

# MOJAVE AIR AND SPACE PORT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Date: November 7, 2017**  
**Time: 2:00 p.m.**  
**Location: Board Room**  
**1434 Flightline, Mojave, California**

### AGENDA

#### 1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

#### 2. Community Announcements

Members of the audience may make announcements regarding community events.

#### 3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting on October 3, 2017
- B. Check register dated November 1, 2017

#### 4. Action Items

- A. Resolution approving Financial Policy
- B. General Liability Insurance Policy Renewal

#### 5. Reports

- A. Financial Report
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

#### 6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

## **7. Closed Session**

- A. Existing Litigation (Govt Code 54956.9): *Soest v MASP, Roth v. MASP, MASP v. Continuous Quality Electric, MASP v. Jeff Pontius, MASP v. Keller*
- B. Potential Litigation (Govt Code 54956.9): one case
- C. Real Property Negotiations (Govt Code 54956.8):
  - 1. Property: Hangar 935  
Parties: MASP, Chuck Coleman  
Negotiator: CEO, General Counsel  
Terms: lease term/proposals
  - 2. Property: Hangar 939  
Parties: MASP, Dick Rutan  
Negotiator: CEO, General Counsel  
Terms: lease term/proposals

## **8. Action Item Cont.**

- C. Hangar 935 Sale
- D. Hangar 939 Lease Assignment – Rutan to Morgan

## **9. Closed Session Report**

### **Adjournment**

This Agenda was posted on November 3, 2017 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [carrie@mojaveairport.com](mailto:carrie@mojaveairport.com).

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under “Public Comments on Items not on the Agenda,” but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

### **MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD’S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

# **BOARD OF DIRECTORS**

## **MINUTES OF THE REGULAR MEETING ON OCTOBER 3, 2017**

### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, October 3, 2017, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port, Mojave, California.

**A. Pledge of Allegiance:** Director Balentine led those assembled in the Pledge of Allegiance.

**B. Roll Call:**

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, COO Himes, Director of Planning Wojtkiewicz, Director of Administration Rawlings, and District Counsel Navé

**C. Approval of Agenda:** Upon motion by Director Parker, seconded by Director Deaver, the Board voted unanimously to approve the agenda.

### **2. COMMUNITY ANNOUNCEMENTS**

Cathy Hansen commented on Plane Crazy Saturday.

### **3. CONSENT AGENDA**

Upon motion by Director Deaver, seconded by Director Allred, the following Consent Agenda was unanimously approved.

**A. Minutes of the Regular Board Meeting on September 19, 2017**

**B. Check Register dated September 29, 2017**

### **4. ACTION ITEMS**

**A. Edison Easement for Test Site 19**

CEO Drees presented the proposed Edison Easement. Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to approve the easement.

**B. 3<sup>rd</sup> Amendment to Virgin Orbit Lease for Test Site 19**

CEO Drees presented the lease amendment for test site 19. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to approve the lease amendment.

**C. Hangar 971 Sublease between Hansen and Gauntlet Aerospace**

CEO Drees presented the hangar 971 sublease. Upon motion by Director Deaver, seconded by Director Allred, the Board voted unanimously to approve the sublease.

**D. Resolution Approving Disposal of Surplus Property**

CEO Drees presented the resolution to dispose of surplus property. Upon motion by Director Balentine, seconded by Director Parker, the Board voted unanimously to approve the resolution.

**E. Commercial Property Insurance Renewal**

CEO Drees presented the proposal for commercial property insurance. Upon motion by Director Parker, seconded by Director Allred, the Board voted unanimously to approve the insurance renewal.

**F. Mojave Chamber of Commerce Board of Directors Election**

Director Deaver abstained from participating in this item. Upon motion by Director Parker, seconded by Director Balentine, the Board voted 4-0 to vote for Doug Clipperton and Heather Benes as directors for the Mojave Chamber of Commerce.

**G. Kimley-Horn Pavement Analysis**

CEO Drees discussed the need to do additional pavement analysis for runway improvements. Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to approve the agreement with Kimley-Horn.

**5. REPORTS**

**A. Financial Report.**

DOA Rawlings presented the August 2017 financial report.

**B. CEO/GM Report**

CEO Drees presented the CEO report, and discussed work on 12/30, the proposed financial policy, and the CIP account.

**C. Board Committees**

There were no committee reports.

**D. Board of Directors**

There were no Director comments.

**6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

There were no public comments.

**7. CLOSED SESSION**

**A. Existing Litigation:** *Soest v. MASP and Roth v. MASP; MASP v. Continuous Quality Electric; MASP v. Pontius.*

**B. Potential Litigation: Two cases**

**C. Personnel Evaluation: CEO**

**8. CLOSED SESSION REPORT**

Counsel and the Board discussed *Soest*, *Roth*, *CQE*, and *Pontius*; Counsel and the Board discussed one case of potential litigation, and the Board unanimously authorized the filing of an unlawful detainer complaint against Nancy Keller for the other potential litigation matter; and the Board evaluated the performance of the CEO. No other items were discussed.

**ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 3:32 p.m.

ATTEST

\_\_\_\_\_  
David Evans, President

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

Date: Wednesday, November 01, 20  
 Time: 02:52PM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 04-18 As of: 11/1/2017

Page: 1 of 1  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: EKAD</b>										
056114	CK	11/1/2017	1200 0727 Griffith Company	04-18	039354	VO	30751001	9/29/2017	0.00	106,461.80
056115	CK	11/1/2017	1930 Shaw,Moses,Mendenhall & Ass	04-18	039119	VO	LX067990901-2	10/1/2017	0.00	76,592.00

Check Count: 2

**Acct Sub Total: 183,053.80**

Check Type	Count	Amount Paid
Regular	2	183,053.80
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>2</b>	<b>183,053.80</b>

**Company Disc Total 0.00      Company Total 183,053.80**

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Karina Drees, GM  
**SUBJECT:** Finance and Investment Policy

**MEETING DATE:** November 7, 2017

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**Background:**

On October 3, 2017 we presented the Finance and Investment Policy for Board discussion. This policy will replace the current policy in the administrative code. We are on track to completing the revised administrative code by the end of the fiscal year.

**Impacts:**

Fiscal: None  
Environmental: None  
Legal: None

**Recommended Action:**

Adopt the resolutions for the Finance and Investment Policy.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF MOJAVE AIR AND SPACE PORT  
ADOPTING BOARD POLICY 600 REGARDING  
ITS FINANCE AND INVESTMENT POLICY

Whereas, Mojave Air and Space Port (the "District") is a public entity subject to various laws and regulations regarding meetings, including the Brown Act;

Whereas, the District desires to adopt a policy governing finances and investments of the District;

Now, therefore, be it resolved that the Board of Directors of Mojave Air and Space Port as follows:

1. Board Policy 500, "Finances and Investments," attached hereto as Exhibit 1, and incorporated herein by reference, is adopted by the District's Board of Directors.
2. Board Policy 500 shall supersede any existing District policies regarding meetings of the Board of Directors to the extent there is a conflict.

**PASSED, APPROVED AND ADOPTED** on November 7, 2017.

\_\_\_\_\_  
David Evans, President

ATTEST:

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

(SEAL)



EXHIBIT 1

**POLICY 500  
FINANCES AND INVESTMENTS**

**Article I. Revenue**

**5-1.01 Fees.**

(a) The Board of Directors authorizes the imposition of legally permissible fees for goods, services, and occupancy it provides to District facility users. The General Manager shall establish a schedule of fees that complies with relevant laws and maximizes revenue when considering the cost of the goods and services provided and the market conditions under which they are provided.

- (b) In general, fees shall be assessed for, but are not limited to:
  - (i) Sales of goods:
    - A. Fuel sales
    - B. Lubricant sales
    - C. Gift shop sales
  - (ii) Services:
    - A. Fueling and defueling services or facilities
    - B. Tower operation services
    - C. Fire protection and fighting services
    - D. Security services
    - E. Engineering and technical services
    - F. Maintenance services
    - G. Equipment use and rental
  - (iii) Use of facility rents and leases for buildings and grounds including:
    - A. Improved and unimproved land
    - B. Tie-downs
    - C. Hangars
    - D. Buildings
    - E. Rooms
  - (iv) Delinquent accounts

**Article II. Budget**

**5-2.01 Adoption of Budget.**

(a) The Board of Directors shall adopt a budget to guide administrative decisions and actions throughout the year and serve as a tool for monitoring the fiscal health of the District.

(b) The District budget shall show a complete plan and statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914.

- (c) The Board shall annually establish budget priorities based on identified District

needs and goals, and on realistic projections of available funds. Requested amendments to the budget may be presented by the General Manager periodically throughout the fiscal year.

(d) The General Manager or designee shall oversee the preparation of a proposed District budget for approval by the Board, and shall involve appropriate staff in the development of budget projections.

(e) The Board may establish budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, and any other factors necessary to ensure the budget is a realistic plan for District revenues and expenditures.

#### **5-2.02 Fund Balance.**

(a) The District shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

(i) Non-spendable fund balance includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

(ii) Restricted fund balance includes amounts constrained to specific purposes by their providers or by law.

(iii) Committed fund balance includes amounts constrained to specific purposes by the Board. For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

(iv) Assigned fund balance includes amounts which the Board intends to use for a specific purpose. The Board delegates authority to assign funds to the appropriate fund balance to the General Manager or designee and authorizes the assignment of such funds to be made anytime prior to the issuance of the financial statements.

(b) Unassigned fund balance includes amounts that are available for any purpose. When multiple types of funds are available for an expenditure, the District shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

(c) To protect the District against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least two months of General Fund operating expenditures, or 17 percent of General Fund expenditures and other financing uses. If the unassigned fund balance falls below this level due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

## **Article III. Accounts**

### **5-3.01 System of Accounts.**

The General Manager or designee shall maintain sufficient books and records to accurately reflect the financial condition of the District in accordance with Generally Accepted Accounting Procedures and Governmental Generally Accepted Accounting Principles and shall consult with the District's independent auditor to determine whether the books and records are adequate to meet the requirements of applicable law.

### **5-3.02 Accounting Funds.**

The following accounting funds are established for the purposes set forth herein:

(a) General Fund: For purposes not set forth in the remaining funds, including the special crash, fire and rescue account for the acquisition and maintenance of crash fire and rescue vehicles and equipment.

(b) Capital Project Fund(s): To account for major grants (other than State Aviation Fund grants) received for airport improvements which are if required to be placed into a special accounting fund.

(d) Other: Such other accounts as may be necessary and appropriate.

## **Article IV. Purchases and Payments**

### **5-4.01 Procedures.**

The General Manager or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls, and that ensure the District receives maximum value for items purchased. The General Manager shall ensure that records of expenditures and purchases are maintained in accordance with law.

### **5-4.02 General Manager Purchases.**

(a) The General Manager or designee may purchase supplies, materials, apparatus, equipment, and services up to \$25,000.

(b) The General Manager or designee may authorize a purchase which exceeds the budget allowance for a specific account only if sufficient funds to cover the purchase are available for transfer within other unexpended account budgets.

(c) The Board shall review all transactions entered into by the General Manager or designee under Section 5-4.02.(a) at the next regular Board meeting.

### **5-4.03 Payments for Goods and Services.**

(a) The General Manager or designee shall ensure purchasing, receiving, and payment functions are kept separate. The General Manager or designee shall also ensure invoices are paid expeditiously so the District may, to the extent possible, take advantage of available discounts and avoid finance charges.

(b) The General Manager or designee shall ensure checks have appropriate documentary support verifying all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

**5-4.04 Check Disbursements Limits.**

(a) Checks of \$25,000 or less may be issued without pre-approval by the Board, and shall be signed by any combination of two of the following authorized signatories:

- A Board member
- The General Manager
- An Interim/Acting General Manager
- The Director of Administration

(b) Check disbursements greater than \$25,000 shall be approved by the Board prior to issuance, and shall be signed by two Board members.

(c) The General Manager may delegate authority for purchases with credit cards for limited purposes, such as travel expenses. Employees purchasing with credit cards shall obtain documentation evidencing the date, vendor name, item description, and amount of the purchase.

**Article V. Investments**

**5-5.01 Investment Accounts.**

(a) The Treasurer may invest surplus monies of the District without first securing further Board approval in the following types of investments:

- (i) Local Agency Investment Fund of the State of California.
- (ii) Time certificates of deposits issued by a nationally or state chartered bank or a state or federal association located within the State of California if secured by federal insurance or approved collateral at the required percentage of market value.
- (iii) United States treasury notes, bonds, bills, or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for payment of principal and interest.

(b) The Board may authorize the Treasurer to invest surplus monies of the District in the following additional types of investment:

- (i) Bonds issued by the District.
- (ii) Registered state warrants or treasury notes of the State of California or by a department board, agency or authority of the State.
- (ii) Bonds, notes, warrants for other evidences of indebtedness of any local agency within this state.
- (iv) Obligations issued by banks or cooperatives, federal land banks, federal intermediate credit banks, federal home loan banks, the Federal Home Loan Bank Board, the Tennessee Valley Authority, or in obligations, participation or other instruments of or issued by or fully guaranteed as to principal and interest by the Federal National Mortgage Association; or in guaranteed portions of Small Business Administration notes; or in obligations, participation or other instruments of, or issued by a federal agency, or a United

States Government sponsored enterprise.

(v) Repurchase agreements of any securities authorized by this resolution.  
(vi) Time certificates of deposit issued by a nationally or state chartered bank or a state or federal association located outside of the State of California if secured by federal insurance.

(c) No investment shall be purchased:

(i) On margin;  
(ii) "Forward" or "in the future";  
(iii) Which are based upon foreign currency;  
(iv) Which are shares of a beneficial interest that are issued by diversified management companies as described in Government Code Section 53601(1).  
(v) Which are inverse floaters, range notes, interest only strips derived from a pool of mortgages or any security resulting in zero interest if held to maturity.

(d) Investments may be short-term or long-term in nature. Long-term investments are those which comply with the requirements of Government Code Sections 53601 et seq. and with a maturity date greater than five (5) years from the date of purchase. No long-term investment shall be made unless the Board has granted express authority to make that investment either specifically or as a part of an investment program no less than three months prior to the investment purchase date.

#### **5-5.02 Investment Procedure.**

(a) In making the above investments the District shall observe the limitations contained in Government Code, including Section 53601, and stated in this code.

(b) The Treasurer is responsible for selection the proper mix of investments. The primary investment goal of the District is to safeguard the principal of the fund. The secondary investment goal is to meet liquidity needs of the District. The third investment goal is to achieve return on investment.

(c) When deposits or investments owned by the District mature or when other cash is available for investment or deposit, the cash may be deposited or invested in the Local Agency Investment Fund or other permitted investments.

(d) All investments shall be held in the name of the District. All investment documents shall be held for safekeeping in the District vault or in depository approved by the Board. The Board shall, from time to time, execute such documents as are necessary to provide evidence of the Treasurer's trading authority as set forth in this resolution.

#### **5-5.03 Reports.**

(a) The Treasurer, General Manager or designee shall present quarterly reports on investments to the General Manager and Board of Directors. The report shall show: the type of investment; date of investment; how title is held; institution; date of maturity; par value; amount of each investment; current market value for all securities with a maturity of more than 12 months; rate of interest; confirmation that each investment is consistent with this investment policy;

information showing expenditure requirements can be met in the following quarter and specify which investments were made pursuant to Government Code Section 53601(i), 53601.1 and 53635(i). For money managed by LAIF, a county investment pool or placed in FDIC insured accounts, the Treasurer may use the statement from these institutions in lieu of separate report.

**5-5.04 Review.**

(a) The General Manager, Treasurer, and District Counsel (hereinafter collectively "investment review committee") shall review all investments held by the District semi-annually on or about January 1 and July 1 of each year.

(b) This investment policy shall be reviewed annually or more often, as necessary. The Treasurer shall annually recommend a statement of investment policy. The Board shall consider the Treasurer's recommendation at a public meeting.

**Article VI. Fixed Assets**

**5-6.01 Fixed Assets.**

(a) The Mojave Air and Space Port General Manager or designee will maintain records of fixed asset acquisition that will:

- (i) Enable reporting of fixed assets and accumulated depreciation in conformity with generally accepted accounting principles.
- (ii) Enable administrators to account for and control all assets under their care.
- (iii) Assist administrators in planning and providing proper equipment for operations by furnishing such data as useful life, location, and condition.
- (iv) Aid administrators in determining insurable values and in securing insurance appraisals.
- (v) Aid administrators in substantiating loss in the event of fire, theft, or other catastrophe.
- (vi) Encourage employees and others to better discharge their responsibilities in the care and use of the district's equipment.

(b) The General Manager or designee shall establish procedures for managing fixed assets that satisfy the objectives of this policy. The General Manager shall establish capital and accounting thresholds that define those assets that are considered "capital" for depreciation purposes and "noncapital" for accounting control purposes.

**5-6.02 Disposal.**

Fixed assets that no longer have operational value due to obsolescence, lack of need, excess maintenance cost, damage, or loss may be disposed of with Board approval in conformity with requirements of law. Gain or loss on the disposition will be recorded in conformity with generally accepted accounting procedures.



**AIR AND SPACE PORT**

**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Karina Drees, GM  
**SUBJECT:** General Liability Insurance Renewal  
**MEETING DATE:** November 7, 2017

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**Background:**

The airport's general liability policy is set to renew November 17. In addition to the Shaw Moses Mendenhall quote, we received a quote through Avsurance, which is a subsidiary of our fuel provider, AVFuel. Avsurance specializes in insurance products for airports and airport-affiliated organizations, such as fixed-based operators.

The premium through Shaw Moses is \$57,559 for a \$50,000,000 policy.  
The premium through Avsurance is \$27,765 for a \$100,000,000 policy.

Coverage for each policy is attached to this staff memo. The major difference in the two policies is Discrimination. Shaw Moses covers \$50,000,000 and Avsurance covers \$1,000,000. If Discrimination were removed altogether, the premiums would remain the same.

Based on the substantial cost savings to the District for overall substantially higher coverage and a current relationship with AVFuel, I recommend changing the general liability insurance provider to Avsurance.

**Impacts:**

Fiscal: \$27,765 budgeted dollars  
Environmental: None  
Legal: None

**Recommended Action:**

Approve the AVSurance general liability insurance policy for \$27,765 and authorized the CEO to process the payment.



**RENEWAL SCHEDULE OF INSURANCE**

**FOR**

**MOJAVE AIR & SPACE PORT (MASP)**

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**Lisa – Account Rep.**

**Duncan MacGillivray**

COMPANY POLICY NUMBER	DESCRIPTION	TERM	PREMIUM
	<b><u>AIRPORT GENERAL LIABILITY</u></b>		
NATIONAL UNION FIRE INS. CO. (CHARTIS AEROPSACE)	LOCATION: Mojave, California 93501	11/17/2017 To 11/17/2020	\$ 57,559. Per Year
AM BEST CO. RATING A XV	\$50,000,000 Single Limit, Each Occurrence Bodily Injury And Property Damage, Premises Liability 50,000,000 Single Limit, Each Occurrence Bodily Injury And Property Damage, Products and Completed Operations. Annual Aggregate		
Renewal of Pol# AP 001858499	Not Applicable General Aggregate \$50,000,000 Personal Injury Liability Aggregate 50,000,000 War, Hi-Jacking, Other, Aggregate 50,000,000 Incidental Medical Malpractice 50,000,000 Discrimination 100,000 Fire Legal Liability, any one fire 5,000 Premises Medical, each person 50,000,000 Hangar keepers Liability, each aircraft 50,000,000 Hangar keepers Liability, each occurrence 2500 Hangar keepers Deductible, each aircraft		
	Notes: Annual premium of \$57,559. locked-in for three years, except for changes in operations or Limits of Liability. Annual premium reduction of \$6,813 offered due to continued good experience.		

WE ASK THAT YOU NOT ACCEPT THE ABOVE SCHEDULE OF INSURANCE POLICY AS A COMPLETE DETAIL OF POLICY TERMS. A SCHEDULE CAN NEVER REPLACE THE POLICY AND THE ACTUAL POLICY LANGUAGE WILL GOVERN THE SCOPE AND LIMITS OF COVERAGES INVOLVED.

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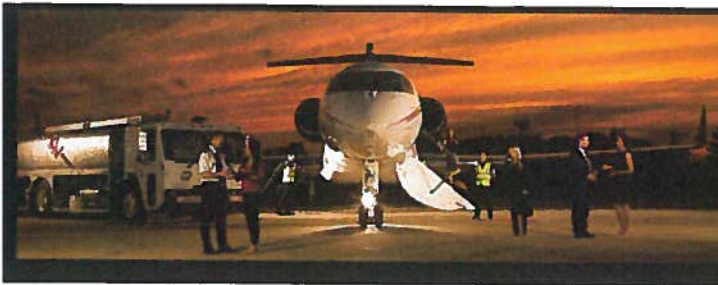
**SHAW, MOSES, MENDENHALL & ASSOCIATES  
INSURANCE AGENCY**

625 FAIR OAKS AVENUE, SUITE 158, SOUTH PASADENA, CA 91030

(626) 799-7813 Phone (626) 799-8784 Fax

License 0D94511

[www.smmainsurance.com](http://www.smmainsurance.com)



## Introduction

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As a valued prospective client of Avsurance Corporation, we are pleased to present you with our proposal for your 2017-2018 aviation liability insurance.

Please read the document carefully to ensure that the level of coverage quoted is sufficient to meet your needs, paying particular attention to the terms and conditions, exclusions, warranties, subjectivities, excesses and any endorsements. If any alterations are required, please let us know immediately.

## Marketing Summary

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Avsurance Corporation has access to all of the major aviation insurance markets. As a part of our marketing approach this year, we considered which insurers would be able to provide you with the best coverages for the most competitive price. We decided to approach two markets that are widely recognized in the insurance industry for aviation insurance needs. We are pleased to report that Starr Aviation was happy to present us with a quote for your operations, the terms of which are presented below.

## About Avsurance

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Avsurance is a single-source access point to a variety of aviation risk management solutions. A subsidiary of Avfuel Corporation, Avsurance is focused exclusively on the aviation industry. We put our industry expertise and skills to work to provide aviation customers of all varieties with the most informed quotes. Avsurance works with the most experienced aviation underwriters and well-established financial institutions to seamlessly support our clients. Our customized insurance packages are regularly reviewed to ensure that coverage is comprehensive and relevant.

Avsurance clients include but are not limited to fixed base operators, commercial flight departments, scheduled carriers, flight schools, regional airlines, freight/cargo haulers, airports, aviation products manufacturers, helicopter operators, and more.

### Avsurance at a glance

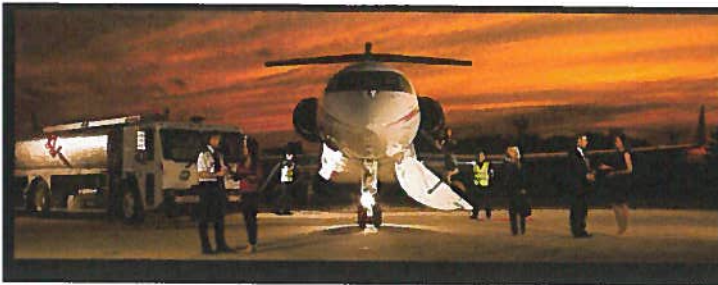
- Specialty aviation and transportation broker incorporated in 1991
- Wholly-owned subsidiary of Avfuel Corporation
- Places coverage for over 300 property and casualty-transportation related accounts worldwide



## Major Customers

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AeroPlus Interiors (TX)  
Aircraft Solutions, LLC (TX)  
Ameristar Air Cargo  
Avflight Corporation (20+ locations worldwide)  
ACI Jet, SNA and SLO (CA)  
Central Coast Jet Center SMX (CA)  
Dulles Aviation, Inc. Aero One, LLC, DAI, LLC (VA)  
Havasu Air Center, LLC (AZ)  
IFL Group, Inc. (MI)  
Imperial Aviation, LLC dba Gate One & Sphere One Aviation (TX, UT)  
KCI Enterprises, Inc. dba KCI Aviation (WV)  
KRS Express, Inc. (TX)  
Lake Texoma Jet Center (TX)  
Lancair Corp dba Sandiego Jet Center, Inc (CA)  
Laredo Jet Center, LLC (TX)  
Master Aviation, Inc (MA)  
Max Air Ltd (Nigeria)  
MJ Aircraft (IN)  
Monmouth Aircraft Services, Inc. dba Ocean Aire (NJ)  
North Philadelphia Aviation, I (PA)  
Northampton Aeronautics, Inc (MA)  
Northstar Aviation, Inc (RI)  
Owls Head Aviation, LLC dba Downeast Air (ME)  
Phenix Jet International (Guam)  
Pro-Flight Aviation, Inc. (WA)  
Quail Air Center Hangar Owners (NV)  
Ranger Aviation Enterprises (TX)  
Rio Grande Pacific Corporation (TX)  
Safety in Motion Flight Center (WA)  
Saker Aviation Services (PA, KS)  
Skyview Aviation (CA)  
Southfield Fuel & Heli-Prop (ID)  
Southmost Aviation, Inc. (TX)  
Tacoma Narrows Aviation, LLC (WA)  
Taughannock Aviation Corp (NY)  
The Line Shack (OK)



## Other Airport Customers

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Appleton International Airport (WI)  
Boyne Municipal Airport (MI)  
Canton-Plymouth Airport (MI)  
Carbon County Airport (PA)  
Chippewa County International Airport (MI)  
City of Plymouth (MA)  
City of Charlevoix (MI)  
City of Delphi (IN)  
City of McKinney (TX)  
City of Plymouth (MA)  
Clare Municipal Airport (MI)  
Erie-Ottawa Regional Airport (OH)

Frankfort City Airport (MI)  
Harbor Springs Airport (MI)  
Houston Southwest Airport (TX)  
Marion County Airport (TX)  
Martha's Vineyard Airport (MA)  
North Vernon Municipal Airport (IN)  
Oceana County Airport (MI)  
Oscoda County Airport (MI)  
Pellston Regional Airport (MI)  
Presque Isle County Airport (MI)  
Sierra Blanca Regional Airport (NM)  
Spicewood Airport (TX)  
Sussex Airport (NJ)



## Integrity and Knowledge

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*Avsurance is known for its integrity and knowledgeable staff dedicated to the aviation industry:*

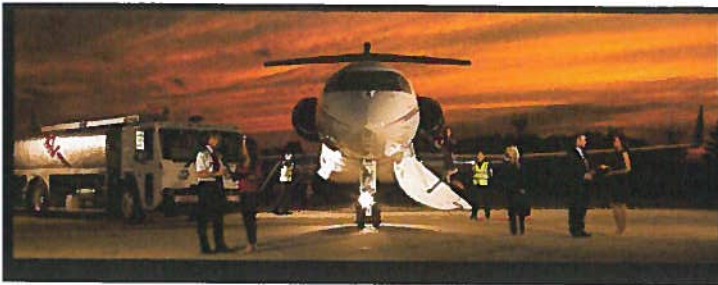
- Our customer service representatives are licensed insurance agents.
- Our retention level of commercial accounts is among the highest in the industry

### Avsurance client case studies:

- A large privately held group of FBO's was insured with Lloyd's of London through a prominent public broker. The Lloyd's relationship created tax and service problems. Avsurance was appointed the exclusive agent on the account and restructured the London market reinsurance and worked with AIG's Special Risk division to provide a domestic AM Best "A" rated insurance company to issue the policy and handle claims.
- A large independent FBO located in the Northeast was the successful bidder to manage the fueling facilities of a regional airport authority. The contract required Environmental Impairment coverage for the entire airport premises. Avsurance structured a program with XL specialty to cover the environmental risk as well as the aviation Liability exposure.
- Three entrepreneurial employees from a well know maintenance and completion shop started their own business but required \$100,000,000 Liability limits to compete on a national basis. Avsurance structured a program with AIG to handle this startup account ten years ago. Our client is now one the most prominent interior and refurbishment centers in the country.
- An airport authority entered the FBO and maintenance business. Avsurance placed the coverage with a single underwriter and structured a program to cover the convenience stores and retail facilities owned by the airport authority with property casualty underwriters.

*Avsurance representatives are always accessible to handle customer services issues and claims emergency situations.*

- Senior staff members are available by cell phone to handle customer service issues and claims emergencies.



## About the Underwriter

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AM Best Rating: A+

### Products Include:

- Industrial Aid / Corporate Aviation
- Managed Fleets
- Municipal Aircraft Operations
- Commercial Aircraft Operations
- Pleasure & Business

### Claims Handling

#### *Services for each claim include:*

- Major losses involving liability activate Starr's Emergency Go Team, including the Go-Team leader, hull manager, CFO liaison and an HQ representative. Starr's team supports your business as you cooperate with federal authorities, providing needed financial, legal and technical expertise.
- Starr participates in all levels of drills, and will gladly provide emergency preparedness and first responder training upon request.
- Averages 20 years of experience.

#### *Safety & Loss Control*

- Five consultants, four of whom are also board-certified safety professionals.
- Actively involved in the FAA's SMS Pilot Projects and other industry initiatives.
- Help reduce potential loss exposures and offer support to customers.



**AIRPORT LIABILITY PROPOSAL**

**NAMED INSURED:** Mojave Air & Space Port  
**INSURED ADDRESS:** 1434 Flight Line, Mojave, CA 93501  
**INSURANCE COMPANY:** Starr Aviation  
**POLICY PERIOD:** November 17, 2017 – November 17, 2018

**PREMISES LIABILITY**

**LIMIT OF LIABILITY:** \$100,000,000 Each Occurrence

**PRODUCTS / COMPLETED OPERATIONS**

**LIMIT OF LIABILITY:** \$100,000,000 Each Occurrence / Aggregate

**HANGARKEEPERS LEGAL LIABILITY**

**LIMIT OF LIABILITY:** \$100,000,000 Each Aircraft  
\$100,000,000 Each Occurrence  
**DEDUCTIBLE:** \$10,000 Each Aircraft/All Losses

**ADDITIONAL COVERAGES**

**PERSONAL INJURY AND ADVERTISING:** \$50,000,000 Annual Aggregate  
**ON AIRPORT AUTO:** \$100,000,000 Each Occurrence  
**MEDICAL PAYMENTS:** \$10,000 Each Person  
**FIRE LEGAL:** \$1,000,000 Any One Fire  
**INCIDENTAL MEDICAL MALPRACTICE:** \$100,000,000 Each Occurrence  
**EXCESS AUTO:** \$4,000,000 excess of \$1,000,000  
**EXCESS EMPLOYER'S LIABILITY:** \$4,000,000 excess of \$1,000,000



<b>ADDED ENDORSEMENTS</b>
---------------------------

- Starr 10070 – Airport Expansion Endorsement - 2
- Starr 10081 – Cargo Liability Endorsement
- Starr 10088 – Deletion of Exclusion Endorsement – Property Damage to Your Product and Your Work
- Starr 10092 – Excess Liabilities
- Starr 10111 – Hangarkeepers - Amendment of Overhead Expense
- Starr 10294 – Host Liquor Liability Coverage Endorsement
- Starr 10294 – Host Liquor Liability Coverage Endorsement
- Starr 10116 – Incidental Medical Malpractice Liability Endorsement
- Starr 10116 – Incidental Medical Malpractice Liability Endorsement
- Starr 10117 – Knowledge of Occurrence
- Starr 10408 – Non-Owned Aircraft: Liability Endorsement - California
- Starr 10407 – Non-Owned Aircraft: Physical Damage Endorsement - California
- Starr 10125 – On-Airport Premises Auto Coverage Endorsement
- Starr 10036 – Pollution or Contamination of Products Sold or Supplied
- Starr 10135 – Worldwide Coverage Territory

<b>TOTAL AIRPORT LIABILITY PREMIUM: \$27,765</b>
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*By signing this document you agree to the values, limits and terms set forth in this proposal.*

**Signature of Insured:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Mojave Air & Space Port  
Treasurer's Report  
For the month ended September 30, 2017**

	County			Total
	General	Treasury	LAIF	
<b>Beginning Balance</b>	<b><u>\$ 1,831,891.85</u></b>	<b><u>\$ 2,274,803.29</u></b>	<b><u>\$ 4,901,416.90</u></b>	<b><u>\$ 9,368,646.13</u></b>
Receipts:				
Operating Revenues	708,433.05	-	-	708,433.05
Interest Income	67.38	348.74	-	416.12
Tax Proceeds	-	41,132.62	-	41,132.62
<b>Total Receipts</b>	<b><u>708,500.43</u></b>	<b><u>41,481.36</u></b>	<b><u>-</u></b>	<b><u>749,981.79</u></b>
Expenditures:				
Operating Expenses	(926,553.50)	-	-	(926,553.50)
Project Expenses	-	-	-	-
<b>Total Expenditures</b>	<b><u>(926,553.50)</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>(926,553.50)</u></b>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	-	-	-	-
<b>Total Transfers</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>Ending Balance</b>	<b><u>\$ 1,613,838.78</u></b>	<b><u>\$ 2,316,284.65</u></b>	<b><u>\$ 4,901,416.90</u></b>	<b><u>\$ 9,192,074.42</u></b>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.



# Mojave Air & Space Port Fuel Inventory Report

September 2017

JET A		
Beginning Inventory	82,763	
Gallons Delivered		
Gallons Purchased	53448	
Defuels	-	
Total Gallons Delivered	53,448	
Gallons Pumped		
Gallons Sold	65,860	
Refuels	-	
Tank farm/Line truck sumps	60	
Delivery Samples	35	
Total Gallons Pumped	65,955	
Ending Inventory	70,256	
Physical Check	70,054	
Inventory Value at	2.31	<b>\$161,824.74</b>

AVGAS		
Beginning Inventory		13,595
Gallons Delivered		
Gallons Purchased		5,759
Gallons Pumped		
Gallons Sold		2,896
Tank farm/Line truck sumps		5
Delivery Samples		5
Total Gallons Pumped		2,906
Ending Inventory		16,449
Physical Check		16,375
Inventory Value at	4.29	<b>\$70,248.75</b>

LUBRICANTS		
Beginning Inventory	314	
Quarts Purchased	0	
Quarts Sold	12	
Ending Inventory	302	
Physical Check	302	
Aeroshell 100; 100W; 15/50 Multi		
88 @ \$5.62; 97 @ \$6.02; 117 @ \$6.68		<b>\$1,860.06</b>

PRIST		
Beginning Inventory		117
Cans Purchased		0
Cans Sold		0
Ending Inventory		117
Physical Check - Cans		117
Physical Check - Bulk		16.6
117 CANS @ \$7.40; 16.6 (5) Gallons @ 120.15		<b>\$2,860.29</b>

UNLEADED FUEL		
Beginning Inventory	665.0	
Gallons Purchased	350.0	
Gallons Used	630.0	
Ending Inventory	385.0	
Physical Check	354.0	
Inventory Value at	\$2.84	<b>\$1,006.41</b>

DIESEL FUEL		
Beginning Inventory		624.0
Gallons Purchased		150.0
Gallons Used		267.0
Ending Inventory		507.0
Physical Check		562.0
Inventory Value at	\$2.50	<b>\$1,407.08</b>

**September 2017 Fuel Inventory      \$239,207.33**

**September Gallons Sold              68,756**  
**Year to Date                              170,960**

## Mojave Air & Space Port

### Customers Over 90 Days Past Due

	<b>1-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>90+ Days</b>	<b>TOTAL</b>	<b>Comments</b>
Continuous Quality Industrial	155.65	175.37	18.79	1,943.88	2,293.69	Sent Statements - working with legal
J5	915.98	945.82	915.97	1,224.84	4,002.61	Pay or Quit Sent
Nancy Keller	2,149.95	2,094.27	2,094.27	19,225.15	25,563.64	Sent Statements - working with legal
REM	2,149.95	2,149.95	2,149.95	10,563.66	17,013.51	Pay or Quit Sent
XCOR	7,355.41	9,767.69	9,767.69	15,431.59	42,322.38	
<b>TOTALS</b>	<b>12,726.94</b>	<b>15,133.10</b>	<b>14,946.67</b>	<b>48,389.12</b>	<b>91,195.83</b>	

**Elevation - Fitness Center  
2017**

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Total Income</b>	\$ -	\$ -	\$ -	\$ 8,925.24	\$ 18,291.00	\$ 8,180.45	\$ 8,933.39	\$ 9,328.19	\$ 9,497.74	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ -	\$ -	\$ -	\$ 15,348.15	\$ 18,828.44	\$ 20,223.56	\$ 18,488.08	\$ 20,923.60	\$ 19,610.84	\$ -	\$ -	\$ -
<b>Net Income</b>	\$ -	\$ -	\$ -	\$ (6,422.91)	\$ (537.44)	\$ (12,043.11)	\$ (9,554.69)	\$ (11,595.41)	\$ (10,113.10)	\$ -	\$ -	\$ -

<b>MEMBERSHIPS</b>				523	538	548	557	521	538	0	0	0
<b>New Members</b>				60	34	39	32	15	28	0	0	0
<b>Cancelled Members</b>				-22	-19	-27	-20	-33	-11	0	0	0
<b>Net Change</b>				38	15	12	12	-18	17	0	0	0

**Notes for board:**

APRIL:

A 1 time payment of \$836.67 was paid by Virgin Galactic for 5 annual pilot memberships

MAY:

A 1 time payment of \$10,000 was paid by Virgin Galactic for their employees to get a discounted rate

August:

We began using a more accurate membership report which showed less starting members

We've cancelled members who were very past due and refused to pay or we couldn't get in touch with

**MOJAVE AIR & SPACE PORT**  
**Budget to Actual**  
For the Three Months Ending Saturday, September 30, 2017

Description	Operating Revenue				Operating Expense							Nonoperating Revenue & Exp...			Excess of Total Revenue over Total Expense	Annual Budget	Percent of Budget		
	Rents & Leases	Fuel & Services	Other	Total	Fire	Security	Tower	Planning	Maintenance	Total	Operating Income	Administration	Revenue	Expense				Total	
<b>Revenue</b>																			
Rents & Leases	1,306,999	-	-	1,306,999	-	-	-	-	-	-	1,306,999	-	-	-	-	-	1,306,999	4,907,534	26.63%
Fuel Sales & Services	-	622,824	-	622,824	-	-	-	-	-	-	622,824	-	-	-	-	-	622,824	2,565,030	24.28%
Other Operating Revenue	-	-	13,557	13,557	-	-	-	-	-	-	13,557	-	-	-	-	-	13,557	64,811	20.92%
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	52,009	-	52,009	-	52,009	660,000	7.88%
Grants In Aid-Federal/State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	300,000	-
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	171	-	171	-	171	28,556	0.60%
<b>Total Revenue</b>	<b>1,306,999</b>	<b>622,824</b>	<b>13,557</b>	<b>1,943,380</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,943,380</b>	<b>-</b>	<b>52,181</b>	<b>-</b>	<b>52,181</b>	<b>-</b>	<b>1,995,560</b>	<b>8,525,931</b>	<b>23.41%</b>
<b>Cost and Expense</b>																			
Cost of Fuel and Lubricants Sold	-	357,874	-	357,874	-	-	-	-	-	-	357,874	515	-	-	-	-	358,389	1,375,000	26.06%
Salaries & Benefits	-	103,708	-	103,708	94,662	48,801	-	37,791	115,572	296,826	400,534	315,950	-	-	-	-	716,484	3,464,341	20.68%
Supplies	-	2,018	-	2,018	1,531	1,279	773	-	14,551	18,134	20,152	18,226	-	-	-	-	38,378	242,500	15.83%
Communications	-	139	-	139	-	-	-	-	28	28	166	16,099	-	-	-	-	16,265	65,000	25.02%
Training	-	-	-	-	-	-	-	-	185	185	185	-	-	-	-	-	185	30,000	0.62%
Permits & Fees	-	2,451	-	2,451	-	-	-	156	2,388	2,543	4,994	-	-	-	-	-	4,994	30,000	16.65%
Repairs & Maintenance	83,542	2,418	-	85,960	3,630	2,316	26,411	-	71,631	103,988	189,948	2,629	-	-	-	-	192,577	615,000	31.31%
Outside Services	-	2,500	-	2,500	243	72,248	63,135	87,266	68,483	291,375	293,875	95,684	-	-	-	-	389,559	1,250,159	31.16%
Travel	-	-	-	-	-	-	-	-	-	-	-	13,727	-	-	-	-	13,727	50,000	27.45%
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-
Dues & Subscriptions	-	-	-	-	-	-	-	-	-	-	-	9,782	-	-	-	-	9,782	50,000	19.56%
Insurance	-	-	-	-	-	-	-	-	-	-	-	106,429	-	-	-	-	106,429	325,000	32.75%
Marketing	-	-	-	-	-	-	-	-	-	-	-	7,346	-	-	-	-	7,346	76,750	9.57%
Rent Expense	-	6,403	-	6,403	-	-	-	-	5,700	5,700	12,103	-	-	-	-	-	12,103	70,000	17.29%
Utilities	-	-	-	-	-	-	-	-	-	-	-	78,182	-	-	-	-	78,182	300,000	26.06%
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	258	-	-	-	-	258	40,000	0.64%
Expense Reimbursements	-	-	-	-	(21,533)	(3,659)	(1,875)	-	113	(26,954)	(26,954)	(1,138)	-	-	-	-	(28,092)	(69,987)	40.14%
California City Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-
<b>Total Cost and Expense</b>	<b>83,542</b>	<b>477,511</b>	<b>-</b>	<b>561,053</b>	<b>78,532</b>	<b>120,986</b>	<b>88,444</b>	<b>125,213</b>	<b>278,649</b>	<b>691,824</b>	<b>1,252,877</b>	<b>663,688</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,916,565</b>	<b>7,983,763</b>	<b>24.01%</b>
<b>Total Excess of Revenue over Expense</b>	<b>1,223,457</b>	<b>145,313</b>	<b>13,557</b>	<b>1,382,327</b>	<b>(78,532)</b>	<b>(120,986)</b>	<b>(88,444)</b>	<b>(125,213)</b>	<b>(278,649)</b>	<b>(691,824)</b>	<b>690,502</b>	<b>(663,688)</b>	<b>52,181</b>	<b>-</b>	<b>52,181</b>	<b>-</b>	<b>78,995</b>	<b>542,168</b>	<b>14.57%</b>
<b>Reserve Designations</b>																			
FAA Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	330,000	-
Infrastructure Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	156,815	3,260,000	4.81%
Property Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	278,000	500,000	55.60%
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	47,654	507,500	9.39%
<b>Total Reserve Designations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>482,468</b>	<b>4,597,500</b>	<b>10.49%</b>

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

**TO:** MASP Board of Directors  
**FROM:** Karina Drees  
**MEETING DATE:** November 7, 2017

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#### Updates

- We were honored to receive a visit from Vice President Mike Pence, Second Lady Karen Pence and Congressman Kevin McCarthy October 10. This visit followed the initial meeting of the resurrected National Space Council in Virginia the week prior. Vice President Pence also visited Virgin Galactic and Stratolaunch to learn more about commercial space capabilities.
- John has joined the FAA's Safety Risk Management (SRM) panel as a subject matter expert for captive carry space launch assessment. This effort will better assist the FAA ATO with guiding commercial space vehicles through the launch process from Mojave.
- I hosted a team from the South Australian government in October. They are interested in setting up a spaceport in their region and wanted to better understand Mojave's operations.
- We will host a group from the Commercial Spaceflight Federation to tour Virgin Galactic and Stratolaunch next week.
- We anticipate having the next section of the administrative code update for review in December. There are three sections remaining, but they will take more time to complete than previous sections.
- The Next Generation Suborbital Research Conference will be held in Broomfield, CO December 18-20. I will need to register any Board members interested in attending by the end of this week.

#### Airport Improvements

- I will meet with the head of the regional office of the Department of Commerce's Economic Development Administration (EDA) in Los Angeles next week to determine whether we are eligible for an EDA grant. I have recently engaged a grant writer to assist with this effort.
- We have been invited to apply for an IBank loan to build a new hangar on site. The process will take an additional 3-4 months once received. There is another financing option I'm exploring in addition to IBank.

**Mojave Air & Space Port \* 1434 Flightline, Mojave, CA 93501 \* 661-824-2433**

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

- John, Kevin, Dave and myself will meet with the FAA ADO in Los Angeles November 13 to update our Airport Capital Improvement Plan and anticipate learning whether we will receive the taxiway B extension within a year.
- Runway 12/30 and taxiway Charlie will be shut down during specific periods November 10 – 12 to continue with the coring analysis through Kimley Horn.

#### Authorized Payments

Check Register dated:	10/12/17:	\$163,236.86
	10/19/17:	\$104,881.22
	10/27/17:	\$ 74,625.14
EFTs:		<u>\$290,760.46</u>
Total:		\$633,503.68



Date: Friday, October 13, 2017  
 Time: 11:25AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 04-18 As of: 10/13/2017

Page: 1 of 8  
 Report: 03630.rpt  
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: EKAD</b>										
Acct / Sub:	101000		1200							
055995	CK	10/13/2017	0109 AT&T	04-18	039108	VO	25977755/0920	9/20/2017	0.00	127.19
055995	CK	10/13/2017	0109 AT&T	04-18	039109	VO	38219146/0920	9/20/2017	0.00	132.99
055995	CK	10/13/2017	0109 AT&T	04-18	039110	VO	33413389/0920	9/20/2017	0.00	533.67
055995	CK	10/13/2017	0109 AT&T	04-18	039111	VO	23366431/0920	9/20/2017	0.00	252.56
055995	CK	10/13/2017	0109 AT&T	04-18	039123	VO	27134122793/SEP	9/7/2017	0.00	126.72
055995	CK	10/13/2017	0109 AT&T	04-18	039124	VO	28123831139/SEP	9/7/2017	0.00	126.72
									<b>Check Total</b>	<b>1,299.85</b>
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039130	VO	2100627271	9/1/2017	0.00	79.55
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039131	VO	2100627269	9/1/2017	0.00	213.35
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039132	VO	2100630377	9/15/2017	0.00	202.01
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039133	VO	2100630379	9/15/2017	0.00	79.55
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039134	VO	2100631916	9/22/2017	0.00	166.79
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039135	VO	2100631920	9/22/2017	0.00	79.55
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039160	VO	2100628829	9/8/2017	0.00	79.55
055996	CK	10/13/2017	0158 Ameripride Uniform Services	04-18	039161	VO	2100628827	9/8/2017	0.00	166.79
									<b>Check Total</b>	<b>1,067.14</b>
055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039078	VO	7323640	9/21/2017	0.00	771.96
055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039079	VO	7323639	9/21/2017	0.00	4,537.28
055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039126	VO	7293406	9/7/2017	0.00	5,792.17
055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039127	VO	7311026	9/14/2017	0.00	5,095.67
055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039128	VO	7291989	9/2/2017	0.00	5,219.28

Date: Friday, October 13, 2017  
 Time: 11:25AM  
 User: CPANKO

**Mojave Air & Space Port**  
**Check Register - Standard**  
 Period: 04-18 As of: 10/13/2017

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055997	CK	10/13/2017	0215 Allied Universal Security Servic	04-18	039129	VO	7293407	9/7/2017	0.00	643.13
									<b>Check Total</b>	<b>22,059.49</b>
055998	CK	10/13/2017	0222 ADB Safegate	04-18	039125	VO	90025731	9/15/2017	0.00	178.31
055999	CK	10/13/2017	0223 American Environmental Aviatir	04-18	039080	VO	255	9/22/2017	0.00	2,500.00
056000	CK	10/13/2017	0242 Balentine~Jim	04-18	039163	VO	SETP/REIMBURS	9/23/2017	0.00	305.81
056001	CK	10/13/2017	0296 Communication Enterprises, Inc	04-18	039082	VO	162127	9/13/2017	0.00	72.14
056002	CK	10/13/2017	0349 Cla-Val	04-18	039157	VO	726194	8/24/2017	0.00	2,192.91
056002	CK	10/13/2017	0349 Cla-Val	04-18	039158	VO	726195	8/24/2017	0.00	2,739.43
									<b>Check Total</b>	<b>4,932.34</b>
056003	CK	10/13/2017	0350 Clark's Pest Control	04-18	039144	VO	0201058810/0917	9/19/2017	0.00	61.00
056003	CK	10/13/2017	0350 Clark's Pest Control	04-18	039145	VO	0200972309/0917	9/19/2017	0.00	45.00
056003	CK	10/13/2017	0350 Clark's Pest Control	04-18	039146	VO	0200922714/0917	9/19/2017	0.00	44.00
056003	CK	10/13/2017	0350 Clark's Pest Control	04-18	039147	VO	0200910258/0917	9/19/2017	0.00	44.00
									<b>Check Total</b>	<b>194.00</b>
056004	CK	10/13/2017	0356 Complete Aviation Fuel System	04-18	039136	VO	2880	9/26/2017	0.00	611.04
056005	CK	10/13/2017	0422 Direct TV	04-18	039049	VO	32403293844/SEP	9/19/2017	0.00	143.23
056005	CK	10/13/2017	0422 Direct TV	04-18	039114	VO	32445818788/SEP	9/25/2017	0.00	41.23
									<b>Check Total</b>	<b>184.46</b>
056006	CK	10/13/2017	0430 Desert Truck Service, Inc.	04-18	039090	VO	1318968	9/18/2017	0.00	28.15

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056007	CK	10/13/2017	0433 Karina Quelet	04-18	039164	VO	SETP/MILEAGE	9/24/2017	0.00	88.82
056007	CK	10/13/2017	0433 Karina Quelet	04-18	039165	VO	TRAVEL/REIMBURS	9/20/2017	0.00	110.16
056007	CK	10/13/2017	0433 Karina Quelet	04-18	039166	VO	SETP/REIMBURS	9/23/2017	0.00	862.20
									<b>Check Total</b>	<b>1,061.18</b>
056008	CK	10/13/2017	0615 Federal Express	04-18	039085	VO	594587403	9/29/2017	0.00	35.82
056008	CK	10/13/2017	0615 Federal Express	04-18	039137	VO	593059257	9/15/2017	0.00	57.48
									<b>Check Total</b>	<b>93.30</b>
056009	CK	10/13/2017	0657 Flight Light	04-18	039086	VO	0060415-IN	9/22/2017	0.00	166.41
056010	CK	10/13/2017	0803 Hansen Enterprises	04-18	039138	VO	15185	9/1/2017	0.00	1,000.00
056011	CK	10/13/2017	0821 Howard Power, Inc.	04-18	039040	VO	9-15-17	9/20/2017	0.00	780.00
056012	CK	10/13/2017	0855 High Desert Endodontics, Inc.	04-18	039174	VO	9029/092117	9/21/2017	0.00	80.00
056013	CK	10/13/2017	0861 John Himes	04-18	039173	VO		9/24/2017	0.00	182.09
056014	CK	10/13/2017	0998 IDMS Roofing	04-18	039122	VO	09/21/2017	10/21/2017	0.00	600.00
056015	CK	10/13/2017	1005 Pacific Telemanagement Svcs.	04-18	039058	VO	940158/0917	9/6/2017	0.00	53.00
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039115	VO	10133468	10/4/2017	0.00	26.81
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039139	VO	10133103	9/11/2017	0.00	28.94
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039140	VO	10133120	9/13/2017	0.00	4.02
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039150	VO	10132619	8/16/2017	0.00	465.59

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056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039151	VO	10132717	8/22/2017	0.00	85.77
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039152	VO	10132268	7/20/2017	0.00	7.16
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039153	AD	RETURN/10132268	8/2/2017	0.00	-7.16
056016	CK	10/13/2017	1043 Jim's CB & Radios	04-18	039154	VO	10133450	10/3/2017	0.00	28.32
<b>Check Total</b>										<b>639.45</b>
056017	CK	10/13/2017	1122 Kelley~Randall	04-18	039062	VO	12524	9/19/2017	0.00	100.00
056017	CK	10/13/2017	1122 Kelley~Randall	04-18	039063	VO	12525	9/20/2017	0.00	83.62
<b>Check Total</b>										<b>183.62</b>
056018	CK	10/13/2017	1168 Kern County Special Districts A	04-18	039050	VO	9-30-17	9/30/2017	0.00	25.00
056019	CK	10/13/2017	1200 L & L Construction	04-18	039052	VO	W/E 9/3/17	9/3/2017	0.00	1,875.00
056019	CK	10/13/2017	1200 L & L Construction	04-18	039053	VO	W/E 9/10/17	9/10/2017	0.00	1,200.00
056019	CK	10/13/2017	1200 L & L Construction	04-18	039054	VO	W/E 9/17/17	9/17/2017	0.00	1,725.00
056019	CK	10/13/2017	1200 L & L Construction	04-18	039055	VO	W/E 9/24/17	9/24/2017	0.00	3,000.00
056019	CK	10/13/2017	1200 L & L Construction	04-18	039175	VO	W/E 10/1/17	10/1/2017	0.00	2,100.00
<b>Check Total</b>										<b>9,900.00</b>
056020	CK	10/13/2017	1288 W. M. Lyles Co.	04-18	039107	VO	54.8858.01F	9/13/2017	0.00	11,856.67
056021	CK	10/13/2017	1306 Martha's Cleaning Service	04-18	039056	VO	1527	9/5/2017	0.00	2,535.00
056021	CK	10/13/2017	1306 Martha's Cleaning Service	04-18	039057	VO	1526	9/5/2017	0.00	2,580.00
056021	CK	10/13/2017	1306 Martha's Cleaning Service	04-18	039116	VO	1546	10/2/2017	0.00	2,730.00
056021	CK	10/13/2017	1306 Martha's Cleaning Service	04-18	039117	VO	1547	10/2/2017	0.00	2,630.00
<b>Check Total</b>										<b>10,475.00</b>
056022	CK	10/13/2017	1372 Mojave Public Utility District	04-18	039091	VO	006072002/0917	9/30/2017	0.00	68.46

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056022	CK	10/13/2017	1372 Mojave Public Utility District	04-18	039092	VO	006072003/0917	9/30/2017	0.00	371.80
056022	CK	10/13/2017	1372 Mojave Public Utility District	04-18	039093	VO	006072000/0917	9/30/2017	0.00	78.74
056022	CK	10/13/2017	1372 Mojave Public Utility District	04-18	039094	VO	006072001/0917	9/30/2017	0.00	5,998.70
									<b>Check Total</b>	<b>6,517.70</b>
056023	CK	10/13/2017	1406 Napa Auto Parts	04-18	039095	VO	873731	9/14/2017	0.00	16.08
056023	CK	10/13/2017	1406 Napa Auto Parts	04-18	039096	VO	873942	9/18/2017	0.00	94.37
056023	CK	10/13/2017	1406 Napa Auto Parts	04-18	039141	VO	873328	9/7/2017	0.00	18.74
056023	CK	10/13/2017	1406 Napa Auto Parts	04-18	039142	VO	874369	9/26/2017	0.00	78.82
									<b>Check Total</b>	<b>208.01</b>
056024	CK	10/13/2017	1407 Nave & Cortell, LLP	04-18	039167	VO	20515	9/30/2017	0.00	7,484.00
056025	CK	10/13/2017	1570 Otis Elevator Company	04-18	039097	VO	SAU31526001	9/14/2017	0.00	21,500.00
056026	CK	10/13/2017	1614 Kernprint Services	04-18	039051	VO	39130	9/8/2017	0.00	782.93
056027	CK	10/13/2017	1626 Petro Lock, Inc.	04-18	039098	VO	985469	9/22/2017	0.00	1,201.50
056028	CK	10/13/2017	1652 Premier Rail Services	04-18	039155	VO	10253	10/4/2017	0.00	2,240.00
056028	CK	10/13/2017	1652 Premier Rail Services	04-18	039162	VO	10252	8/6/2017	0.00	2,240.00
056028	CK	10/13/2017	1652 Premier Rail Services	04-18	039168	VO	10254	9/20/2017	0.00	2,240.00
056028	CK	10/13/2017	1652 Premier Rail Services	04-18	039169	VO	10255	9/27/2017	0.00	2,240.00
									<b>Check Total</b>	<b>8,960.00</b>
056029	CK	10/13/2017	1670 Praxair	04-18	039099	VO	79008039	9/22/2017	0.00	239.64
056030	CK	10/13/2017	1800 RSI Petroleum	04-18	039061	VO	0310214	9/15/2017	0.00	1,439.52

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056030	CK	10/13/2017	1800 RSI Petroleum	04-18	039100	VO	0310477	9/25/2017	0.00	906.09
056031	CK	10/13/2017	1802 RB DEVELOPMENT	04-18	039143	VO	91417MA	9/14/2017	0.00	2,345.61 460.00
056032	CK	10/13/2017	1803 Race Telecommunications, Inc.	04-18	039060	VO	RC138944/0917	9/1/2017	0.00	2,605.45
056033	CK	10/13/2017	1865 RLH Fire Protection	04-18	039059	VO	0936354	9/7/2017	0.00	281.00
056034	CK	10/13/2017	1867 Recover Your Cub	04-18	039159	VO	063295	8/30/2017	0.00	575.00
056035	CK	10/13/2017	1906 Sage Staffing	04-18	039069	VO	58691	9/18/2017	0.00	576.00
056035	CK	10/13/2017	1906 Sage Staffing	04-18	039101	VO	58752	9/25/2017	0.00	930.00
056036	CK	10/13/2017	1925 Sparkletts	04-18	039075	VO	13703338090717	9/7/2017	0.00	1,506.00 1,002.01
056037	CK	10/13/2017	19258 SBS Group	04-18	039064	VO	532454	9/18/2017	0.00	218.75
056037	CK	10/13/2017	19258 SBS Group	04-18	039118	VO	533358	10/1/2017	0.00	43.75
056038	CK	10/13/2017	1952 So. Calif. Edison	04-18	039066	VO	2395597974/0919	9/19/2017	0.00	262.50 91.34
056038	CK	10/13/2017	1952 So. Calif. Edison	04-18	039067	VO	2395077167/0919	9/19/2017	0.00	555.19
056038	CK	10/13/2017	1952 So. Calif. Edison	04-18	039068	VO	2025279670/0907	9/7/2017	0.00	14,566.80
056039	CK	10/13/2017	1954 The Gas Company	04-18	039070	VO	16561545001/SEP	9/14/2017	0.00	15,213.33 24.23
056039	CK	10/13/2017	1954 The Gas Company	04-18	039072	VO	07531545767/SEP	9/14/2017	0.00	29.71
056039	CK	10/13/2017	1954 The Gas Company	04-18	039073	VO	10289363938/SEP	9/14/2017	0.00	23.37

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056040	CK	10/13/2017	1960 Special District Risk Mgmt.	04-18	039149	VO	61210	8/31/2017	0.00	77.31 8,764.80
056041	CK	10/13/2017	2006 Sierra Rail Services, LLC	04-18	039074	VO	171209/09-17	9/17/2017	0.00	492.20
056042	CK	10/13/2017	2037 10-8 Retrofit, Inc.	04-18	039148	VO	14141	9/15/2017	0.00	82.85
056043	CK	10/13/2017	2044 Securitas Security Services US.	04-18	039102	VO	W5792008	9/21/2017	0.00	2,606.34
056044	CK	10/13/2017	2214 Antelope Valley Press	04-18	039076	VO	293129	9/30/2017	0.00	225.23
056045	CK	10/13/2017	2230 Verizon Wireless	04-18	039170	VO	9792634119	9/12/2017	0.00	644.10
056046	CK	10/13/2017	2251 West Coast Aerial Photography	04-18	039120	VO	6258	9/7/2017	0.00	1,650.00
056047	CK	10/13/2017	2337 S.O. Witt & Associates	04-18	039065	VO	11/08-17	9/1/2017	0.00	400.00
056047	CK	10/13/2017	2337 S.O. Witt & Associates	04-18	039171	VO	12	10/2/2017	0.00	3,926.90
056048	CK	10/13/2017	3012 Fauble~Richard	04-18	039084	VO	20767	9/22/2017	0.00	4,326.90 99.00
056049	CK	10/13/2017	4000 Fang D.D.S.~Ted Y. T.	04-18	039077	VO	9179/071117	7/11/2017	0.00	280.00
056050	CK	10/13/2017	4008 Jones, DDS~Michael B.	04-18	039087	VO	JBUCK09/14/17	9/18/2017	0.00	217.00
056051	CK	10/13/2017	4023 Dat-Minh Do, DDS	04-18	039083	VO	LBURCH09/18/17	9/18/2017	0.00	304.00
056052	CK	10/13/2017	4097 Nicholas Lessenevitch	04-18	039089	VO	KEVINW9/20/17	9/20/2017	0.00	125.00

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056053	CK	10/13/2017	4225 Tehachapi Optometric	04-18	039103	VO	09/21/20017	10/25/2017	0.00	482.00
056053	CK	10/13/2017	4225 Tehachapi Optometric	04-18	039104	VO	09/21/2017	10/25/2017	0.00	505.00
056053	CK	10/13/2017	4225 Tehachapi Optometric	04-18	039105	VO	09/21/17	9/25/2017	0.00	75.00
056053	CK	10/13/2017	4225 Tehachapi Optometric	04-18	039106	VO	9/21/2017	10/25/2017	0.00	577.00
056053	CK	10/13/2017	4225 Tehachapi Optometric	04-18	039121	VO	09/21/2017	9/25/2017	0.00	30.00

**Check Total 1,669.00**

Check Count: 59

**Acct Sub Total: 163,236.86**

Check Type	Count	Amount Paid
Regular	59	163,236.86
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>59</b>	<b>163,236.86</b>

**Company Disc Total 0.00      Company Total 163,236.86**



EFT'S 10/1 TO 10/10/17

Posted Date	Serial Num	Description	Amount
10/3/2017	0	EFTTransfe AVFUEL3252 9382073252 10/03/17 TRACE #-072000099995609	18058.38
10/4/2017	0	INCOMING WIRE FEE DOMESTIC	15
10/4/2017	0	EFTTransfe AVFUEL3252 9382073252 10/04/17 TRACE #-072000091090483	3201.42
10/5/2017	0	PAYROLL PAYCHEX - RCX 1161124166 10/05/17 TRACE #-111000026694867	44508.48
10/6/2017	0	INVOICE PAYCHEX EIB 1161124166 10/06/17 TRACE #-021000029171408	196.15
10/6/2017	0	TAXES PAYCHEX TPS 1161124166 10/06/17 TRACE #-021000027940222	10425.84
10/10/2017	0	EFTTransfe AVFUEL3252 9382073252 10/10/17 TRACE #-072000094446096	18181.09
		EFT TOTAL	94586.36

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Acct / Sub:	101000		1200							
056054	CK	10/19/2017	0158 Ameripride Uniform Services	04-18	039204	VO	2100633450	9/29/2017	0.00	213.35
056054	CK	10/19/2017	0158 Ameripride Uniform Services	04-18	039205	VO	2100633451	9/29/2017	0.00	115.80
056055	CK	10/19/2017	0187 AFLAC	04-18	039203	VO	271561/0917	9/25/2017	0.00	1,324.47
056056	CK	10/19/2017	0216 Arrow Engineering Services, In	04-18	039206	VO	176620083117	8/28/2017	0.00	7,730.00
056057	CK	10/19/2017	0297 Cartagenas Trucking	04-18	039215	VO	1317973	9/22/2017	0.00	880.00
056057	CK	10/19/2017	0297 Cartagenas Trucking	04-18	039216	VO	1317931	9/22/2017	0.00	770.00
056058	CK	10/19/2017	0348 Clancy JG International	04-18	039209	VO	1015173	9/30/2017	0.00	21,081.26
056059	CK	10/19/2017	0518 Elevation Corp. Health, LLC	04-18	039210	VO	5656/0917	9/30/2017	0.00	10,113.10
056060	CK	10/19/2017	0751 The Gibbons Family LLC	04-18	039213	VO	09-17/INVST PMT	9/30/2017	0.00	4,516.35
056061	CK	10/19/2017	0842 J. Hitchcock Riverwest Fam Ptr	04-18	039214	VO	09-17/INVST PMT	9/30/2017	0.00	3,010.90
056062	CK	10/19/2017	0866 Home Depot	04-18	039177	VO	07610417/0817	8/25/2017	0.00	2,748.59
056063	CK	10/19/2017	1106 Elmer F. Karpe, Inc.	04-18	039212	VO	09-17/INVST PMT	9/30/2017	0.00	7,527.24
056064	CK	10/19/2017	1178 Kimley-Horn and Associates, In	04-18	039211	VO	9840414	9/6/2017	0.00	24,995.00
056065	CK	10/19/2017	1364 Karl's Hardware Mojave	04-18	039176	VO	AUGUST 2018	8/30/2017	0.00	2,095.35

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056066	CK	10/19/2017	1372 Mojave Public Utility District	04-18	039220	VO	09-17/WASTE WTR	9/7/2017	0.00	3,145.42
056067	CK	10/19/2017	1375 Mojave Sanitation	04-18	039217	VO	3040449/0917	9/30/2017	0.00	1,002.54
056067	CK	10/19/2017	1375 Mojave Sanitation	04-18	039218	VO	3040290	9/30/2017	0.00	554.17
056067	CK	10/19/2017	1375 Mojave Sanitation	04-18	039219	VO	3036279/0917	9/30/2017	0.00	1,260.40
<b>Check Total</b>										<b>2,817.11</b>
056068	CK	10/19/2017	1406 Napa Auto Parts	04-18	039222	VO	874488	9/28/2017	0.00	218.67
056068	CK	10/19/2017	1406 Napa Auto Parts	04-18	039223	VO	874555	9/29/2017	0.00	6.60
056068	CK	10/19/2017	1406 Napa Auto Parts	04-18	039224	VO	874554	9/29/2017	0.00	61.07
056068	CK	10/19/2017	1406 Napa Auto Parts	04-18	039225	VO	874433	9/27/2017	0.00	214.96
<b>Check Total</b>										<b>501.30</b>
056069	CK	10/19/2017	1412 Mysiik, Inc.	04-18	039221	VO	092917A	9/29/2017	0.00	6,080.00
056070	CK	10/19/2017	1641 Productivity Plus	04-18	039208	VO	18006836/0817	8/22/2017	0.00	1,780.51
056071	CK	10/19/2017	1662 Prime Signs	04-18	039227	VO	N-5363	9/29/2017	0.00	622.05
056072	CK	10/19/2017	1666 Pitney Bowes Global Financial	04-18	039226	VO		10/18/2017	0.00	30.21
056073	CK	10/19/2017	2114 2Brothers Mobile Detailing	04-18	039200	VO	657	9/29/2017	0.00	200.00
056074	CK	10/19/2017	2214 Antelope Valley Press	04-18	039228	VO	32395053/0917	10/18/2017	0.00	88.37
056075	CK	10/19/2017	2251 West Coast Aerial Photography	04-18	039230	VO	6258/0917	9/27/2017	0.00	2,000.00

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**Mojave Air & Space Port**  
**Check Register - Standard**

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Periods: 03-18 Through 05-18 As of: 10/19/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
056076	CK	10/19/2017	3001 Wojtkiewicz, Kevin	04-18		039229	VO	JCP/0917	9/13/2017	0.00	57.00
056077	CK	10/19/2017	3002 Guy R. Aday	04-18		039201	VO	570A55023/JAN17	1/17/2017	0.00	124.99
056077	CK	10/19/2017	3002 Guy R. Aday	04-18		039202	VO	17171BZ2407	6/24/2017	0.00	32.85
056078	CK	10/19/2017	4000 Fang D.D.S.~Ted Y. T.	04-18		039231	VO	9681/090717	9/7/2017	0.00	280.00
<b>Check Total</b>											<b>157.84</b>
											<b>280.00</b>

Check Count: 25

**Acct Sub Total: 104,881.22**

Check Type	Count	Amount Paid
Regular	25	104,881.22
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>25</b>	<b>104,881.22</b>

**Company Disc Total 0.00 Company Total 104,881.22**

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 Company: EKAD

### Check Register - Standard Periods: 03-18 Through 04-18 As of: 10/27/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
<b>Company: EKAD</b>										
Acct / Sub:	101000		1200							
056079	CK	10/27/2017	0158 Ameripride Uniform Services	04-18	039242	VO	2100635050	10/6/2017	0.00	166.79
056079	CK	10/27/2017	0158 Ameripride Uniform Services	04-18	039243	VO	2100635051	10/6/2017	0.00	79.55
056079	CK	10/27/2017	0158 Ameripride Uniform Services	04-18	039244	VO	2100636612	10/13/2017	0.00	202.01
056079	CK	10/27/2017	0158 Ameripride Uniform Services	04-18	039245	VO	2100636616	10/13/2017	0.00	83.55
056080	CK	10/27/2017	0184 Gauce~Daniel	04-18	039255	VO	MATERIAL/REIMB	10/20/2017	0.00	11.78
<b>Check Total</b>										<b>531.90</b>
056081	CK	10/27/2017	0215 Allied Universal Security Services	04-18	039246	VO	7360241	10/5/2017	0.00	379.68
056082	CK	10/27/2017	0234 Banyan	04-18	039250	VO	1638580	10/6/2017	0.00	77.82
056083	CK	10/27/2017	0288 Jason Buck	04-18	039249	VO	REIMB/UNIFORMS	10/1/2017	0.00	56.55
056084	CK	10/27/2017	0337 Air & Space	04-18	039248	VO	3329888352/2017	10/6/2017	0.00	15.00
056085	CK	10/27/2017	0430 Desert Truck Service, Inc.	04-18	039253	VO	1319246	10/5/2017	0.00	255.56
056086	CK	10/27/2017	0615 Federal Express	04-18	039254	VO	595327509	10/6/2017	0.00	55.31
056087	CK	10/27/2017	0819 Reliable Air Conditioning	04-18	039274	VO	18057/1017	10/11/2017	0.00	2,110.00
056088	CK	10/27/2017	0866 Home Depot	04-18	039293	VO	07610417/0917	9/29/2017	0.00	62.41
056089	CK	10/27/2017	1005 Pacific Telemanagement Svcs.	04-18	039271	VO	946514/1017	10/5/2017	0.00	53.00

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### Check Register - Standard Periods: 03-18 Through 04-18 As of: 10/27/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
056090	CK	10/27/2017	1122 Kelley~Randall	04-18		039275	VO	12596/1017	10/16/2017	0.00	187.08
056090	CK	10/27/2017	1122 Kelley~Randall	04-18		039276	VO	12598/1017	10/16/2017	0.00	771.45
056090	CK	10/27/2017	1122 Kelley~Randall	04-18		039277	VO	12573	10/5/2017	0.00	20.22
056090	CK	10/27/2017	1122 Kelley~Randall	04-18		039278	VO	12577	10/6/2017	0.00	100.00
<b>Check Total</b>											<b>1,078.75</b>
056091	CK	10/27/2017	1154 Kieffe & Sons Ford	04-18		039292	VO	30679/0917	9/27/2017	0.00	695.61
056092	CK	10/27/2017	1200 L & L Construction	04-18		039259	VO	0217/REIMB	10/2/2017	0.00	4,020.30
056092	CK	10/27/2017	1200 L & L Construction	04-18		039260	VO	W/E 10/8/17	10/20/2017	0.00	1,125.00
<b>Check Total</b>											<b>5,145.30</b>
056093	CK	10/27/2017	1306 Martha's Cleaning Service	04-18		039261	VO	1548	10/13/2017	0.00	750.00
056094	CK	10/27/2017	1373 Mojave Public Utility District / Water Tests	04-18		039262	VO	10-17/WTR TST	10/2/2017	0.00	157.50
056095	CK	10/27/2017	1392 Morris~Bill	04-18		039263	VO	517	10/5/2017	0.00	3,120.00
056095	CK	10/27/2017	1392 Morris~Bill	04-18		039264	VO	518	10/5/2017	0.00	720.00
<b>Check Total</b>											<b>3,840.00</b>
056096	CK	10/27/2017	1406 Napa Auto Parts	04-18		039265	VO	875237	10/12/2017	0.00	119.54
056096	CK	10/27/2017	1406 Napa Auto Parts	04-18		039266	VO	875308	10/13/2017	0.00	6.42
056096	CK	10/27/2017	1406 Napa Auto Parts	04-18		039267	VO	874858	10/5/2017	0.00	28.41
056096	CK	10/27/2017	1406 Napa Auto Parts	04-18		039268	VO	874908	10/6/2017	0.00	86.32
<b>Check Total</b>											<b>240.69</b>
056097	CK	10/27/2017	1608 PIHRA	04-18		039269	VO	15165/2018	10/20/2017	0.00	125.00

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### Check Register - Standard Periods: 03-18 Through 04-18 As of: 10/27/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period		Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
				To Post	Closed						
056098	CK	10/27/2017	1645 Purchase Power	04-18		039289	VO	3101646720/0917	9/30/2017	0.00	529.97
056099	CK	10/27/2017	1656 Picture Farms II, LLC	04-18		039291	VO	AR/063634/0917	9/5/2017	0.00	169.96
056100	CK	10/27/2017	1803 Race Telecommunications, Inc.	04-18		039272	VO	RC142278/1017	10/1/2017	0.00	2,627.85
056100	CK	10/27/2017	1803 Race Telecommunications, Inc.	04-18		039273	VO	RC142395	10/1/2017	0.00	178.59
056101	CK	10/27/2017	1886 Robertson's	04-18		039346	VO	67817/0817	8/31/2017	0.00	576.78
056101	CK	10/27/2017	1886 Robertson's	04-18		039347	VO	66028/0817	8/29/2017	0.00	402.57
<b>Check Total</b>											<b>2,806.44</b>
056102	CK	10/27/2017	1906 Sage Staffing	04-18		039256	VO	58814	10/2/2017	0.00	960.00
056103	CK	10/27/2017	1925 Sparkletts	04-18		039280	VO	13703338100517	10/5/2017	0.00	828.98
056104	CK	10/27/2017	1930 Shaw,Moses,Mendenhall & Assoc.	04-18		039285	VO	401828/1017	10/5/2017	0.00	24,768.00
056105	CK	10/27/2017	1952 So. Calif. Edison	04-18		039279	VO	2025279670/1017	10/6/2017	0.00	13,070.72
056106	CK	10/27/2017	1984 SSD Systems	04-18		039284	VO	1291089-A	10/10/2017	0.00	154.14
056107	CK	10/27/2017	2006 Sierra Rail Services, LLC	04-18		039282	VO	171210/100217	10/11/2017	0.00	492.20
056108	CK	10/27/2017	2044 Securitas Security Services USA, Inc	04-18		039281	VO	W5805870	10/5/2017	0.00	12,967.47
056109	CK	10/27/2017	2261 Wilma TV	04-18		039290	VO	AR/063633/0917	9/14/2017	0.00	150.18

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### Check Register - Standard

Periods: 03-18 Through 04-18 As of: 10/27/2017

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
056110	CK	10/27/2017	3001 Wojtkiewicz, Kevin	04-18	039287	VO	JCP/1017	10/20/2017	0.00	57.00
056110	CK	10/27/2017	3001 Wojtkiewicz, Kevin	04-18	039345	VO	17271BU1117/917	9/30/2017	0.00	142.78
056111	CK	10/27/2017	3010 Balentine~Jim	04-18	039252	VO	0830839 2018	10/5/2017	0.00	359.96
056112	CK	10/27/2017	3310 Jaworski~Timothy	04-18	039258	VO	25010801/100417	10/4/2017	0.00	128.13
056113	CK	10/27/2017	4231 Christina Scott	04-18	039283	VO	SC0077/1017	10/3/2017	0.00	418.00
<b>Check Total</b>										<b>199.78</b>

Check Count: 35

**Acct Sub Total: 74,625.14**

Check Type	Count	Amount Paid
Regular	35	74,625.14
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>35</b>	<b>74,625.14</b>

Company Disc Total

0.00

Company Total

**74,625.14**



## EFT'S 10-11 to 10-19-2017

10/11/2017	0 1800	CALPERS 1946207465	10/11/17 TRACE #-122000499309013	42480.29
10/11/2017	0 1800	CALPERS 1946207465	10/11/17 TRACE #-122000499309015	7796.25
10/13/2017	0 3100	CALPERS 1946207465	10/13/17 TRACE #-122000491902271	2309.13
10/13/2017	0 3100	CALPERS 1946207465	10/13/17 TRACE #-122000491902273	1631.34
10/13/2017	0 3100	CALPERS 1946207465	10/13/17 TRACE #-122000491902275	6504.11
10/16/2017	0 ACH PMT	AMEX EPAYMENT 0005000008	10/16/17 TRACE #-091000015119642	14702.35
10/16/2017	0 ACH PMT	AMEX EPAYMENT 0005000008	10/16/17 TRACE #-091000015120974	2351.64
10/11/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/11/17 TRACE #-072000096023056	18075.49
10/12/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/12/17 TRACE #-072000097232835	17947.34
10/18/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/18/17 TRACE #-072000091738348	18370.49
10/19/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/19/17 TRACE #-072000092692328	18080.24
10/13/2017	0 HRS PMT	PAYCHEX-HRS 2555124166	10/13/17 TRACE #-021000027332956	168
10/16/2017	0 INVESTMENT	BFDS 943111333	10/16/17 TRACE #-011000021728858	270.15
10/16/2017	0 INVESTMENT	BFDS 943111333	10/16/17 TRACE #-011000021728859	842.3
10/11/2017	0 WIRE TRANSFER	FEE		15
10/18/2017	0 WIRE TRANSFER	FEE		15
	Total			<u>151,559.12</u>

## EFT's 10-20 TO 10-31-17

10/25/2017	0 BOE E-PAY	BOESPECIALTAXFEE 1282435088	10/25/17E TRACE #-122000491850039	487.00
10/25/2017	0 BOE E-FILE	BOARDEQUALIZATIO 1282531033	10/25/17O TRACE #-122000491853926	8,366.00
10/26/2017	0 WIRE TRANSFER	FEE		15.00
10/27/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/27/17 TRACE #-072000093849647	17,958.96
10/31/2017	0 MONTHLY	REMOTE DEP CAPTURE FEE FEE		75.00
10/31/2017	0 EFTTransfe	AVFUEL3252 9382073252	10/31/17 TRACE #-072000096732570	17,713.02
	Total			<u>44,614.98</u>

Grand Total

196,174.10