	54,828.22
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	24	54,828.22

Company Disc Total	0.00	Company Total	54,828.22
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**Electronic Fund Transfers
October 6 through October 31, 2018**

DATE				AMOUNT
10/9/2018	EFTTransfe	AVFUEL3252 9382073252	10/09/18 TRACE #-072000093898989 Mojave Air and	44,029.03
10/10/2018	EFTTransfe	AVFUEL3252 9382073252	10/10/18 TRACE #-072000095579662 Mojave Air and	21,742.59
10/11/2018	EFTTransfe	AVFUEL3252 9382073252	10/11/18 TRACE #-072000096777388 Mojave Air and	32,648.72
10/11/2018			WIRE TRANSFER FEE	15.00
10/12/2018	EFTTransfe	AVFUEL3252 9382073252	10/12/18 TRACE #-072000097776672 Mojave Air and	43,991.40
10/12/2018	HRS PMT	PAYCHEX-HRS 2555124166	10/12/18 TRACE #-021000026680244 MOJAVE AIR & SP	231.00
10/15/2018	ACH PMT	AMEX EPAYMENT 0005000008	10/15/18 TRACE #-091000016575790 CARRIE RAWLINGS	9611.61
10/15/2018	ACH PMT	AMEX EPAYMENT 0005000008	10/15/18 TRACE #-091000016578637 CARRIE RAWLINGS	8209.08
10/18/2018	CDTFA EPMT	CA DEPT TAX FEE 2822162215	10/18/18 TRACE #-122000493072404 MOJAVE AIR SPAC	12862
10/18/2018	GARNISH	PAYCHEX CGS 1161124166	10/18/18 TRACE #-021000026570267 MOJAVE AIR & SP	242.30
10/18/2018	PAYROLL	PAYCHEX-RCX 1161124166	10/18/18 TRACE #-021000026686908 MOJAVE AIR & SP	49,473.27
10/19/2018	BOE E-PAY	BOESPECIALTAXFEE 1282435088	10/19/18E TRACE #-122000494384334 MOJAVE AIR & SP	1,280.00
10/19/2018	CDTFA EPMT	CA DEPT TAX FEE 2822162215	10/19/18 TRACE #-122000494225622 MOJAVE AIR SPAC	2,339.94
10/19/2018	EFTTransfe	AVFUEL3252 9382073252	10/19/18 TRACE #-072000093473174 Mojave Air and	38,358.36
10/19/2018	INVOICE	PAYCHEX EIB 1161124166	10/19/18 TRACE #-021000028573401 MOJAVE AIR & SP	217.35
10/19/2018	TAXES	PAYCHEX TPS 1161124166	10/19/18 TRACE #-064101170004765 MOJAVE AIR & SP	11,005.04
10/24/2018	EFTTransfe	AVFUEL3252 9382073252	10/24/18 TRACE #-072000097154374 Mojave Air and	44,588.76
10/25/2018	EFTTransfe	AVFUEL3252 9382073252	10/25/18 TRACE #-072000098110865 Mojave Air and	40.00
10/25/2018			WIRE TRANSFER FEE	15.00
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411763 Mojave Air and	3,173.52
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411765 Mojave Air and	1,694.85
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411767 Mojave Air and	5,742.04
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411839 Mojave Air and	2,853.35
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411841 Mojave Air and	1,694.85
10/30/2018	3100	CALPERS 1946207465	10/30/18 TRACE #-122000494411843 Mojave Air and	5,742.04
10/31/2018			CASH MGMT MONTHLY FEE	35.00
10/31/2018	EFTTransfe	AVFUEL3252 9382073252	10/31/18 TRACE #-072000090380009 Mojave Air and	22,772.16
10/31/2018			MONTHLY REMOTE DEP CAPTURE FEE FEE	75.00
10/31/2018			POSITIVE PAY MONTHLY FEE	15.00

Total 364,698.26