

MOJAVE AIR AND SPACE PORT

NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

Date: February 6, 2018
Time: 2:00 p.m.
Location: Board Room
1434 Flightline, Mojave, California

AGENDA

1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

2. Community Announcements

Members of the audience may make announcements regarding community events.

3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting on January 16, 2018

4. Action Items

- A. Airport Uses Policy
- B. Kimley Horn - Pavement evaluation
- C. GIS Software

5. Reports

- A. VMF-451 Marine Air Squadron video
- B. CEO/GM Report
 - a. Mid-year budget update
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

7. Closed Session

- A. Existing Litigation (Govt Code 54956.9): *Soest v MASP, Roth v. MASP, MASP v. Continuous Quality Electric, MASP v. Jeff Pontius, MASP v. Keller, XCOR Bankruptcy*
- B. Potential Litigation (Govt Code 549569): two cases
- C. Real Property Negotiations (Govt Code 54956.8):
Property: 5 Acres, APN 428-051-09
Parties: MASP, Evelyne Afalo
Negotiator: CEO, General Counsel

8. Closed Session Report

9. Action Items (continued)

- D. Approval of Settlement in MASP v. Pontius
- E. Approval of Acquisition of APN 428-051-09

Adjournment

This Agenda was posted on February 2, 2018 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to carrie@mojaeairport.com.

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

MISSION STATEMENT

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

BOARD OF DIRECTORS

MINUTES OF THE REGULAR MEETING ON JANUARY 16, 2018

1. CALL TO ORDER

The meeting was called to order on Tuesday, January 16, 2018, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port, Mojave, California.

A. Pledge of Allegiance: Director Parker led those assembled in the Pledge of Allegiance.

B. Roll Call:

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, Director of Planning Wojtkiewicz, Director of Administration Rawlings, and District Counsel Navé (by phone)

C. Approval of Agenda: Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to approve the agenda.

2. ELECTION OF OFFICERS

Upon motion by Director Balentine, seconded by Director Deaver, the Board voted unanimously to elect Director Evans and President, Director Deaver as Vice-President, and Jimmy R. Balentine as Secretary.

3. COMMUNITY ANNOUNCEMENTS

Cathy Hansen announced Plane Crazy Saturday.

4. CONSENT AGENDA

Upon motion by Director Deaver, seconded by Director Allred, the following Consent Agenda was unanimously approved.

A. Minutes of the Regular Board Meeting on December 5, 2017

B. Minutes of the Special Board Meeting on December 15, 2017

C. Check Register dated January 9, 2018

D. Check Register dated January 11, 2018

5. ACTION ITEMS

A. Building 155 Lease – The Spaceship Co.

CEO Drees presented the proposed lease for Building 155. Upon motion by Director Deaver, seconded by Director Balentine, the Board voted unanimously to approve the sublease.

B. Building 79 Lease – The Spaceship Co.

CEO Drees presented the proposed lease for Building 79. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to approve the sublease.

C. Auto Policy Renewal

CEO Drees presented the auto policy proposals and recommended the Avsurance proposal. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to approve the Avsurance policy and authorize CEO drees to sign the payment for the premium.

6. REPORTS

A. Financial Report.

DOA Rawlings presented the December 2017 financial report, and discussed the 2016-2017 audit.

B. CEO/GM Report

CEO Drees presented the CEO report, and discussed rental rates, airport uses policy, and introduced the new facilities manager.

C. Board Committees

There were no committee reports.

D. Board of Directors

Director Balentine commented on the video wall and work on the Belshaw entrance.

7. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Gene Sheehan commented on the District's purchase of hangars at the Airport.

8. CLOSED SESSION

A. Existing Litigation: *Soest v. MASP; Roth v. MASP; MASP v. Continuous Quality Electric; MASP v. Pontius; MASP v. Keller; XCOR bankruptcy.*

B. Potential Litigation: One case

C. Personnel Evaluation: CEO

9. CLOSED SESSION REPORT

Counsel and the Board discussed the *Soest, Roth, CQE, Pontius, Keller, and XCOR* matters. Counsel and the Board discussed one case of potential litigation. The Board conducted an evaluation of the CEO's performance. No other items were discussed.

ADJOURNMENT

There being no further business to come before the Board, the chair adjourned the meeting at 4:15 p.m.

David Evans, President

ATTEST

Jimmy R. Balentine, Secretary

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Karina Drees, GM
SUBJECT: Airport Uses Policy
MEETING DATE: February 6, 2018

Background:

During the January 16 meeting we presented the Airport Uses policy for the Board to review. No material changes have been made since the January 16 meeting. We are requesting the Board adopt the policy for the administrative code.

Two policies remain to complete the administrative code: Personnel and Operations.

Impacts:

Fiscal: None
Environmental: None
Legal: None

Recommended Action:

Adopt the resolution for the Airport Uses Policy.

RESOLUTION NO.

A RESOLUTION OF THE BOARD OF DIRECTORS
OF MOJAVE AIR AND SPACE PORT
ADOPTING BOARD POLICY 400 REGARDING
ITS AIRPORT USES POLICY

Whereas, Mojave Air and Space Port (the “District”), a public entity, owns and operates an airport and spaceport that support a variety of uses;

Whereas, the District desires to adopt a policy governing uses of its facilities, including leases, licenses, and contracts;

Now, therefore, be it resolved that the Board of Directors of Mojave Air and Space Port as follows:

1. Board Policy 400, “Airport Uses,” attached hereto as Exhibit 1, and incorporated herein by reference, is adopted by the District’s Board of Directors.
2. Board Policy 400 shall supersede any existing District policies regarding meetings of the Board of Directors to the extent there is a conflict.

PASSED, APPROVED AND ADOPTED on February 6, 2018.

David Evans, President

ATTEST:

Jim Balentine, Secretary

(SEAL)

EXHIBIT 1

BOARD POLICY 400 – AIRPORT USES

ARTICLE 1. PROJECTS

Section 4-1.01 Contracts

(a) Contracts entered into by the District shall contain provisions required by state and federal law and regulation. Contract documents shall be reviewed by District Counsel to ensure compliance with such laws and regulations. Reference is particularly made to the Davis-Bacon Act (40 USC SS 276(a) et seq.) and to the Energy Policy and Conservation Act (42 USC SS 6201 et seq.).

(b) The Secretary shall publish and post notices required by such laws and regulations.

(c) In the event of conflict between state and federal requirements, the federal requirement shall prevail unless both requirements can be followed.

(d) Board action is required prior to a disbursement affecting the District's bank accounts for individual disbursements greater than \$25,000.

Section 4-1.02 Public Works

(a) Public works that cost less than \$25,000 may be done by District staff, unless otherwise determined by the Board.

(b) Public works that cost \$25,000 or more shall be let for public bid, unless otherwise determined by the Board. The Board shall award the contract to the bidder whose bid is in the best interest of the District considering factors such as cost, experience, and availability.

(c) Contracts shall include provisions regarding prevailing wages, working conditions, subcontractors, insurance, and other customary provisions. Contracts of \$25,000 or more shall require a payment bond for 100% of the contract amount, and a performance bond as stated in the bid documents. Bids shall include a bid bond in the amount of 10% of the bid.

Section 4-1.03 Procurement for Emergency Repairs

(a) Labor and material necessary for emergency repair or replacement of public facilities of the District damaged by unanticipated calamity may be taken without giving notice for competitive bids if provisions of this Section are followed.

(b) By 4/5's vote, the Board of Directors may authorize procurement of labor or material without bidding to make emergency repairs or replacements. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency.

(c) The General Manager may authorize the procurement of labor or material without bidding to make emergency repairs or replacements when a meeting of the Board of Directors cannot be commenced to authorize emergency action in a timely manner. The General Manager shall report to the Board of Directors within seven (7) days of the emergency or at the next regular meeting scheduled within fourteen (14) days after the action.

Section 4-1.04 General Manager Authority

The General Manager is authorized to enter into contracts of \$25,000.00 or less for the procurement of goods, services, or works on behalf of the District. At the next regularly scheduled Board meeting, the General Manager shall report any contracts executed under this section. This provision shall be void, unless reauthorized by the Board, upon the hiring of a new General Manager.

ARTICLE 2. USE

Section 4-2.01 Development Leases

The Board may authorize leases for a term not to exceed fifty (50) years for the development of unimproved real property.

Section 4-2.02 Long Term Leases

The Board may authorize long term leases for a term in excess of two (2) years and not to exceed fifty (50) years for the use of improved property.

Section 4-2.03 Short Term Leases

The General Manager may enter into leases of two (2) years or less in a form established by the Board.

Section 4-2.04 T-Hangar Agreement

T-Hangars are to be used solely for aeronautical purposes, including storage of aircraft and aircraft parts.

Section 4-2.05 Tie-down Agreement

The General Manager may enter into license agreements for tie-downs in in a form established by the Board.

Section 4-2.06 Special Use Agreement

The Board may authorize special use agreements for intermittent or occasional use of District property. The General Manager may authorize agreements for the use of airport property when such use does not interfere with airport operations.

Section 4-2.07 Sublease Agreements

The General Manager may approve sublease agreements for tenants in good standing, up to a two (2) year sublease term. The Board shall consider sublease agreements greater than two (2) years.

Section 4-2.08 Insurance and Indemnification

Agreements entered into by the District for use of District property shall contain provisions for naming the District as an additional or co-insured on a policy or policies of liability insurance procured by the user of District property and indemnifying the District from costs, liability, and damages resulting from the user's activities, provided, when the user of District property is a California public agency, such agency shall not be required to provide a certificate of insurance.

Required insurance amounts are based on the activities conducted on District property, but with a minimum of \$1,000,000 per occurrence, \$3,000,000 aggregate, unless otherwise expressly authorized by the District.

Section 4-2.09 Assignment of Leases

If a tenant desires to assign a lease, and such assignment requires Board approval, the Board shall review the lease to determine if it conforms to the most recent rules and regulations of the District and to adjust the rent, if necessary, to conform to current rental rates of the District.

Section 4-2.10 District Right of First Refusal

Upon expiration of a lease for which the District has a right of first refusal (ROFR), the District shall use best efforts to exercise its ROFR to acquire the property in accordance with law. If the District does not exercise its ROFR, the lease with the new tenant shall be at the then District rental rate for like leases.

Section 4-2.11 Improvements and Fixtures

Upon the expiration or termination of a lease, improvements, additions, alterations, and fixtures (excluding trade fixtures affixed to the property) shall become property of the District without any further payment or consideration. The District, in its sole discretion, may require a tenant to remove improvements, additions, alteration, and/or fixtures at the tenant's sole cost and expense, and repair any damage as a result of such removal. All improvements, additions, alterations, and fixtures shall be kept free of liens and shall not be used as security in any loan arrangements without District prior written consent. All improvements, additions, alterations, and fixtures installed in or attached to the property by a tenant must be in good condition when installed or attached.

ARTICLE 3. WORKS OF ART

Section 4-3.01 Purpose

This section shall govern the application for and placement of works of art at Mojave Air & Space Port.

Section 4-3.02 Definitions

“Applicant” means the person who submits an Application to place art work at Mojave Air & Space Port.

“Application” means that form prescribed by the District to be completed and submitted by the Applicant for the placement of works of art at Mojave Air & Space Port.

“Art work” and “work of art” have the same meaning and are used interchangeably herein.

Section 4-3.03 Application

(a) A person interested in placing a work of art at Mojave Air & Space Port shall submit an Application to the District. The Application shall include, in addition to the information required by the form, an accurate depiction of the art work to be installed and a site plan showing the location of the art work, complete with necessary and appropriate accessories to complement and protect the art work.

(b) If the Application is approved, the Applicant shall deposit with the District a fee, in an amount set by the District, sufficient to ensure the art work, once commenced, is completed. Upon completion of the art work, the deposit shall be returned to the Applicant, less any reasonable costs incurred by District to ensure completion of the art work.

(c) If the work of art is to be placed on a building or structure owned by a person other than the District, the Applicant shall submit written proof that the owner of the building or structure has agreed to and approved the placement of the work of art on the building or structure.

Section 4-3.04 Guidelines

Guidelines for the approval and maintenance of works of art shall include, but are not limited to, the following criteria:

(a) The art work shall be clearly visible and accessible to the public.

(b) The composition of the art work shall be of permanent type materials in order to be durable against vandalism, theft and weather.

(c) The art work shall be composed such that it requires a low level of maintenance.

(d) The art work shall be related in terms of scale, material, form and content to immediate and adjacent buildings and landscaping so that it complements the site and surrounding environment.

(e) The art work shall be designed and constructed by persons experienced in the production of such art work.

(f) The art work shall be a permanent, fixed asset to the property.

(g) The art work shall be maintained by the Applicant in a neat and orderly manner acceptable to the District.

Section 4-3.05 **Maintenance**

(a) The Applicant shall be responsible for maintaining the art work in a neat and orderly manner acceptable to the District. If the Applicant fails to maintain the art work in a manner acceptable to the District, the District may either maintain or remove the art work.

(b) The Applicant shall place a deposit with the District, in an amount set by the District, to be used for maintenance of the art work if the Applicant fails to maintain the art work in a manner acceptable by District. The District shall keep the deposit unless and until the art work is permanently removed from Mojave Air & Space Port, after which it shall refund the deposit less any reasonable costs incurred by the District in maintaining the art work.

(c) If the deposit made by the Applicant is not sufficient to cover the costs of maintaining and/or removing the art work, the Applicant shall reimburse to the District the costs it incurs in excess of the deposit.

Section 4-3.06 **District's Rights**

(a) The Board shall, in its sole discretion, approve or reject Applications to place works of art at Mojave Air & Space Port.

(b) The District has the right to have a work of art maintained or removed if, in its sole discretion, the work of art is not being maintained in a manner acceptable to the District.

ARTICLE 4. CEQA

Section 4-4.01 **General**

District projects shall be undertaken with due regard for the environmental consequences as required by this Policy and applicable state and federal law.

Section 4-4.02 **Adoption of Guidelines**

The District adopts and incorporates by reference the guidelines promulgated by the

Secretary of Resources (hereinafter "State Guidelines") for local agencies to satisfy the California Environmental Quality Act (CEQA), except as otherwise provided herein.

Section 4-4.03 Delegation of Responsibilities

- (a) The General Manager, or designee, shall:
 - (1) Determine whether the District is a lead agency or responsible agency;
 - (2) Determine whether an activity is exempt or a project subject to review;
 - (3) Conduct an initial study;
 - (4) At the direction of the Board, prepare or cause a negative declaration or environmental impact report (EIR) to be prepared;
 - (5) Respond to public comments;
 - (6) Provide required notices; and
 - (7) Respond to requests for consultation by lead agencies.

- (b) The Board shall:
 - (1) Review an initial study to determine if a negative declaration or EIR is appropriate;
 - (2) Consider, approve, and certify the negative declaration, draft and final environmental impact report prior to approving a project; and
 - (3) Make findings as required by law.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: John Himes, Director of Operations
SUBJECT: Kimley-Horn Consulting Agreement
MEETING DATE: February 6, 2017

Background:

October 2017, the Board approved a \$43,250 expense for Kimley-Horn to conduct pavement analysis for the District consisting of non-destructive and destructive test methods, analysis, and rehabilitation recommendations based on results.

We have since met with Kimley-Horn to discuss the results and simultaneously received new and expanded technical information regarding client programs. We have asked Kimley-Horn to incorporate the new, expanded client data into the analysis providing a comprehensive report outlining pavement condition, rehabilitation, and sustainment recommendations. Additionally, we will use the report to promote funding initiatives.

Impacts:

Fiscal: \$9,953 budgeted dollars.

Environmental: None

Legal: None

Recommended Action:

Approve the proposal from Kimley-Horn for \$9,953.

MOJAVE
AIR AND SPACE PORT
STAFF MEMORANDUM

TO: Board of Directors
FROM: Jason Buck, Director of Technology
SUBJECT: GIS System Phase 2 (Software)
MEETING DATE: February 6, 2018

Background:

The Technology and Planning Department have put a GIS System deployment plan together so that MASP can benefit from an airport wide GIS/CAD (Geospatial Information System) (Computer Aided Drafting) System that would allow staff to quickly and easily access airport infrastructure mapping for planning, locating and maintaining infrastructure.

The plan is broken into three phases, Phase 1 is purchasing required hardware to run and store the GIS Software and CAD Data (Phase 1 Complete). Phase 2 is acquiring the software from vendors that specialize in airport infrastructure, mapping and the operating system for the server hardware. Phase 3 is the data population, deployment and training for the GIS/CAD System.

This request is for Phase 2 which is the software that will be required to run the system. Two GIS platform were evaluated, ESRI ArcGIS and Autodesk IMS, AutoDesk at \$36,872 was picked by staff due to ease of use and simplified integration. The other option was ArcGIS at \$46,200. This option required extra support to transfer current AutoCAD data.

The recommendation from staff is to go with GDMS w/ AutoDesk Server \$36,872
Secondary cost is the Operating System from CDW-G \$1,153.60

Impacts:

Fiscal: \$38,026

Environmental: N/A

Legal: N/A

Recommended Action:

Approve the \$38,026 in software costs to complete Phase 2 of the project.

The screenshot displays a GIS application interface with the following components:

- Legend:** Includes layers for Census Blocks, Parcels - FOG, and ERU > 1.
- Mainline Master WO Report Table:**

Mainline ID	Closed Date	Next Due Date	Asset Plan	Description	User
R-31-31 to R-31-32	12/31/1997		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	07/16/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	07/17/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	11/22/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	03/12/1996	02/21/1995	Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	03/03/1997	03/12/1997	Jet Rodding	3 Year Cleaning	Cleaning Crew
- Mainlines Attribute Table:**

Attribute	Value
PipeID	R-31-31-R-31-32
Type	HDPE
Size	8
Length (ft)	567.5
Flow Type	GRAVITY
featid	1107
- Tasks:** Includes a search for address: 1072 Tico Rd Ojai CA 93023.
- Mainline Report Table:**

Mainline ID	Size	Type	Critical Rating	Length (ft)	US Invert Elevation (ft)	DS Invert Elevation (ft)	Slope	Year Built	As-Built Reference	WinCAN Report	CCTV Inspections	Master WO
R-31-31 to R-31-32	8.0	HDPE	2	367.50	751.17	747.50	0.00929	1926	U-26-572	R-31-31-R-31-32		

GDMS

Date : 9/13/2017

GIS
for
Mojave Air and Space Port



Geographic *Data* & *Management* Solutions

A California Corporation

September 30, 2017

Job No. 2017-1009R5

Mojave Air & Space Port
Attn: Jason Buck
1434 Flightline
Mojave, CA 93501

RE: Infrastructure Mapping System (GIS)
Mojave Air & Space Port, Mojave, CA

We appreciate the opportunity to submit a proposal for the development of a mapping and Geographic Information System (GIS) for Mojave Air & Space Port (MASP).

Project Approach for Developing GIS and First Phase of Data Development

General

To keep costs down we are recommending the use of reasonably priced products and to utilize existing software and expertise. The value of a mapping system is directly related to the number of people that can use and benefit from the system. To make sure the information is readily available we propose the use of an in-house server that provides the mapping to users in a web browser similar to accessing a website. This requires only one license of software and can be used by many users through a private internal website.

Software

To provide the web interface to the mapping system we recommend Autodesk Infrastructure Map Server also called AIMS. This product is very reasonably priced and scalable to serve the expected number of users. To store the system data, the lifeblood of the system, we recommend using Microsoft SQL Server an industry standard database. The last piece of the puzzle is Adobe Cold Fusion that will read the SQL Server database and develop beautiful reports of detailed asset information within a web browser like Google Chrome.

Initial Layers of Facility Data

We have discovered through MASP staff that aerial topography and digital aerial imagery have been previously developed. This data will serve as a good foundation to building the mapping system. The aerial will serve as a good base map to provide facility and culture information to which other "layers" of data will be added.

42140 Tenth Street West
Lancaster, CA 93534-7004

Voice: 661.949.1025
Fax: 661.949.9775

Web: www.gdms-1.com
e-mail: gdms@gdms-1.com

GIS System Design

The GIS system will be based on Autodesk Infrastructure Map Server (AIMS). It will use AutoCAD Map for creation and editing of locational and attribute data. This design works well since MASP is already familiar with using AutoCAD tools for creating and editing infrastructure. AIMS will serve as the data repository and server of the data. It will serve to users who are viewing with web browsers or viewing/editing with AutoCAD Map. We will link the two systems together by connecting to the GIS data using a data connection in AutoCAD Map. Any edit performed and posted using AutoCAD Map will immediately show up to other staff viewing the data through AIMS. To facilitate standardization all data will be stored in a Microsoft SQL Server database. Data fields and values will be based on industry standards. Data can be exported from the Microsoft SQL database or AutoCAD Map to other formats if desired.

GIS System

The GIS system will provide MASP staff access to facility assets, aerial data, and facility data as they are implemented into the system. Access will be mainly provided through a web browser interface. Staff can access this data in the office using a workstation or using a mobile device such as Microsoft Surface Tablet or laptop using a web browser.

The user interface is simple and intuitive allowing users to utilize the system with minimal training. We recommend users receive a 1 to 1.5 hour orientation class from GDMS utilizing a MASP specific training manual. The manual will serve as a reference in the future and can be placed online for access by all users.

The initial system implementation includes the ability to search for assets graphically by zooming/panning within the map window. If an asset is selected a report will be generated that provides the specific information captured for the asset. In addition, the system will be developed with the ability to search for assets by unique or asset ID. Any assets implemented in the system can be linked to PDF as-built's for additional information for the asset. The primary base map or background will be based on MASP aerial topography provided in a CAD format. The infrastructure future layers of sewer, domestic water, fire water, and electrical will drape on top of the primary base map. In the future other data can be added to further develop the base map and system. We expect that after the initial implementation of the system additional asset layers and system functionality will be provided by GDMS or by trained MASP staff.

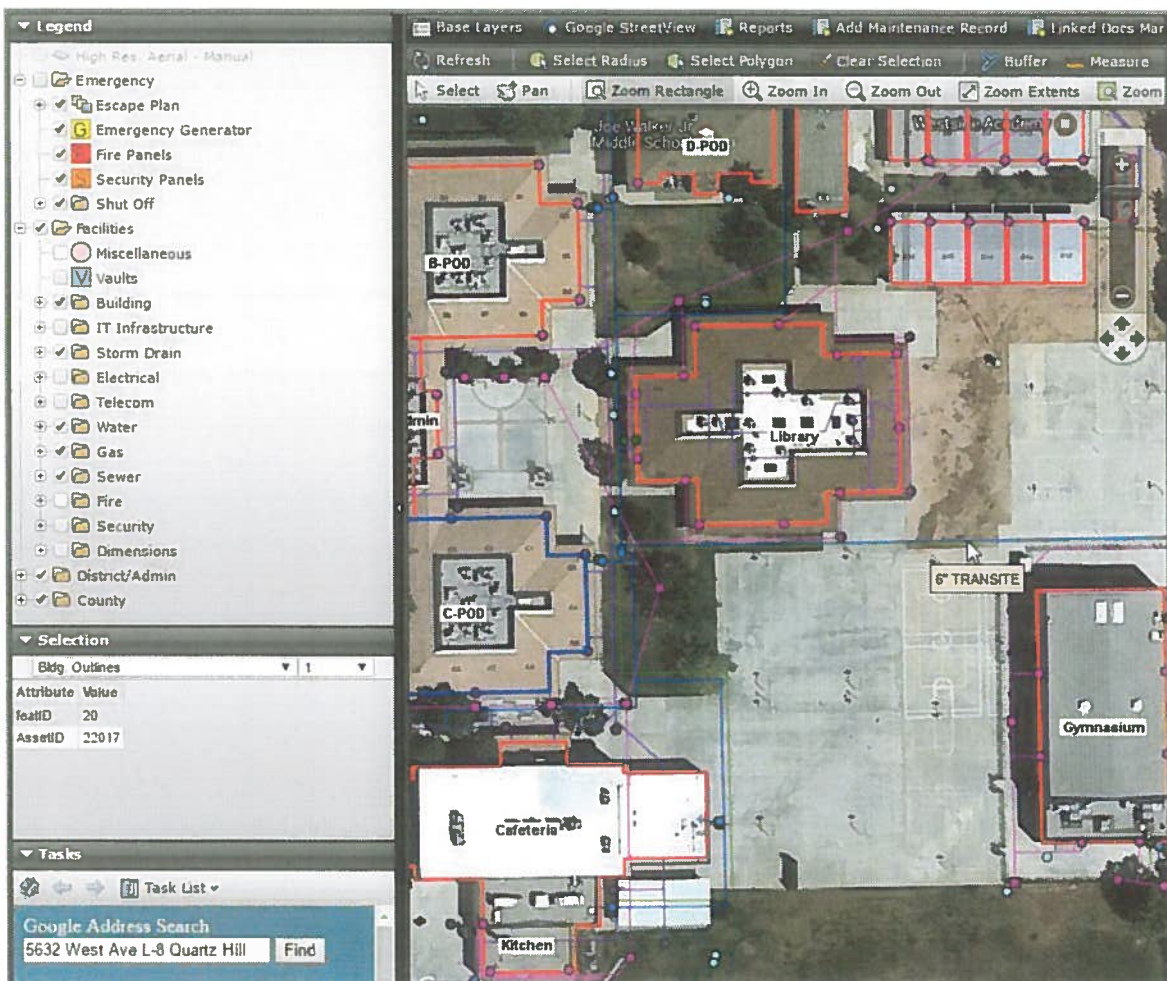
Typical Functionality of GIS

- Search for assets graphically and select
- Search for assets by ID
- Select assets and view attributes such as pictures, maintenance information or data from any other layers simulated in the system
- View linked data such as PDF's of As-Builts
- By hovering the cursor over map features attribute information will display next to the cursor using a desktop PC
- Interactively zoom in, out, and pan around the map
- View backgrounds from Google Earth, Bing Maps, Open Street Map, and MASP aerials.
- Plot hardcopy maps (Desktops)

- 8-1/2" x 11", 11" x 17" & 24" x 36" maps (Others can be added later)
- Add title, north arrow, scale bar and control scales
- Commercial base layers (Google Earth, Bing Maps, etc.) will not plot
- MASP aerials can plot
- Measure sub-distances and total distances on the map (Desktop)
- Calculate areas of user created figures on the map (Desktop)
- Display Google Street View and navigate using Street View functionality or by moving a magnifier icon on map (Desktop)
- Layers of data can be turned on and off to control display of data and assets

Typical GIS Layers

In this example for Westside School District you can see the list of layers in the legend for infrastructure data that can be turned on and off as necessary to access what you are looking for.



Example GIS Interface

In this example we developed a web based system for Ojai Valley Sanitary District to aid with the visualization of facility data and customer information. User has selected a mainline graphically and the system displays the mainline properties and can pop up maintenance, photographs or as-built information. The maintenance information is stored in a separate maintenance system database developed by others, but is accessed from the GIS application.

The screenshot displays a GIS web application interface. At the top, there is a navigation bar with options like 'Base Layers', 'Google StreetView', 'Printing', and 'Searches'. Below this is a toolbar with 'Refresh', 'Distance', 'Area', 'Maptip', 'Select', 'Clear Selection', 'Pan', 'Zoom Rectangle', and 'Zoom'. The main content area is divided into several sections:

- Legend:** Shows layers for 'Census blocks', 'Parcels - FOG', and 'ERU > 1'.
- Mainline Master WO Report:** A table listing work orders for mainlines R-31-31 to R-31-32. The table has columns for Mainline ID, Closed Date, Next Due Date, Asset Plan, Description, and User.
- Selection:** A panel showing the selected mainline's attributes: PipeID (R-31-31-R-31-32), Type (HDPE), Size (8), Length (ft) (567.5), Flow Type (GRAVITY), and featid (1107).
- Tasks:** A search box for an address, currently containing '1072 Tico Rd, Ojai, CA 93023'.
- Map:** A satellite view of a residential area with a green line representing the selected mainline.
- As-Built:** A technical drawing showing the layout of the mainline.
- Mainline Report:** A table providing detailed information for the selected mainline, including Size, Type, Critical Rating, Length, US Invert Elevation, DS Invert Elevation, Slope, Year Built, As-Built Reference, WinCAN Report, CCTV Inspections, and Master WO.

The status bar at the bottom indicates the current coordinates (x: -43547040.8831, y: 13417275.7), the number of selected features (1), and the map dimensions (1420.4 x 1079.51 ft). It also mentions 'Powered by Infrastructure Map Server'.

Mainline ID	Closed Date	Next Due Date	Asset Plan	Description	User
R-31-31 to R-31-32	12/31/1997		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	07/16/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	07/17/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	11/22/1990		Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	03/12/1996	02/21/1995	Jet Rodding	3 Year Cleaning	Cleaning Crew
R-31-31 to R-31-32	03/03/1997	03/12/1997	Jet Rodding	3 Year Cleaning	Cleaning Crew

Mainline ID	Size	Type	Critical Rating	Length (ft)	US Invert Elevation (ft)	DS Invert Elevation (ft)	Slope	Year Built	As-Built Reference	WinCAN Report	CCTV Inspections	Master WO
R-31-31 to R-31-32	8.0	HDPE	2	367.50	751.17	747.50	0.00929	1926	U-26-572	R-31-31-R-31-32		

Scope of Work

Assumptions

- 1.) The main focus at this time is to give MASP basic functionality and to develop a platform for agency wide usage and benefits. Much more functionality can be added in the future including additional mapping or asset data, searches, analysis, and linkages to other agency applications. The initial installation will serve as a foundation for all future mapping and asset data that will be developed.
- 2.) We assume that building asset ID's will be provided by MASP staff to augment CAD drawings in the development of this project.
- 3.) GDMS will setup a testing server and be provided remote access to the MASP server to install, configure, test, and maintain the system.

General Scope

Setup a web based mapping system similar to that which was demonstrated to MASP staff. Setup developmental server at GDMS to host the applications and incorporate GIS data layers for testing and approval of the Intranet/Internet based application prior to installation on the MASP server.

GIS System - Facility Wide GIS

Project Scoping, Kick Off & Status Meetings

- General GIS Project kickoff and status meetings/phone calls with MASP & Project Team \$ 810

Project Scoping, Kick Off & Status Meetings \$ 810

Desktop Workstation Software & Setup

Workstation Software

- AutoCAD Map 3D 2017 – New multiuser annual desktop subscription Floating License Model 1,883

Workstation Software GIS Setup

- Coordinate with MASP for System Preferences 270
- Install AutoCAD Map Network Deployment Package from Server to workstation (at MASP Site if Req'd) 540
- Setup AutoCAD Map Template for Display, Editing & Accessing GIS Data 1,080
 - Setup SQL Server Database Linkage
 - Setup AutoCAD Map Project and Symbology for Editing, and Display of all infrastructure
- QA/QC Testing & Administration 540

Desktop Workstation Software & Setup \$ 4,313

Server Software & Setup

This section assumes that all server setup can be performed off-site at AESI/GDMS site using remote access applications such as LogMeIn. We will need appropriate credentials on the server to install, configure, and test software, data and applications. If we are required to setup everything on-site it will increase costs. All web applications assume Google Chrome Web Browser is being used. Software costs do not include any tax, but may be required.

Server Software

- Autodesk Infrastructure Map Server 2017 \$ 2,006
- Adobe Cold Fusion Server Standard 1,875

Server Software Package Installation

- Install Microsoft Internet Information Server 203
- Install Adobe Coldfusion Standard 203
- Install Autodesk Infrastructure Map Server (AIMS Server) 270
- Install Autodesk Infrastructure Studio (AIMS Studio) 203
- Install & Setup AutoCAD Map License Manager for Workstations Software 270
- Test Server Installations 270

Workstation Software Package Setup on Server 405

- Create AutoCAD Map 3D Deployment Package (for rapid workstation installations. Requires a share drive/location)

Setup GIS on Server (For Web Browser Viewing)

- Design/Create SQL Database & Tables 270
- Create GIS Website using Internet Information Server (IIS) 405
- Develop GIS Map & Layout for All Assets 270
- Create & Author GIS Layer for Each Asset (buildings, power poles, contours, tanks, runway/airport lights, fences, culverts, flag poles, gates, MASP imagery, light poles, etc. contained in the topographic CAD drawing) 4,320
- Implement GDMS "FacilityWide" Template & Create Custom Reports for the Above Authored Layers 3,240
- Setup Ability to Plot From Web Browser (browser printing) 270
- Setup Linked Documents Manager for User Linking of Documents to GIS Features 2,800

Server Software & Setup \$ 17,280

Integrate Data into GIS System

All integration involves Developing SQL Server Spatial Databases from CAD aerial data previously captured.

General \$ 675

- Review aerial topography drawing for data organization and types of data available

Building Outline Layer

- Extract and create individual buildings from the aerial layer 1,890
- Populate building ID field from client provided maps or data 540
- Create GIS map layer in SQL Server Spatial format 135

Power Poles

- Extract and create power poles from the aerial layer 135
- Generate power pole ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Contours

- Extract and create contour lines from the aerial layer. Create high resolution and low resolution versions to speed up display 810
- Generate Contour ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 270

Lights

- Extract and create light points from the aerial layer 270
- Generate light ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 135

Tanks

- Extract and create tanks from the aerial layer 135
- Generate tank ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Fence

- Extract and create fence lines from the aerial layer 135
- Generate fence ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Valves

- Extract and create off-site valves from the aerial layer 135
- Generate valve ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Lane Striping

- Extract and create lane striping lines from the aerial layer 135
- Generate lane striping ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Culverts

- Extract and create culverts from the aerial layer 135
- Populate culvert ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Flag Poles

- Extract and create flag poles from the aerial layer 135
- Generate flagpole ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Gate/Gate Posts

- Extract and create gate posts from the aerial layer 135
- Generate gate ID field for unique ID's 135
- Create GIS map layer in SQL Server Spatial format 68

Fiber Infrastructure

- Extract and create fiber optic line work from KMZ data 540
 - Generate gate ID field for unique ID's 270
 - Create GIS map layer in SQL Server Spatial format 270
- Integrate Data into GIS System \$ 8,779**

Training

Training for the web viewing interface tools and functionality. Development of a user manual for new hires or training classes.

- Develop User Manual (Basic manual for users viewing the GIS within a web browser) 1,890
 - GIS user training for web browser users (one class 2 hours) 1,600
 - System Administrator/Intermediate Level user training (one two day class for 2 to 3 people for 16 hours training at AESI/GDMS site) TBD
 - AIMS Studio Web Map Authoring (one class for 1 to 2 people for 8 hours training at AESI/GDMS site) TBD
 - Basic AutoCAD Map Editing of GIS data (one class for 1 to 2 people for 8 hours training at AESI/GDMS site) 2,200
- Training \$ 5,690**

Software Updates & Support

Software renewal prices are estimated due to potential manufacturer price fluctuations. Sales taxes are not included, but may be required.

Recurring Support & Software Updates

\$

- Technical Phone Support (2 hrs/month) 3,240
 - Yearly GIS system interface updates and maintenance for web interface 2,080
 - Autodesk Infrastructure Map Server 2017 (server component) 2,006
 - AutoCAD Map 3D 2017 – multiuser annual desktop subscription Floating License Model 1,883
- Software Updates & Support \$ 9,209**

Guidance

We will adhere to a hybrid of Autodesk and ESRI GIS standards for data development. All data will be able to be exported to a variety of formats as needed.

Project Summary

Project Scoping, Kick Off & Status Meetings	\$	810
Desktop Workstation Software & Setup		4,313
Server Software & Setup		17,280
Integrate Data into GIS System		8,779
Training		5,690
Project Totals	\$	36,872

Software Updates & Support (yearly)		9,209
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Project Schedule

The GIS data development phase will begin with notice to proceed and is expected to take approximately 3 to 4 weeks. The next step will be to get started on the full implementation of the GIS system. We would expect that 6 to 8 weeks would be required for integrating project data and GIS application customization. At that point we would present the system on our internal web server for proof of concept. After finishing touches have been made the next step would be to assist MASP to acquire and setup server hardware & software, workstation software and implement the system at MASP. Once the system is up and running the final stage would be training.

Customized Applications Software

The application programming and customization created for the GIS site is for MASP's sole use. No transfer or alternative use of these applications is permitted without the consent of GDMS.

Fee Schedule (hourly rates for added services)

GIS Manager	\$160/hr
Senior GIS Specialist	\$135/hr
Application Development/Programmer	\$135/hr
CAD Technician	\$110/hr
GIS asset location services (1-man)	\$135/hr
GIS asset location services (2-man)	\$220/hr
Survey Crew - High Precision (2-man)	\$230/hr

Terms of Payment

To commence with the project, GDMS will require a signed contract.

Progress billing will be made on a bi-monthly basis with payment due within 30 days. We reserve the right to suspend work for accounts 30 days past due. Should cessation of our work occur due to payment delays or customer request for a period of 3 months or longer GDMS is not required to complete the work at the previously contracted fee amount. All payments including final payment are due prior to submittal or release of final reports and or plans.

Any documents required by your accounting department i.e. W-9, insurance requirements, certified payroll, etc. need to be forwarded to us to aid in the billing process.

Our hourly rate fee schedule is subject to change and if an update is made, you will be notified. Updated rates will be effective 30 calendar days after notification. This will only affect additional scope and hourly items.

GDMS is prepared to commence work immediately. If you would like us to proceed with the project, please sign and fax and mail this proposal. The proposal and fee amount is valid from 60 days of proposal date.

Should GDMS pursue litigation or arbitration for the enforcement of interpretation of this agreement, the prevailing party in such litigation or arbitration shall be entitled to an award of reasonable attorney's fees.

If you have any questions or wish to discuss the project, we will be happy to meet with you at your earliest convenience. Thank you for the opportunity to offer our professional services. We look forward to working with you on this project.

Registered Civil Engineer No. 48287
Licensed Surveyor No. 7727

Sincerely,



Brian D. Glidden, P.E., L.S.

I have read the above conditions, accepted this proposal and with my signature below I authorize the work.

Signature

Date

Printed Name

Title

ArcGIS Quote

Customer Needs Assessment \$5,000

Cost to acquire, install, and setup the ESRI software to be \$25,000

I would estimate the design phase to cost between \$10,000-25,000

Entry level effort of this sort as between \$35-55,000

Training – \$400 a day, for three days, one person

Renewals – 30% of initial software cost

Ken Stumpf
Director, Resource Management Applications
Geographic Resource Solutions
1125 16th Street, Ste 213
Arcata, CA 95521
(707)822-8005

QUOTE CONFIRMATION



DEAR JASON BUCK,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JMGH410	1/3/2018	MS EA WIN SRV STD LIC	9847862	\$1,153.60

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
MS EA WIN SVR STD CORE ALNG LIC/SA	10	4353187	\$115.36	\$1,153.60
Mfg. Part#: 9EM-00562-3-SLG Electronic distribution - NO MEDIA Contract: MARKET				

PURCHASER BILLING INFO		SUBTOTAL	\$1,153.60
Billing Address: MOJAVE AIR & SPACEPORT ACCTS PAYABLE 1434 FLIGHT LINE MOJAVE, CA 93501-2016 Phone: (661) 824-2433 Payment Terms: NET 30-VERBAL		SHIPPING	\$0.00
		GRAND TOTAL	\$1,153.60
		DELIVER TO Shipping Address: MOJAVE AIR & SPACEPORT JASON BUCK 1434 FLIGHT LINE MOJAVE, CA 93501-2016 Phone: (661) 824-2433 Shipping Method: ELECTRONIC DISTRIBUTION	

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Alex Booker		(877) 862-3929 alexboo@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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MOJAVE

AIR AND SPACE PORT

CEO REPORT

TO: MASP Board of Directors
FROM: Karina Drees
MEETING DATE: February 6, 2018

Updates

- I will be in DC February 5 – 8 attending the semi-annual CSF meetings and the FAA AST conference. John Himes will be acting GM in my absence.
- Floyd VanWey is the airport's new Facilities Manager. Welcome to the team, Floyd!
- Several of us attended the State of the County dinner 1/31. Mojave Air & Space Port received mention as a place in Kern County that continues to innovate and grow.
- We are presenting the budget revision request for the remainder of FY 17-18. Material changes impact the following accounts:
 - We anticipate receiving the taxiway B extension project this summer. It is unknown at this time how much work will be completed by the end of June, and how much work will be completed FY 18-19. We have included the total project value in this budget revision
 - The offset to the FAA project had been in Reserve Designation. To more accurately match the expense with review we have moved FAA Projects under Cost and Expense. The additional expense amount includes our match for the project
 - We expect a decrease to salaries and benefits of approximately \$250K due to delays in hiring full-time personnel and increased outsourcing.
 - We have incurred more repairs and maintenance expense than anticipated and are requesting an increase to complete projects through the year.
 - We have incurred more outside services expense than anticipate, primarily due to a delay in hiring and additional projects we have taken on this year.
 - Many of our infrastructure projects have been delays. Therefore, we feel the Reserve Designation for infrastructure projects is overstated and a decrease of \$1.5M is warranted for this fiscal year. We may have potential for a road improvement grant that will offset infrastructure projects as a whole.
 - Property investments have been a positive step forward and we expect to make additional requests of the Board this fiscal year.

Airport Improvements

Mojave Air & Space Port * 1434 Flightline, Mojave, CA 93501* 661-824-2433

MOJAVE

AIR AND SPACE PORT

CEO REPORT

- Our direction signs have been received. Floyd and the maintenance team will install the signs. Pending the dig analysis, they expect to have the signs up by February 9.

Authorized Payments

Check Register dated:	1/19/18:	\$117,951.73
	1/25/18:	\$58,895.49
	2/01/18:	\$55,453.41
EFTs:		<u>\$771,971.17</u>
Total:		\$1,004,271.80

MOJAVE AIR & SPACE PORT
Budget to Actual
For the Six Months Ending Sunday, December 31, 2017

Description	Operating Revenue				Operating Expense						Operating Income	Nonoperating Revenue & Expense			Total Revenue over Total Expense	Annual Budget	Percent of Budget	Budget Revision	
	Rents & Leases	Fuel & Services	Other	Total	Fire	Security	Tower	Planning	Maintenance	Total		Administration	Revenue	Expense					Total
Revenue																			
Rents & Leases	2,618,056	-	-	2,618,056	-	-	-	-	-	-	2,618,056	-	-	-	-	2,618,056	4,907,534	53.35%	5,050,000
Fuel Sales & Services	-	1,369,364	-	1,369,364	-	-	-	-	-	-	1,369,364	-	-	-	-	1,369,364	2,565,030	53.39%	2,738,728
Other Revenue	-	-	34,718	34,718	-	-	-	-	-	-	34,718	-	15,000	-	15,000	49,718	64,811	76.71%	75,000
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	352,768	-	352,768	352,768	660,000	53.45%	705,535
Grants In Aid-Federal/State	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	300,000	-	1,890,000
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	20,896	-	20,896	20,896	28,556	73.17%	41,791
Total Revenue	2,618,056	1,369,364	34,718	4,022,138	-	-	-	-	-	-	4,022,138	-	388,663	-	388,663	4,410,801	8,525,931	51.73%	10,501,055
Cost and Expense																			
Cost of Fuel and Lubricants Sold	-	792,699	-	792,699	-	-	-	-	-	-	792,699	1,000	-	-	-	793,699	1,375,000	57.72%	1,627,082
Salaries & Benefits	-	222,097	-	222,097	198,283	102,427	-	74,326	218,851	593,887	815,984	656,040	-	-	-	1,475,864	3,464,341	42.60%	3,200,000
Supplies	-	2,426	-	2,426	5,684	1,405	773	964	27,552	36,378	38,804	51,609	-	-	-	95,214	242,500	39.26%	200,000
Communications	-	332	-	332	-	-	-	-	28	28	360	33,586	-	-	-	33,946	65,000	52.22%	67,891
Training	-	-	-	-	-	-	-	-	185	185	185	100	-	-	-	2,355	30,000	7.85%	15,000
Permits & Fees	-	3,000	-	3,000	-	-	-	156	2,388	2,543	5,544	4,719	-	-	-	10,263	30,000	34.21%	30,000
Repairs & Maintenance	115,240	9,576	-	124,817	9,749	2,807	28,652	-	115,893	157,101	281,918	53,964	-	-	-	377,259	615,000	61.34%	800,000
Outside Services	95	2,219	-	2,314	4,544	164,458	125,858	189,523	128,311	612,695	615,009	217,126	-	-	-	791,173	1,250,159	63.29%	1,565,000
Travel	-	-	-	-	-	369	-	-	-	369	369	23,502	-	-	-	25,078	50,000	50.16%	50,000
Bad Debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	50,000
Dues & Subscriptions	-	-	-	-	-	-	-	-	-	-	-	48,358	-	-	-	40,644	50,000	81.29%	60,000
Insurance	-	-	-	-	-	-	-	-	-	-	-	161,628	-	-	-	161,628	325,000	49.73%	275,000
Marketing	-	-	-	-	-	-	-	-	-	-	-	23,235	-	-	-	24,335	76,750	31.73%	60,000
Rent Expense	-	16,007	-	16,007	-	-	-	-	37,004	37,004	53,011	-	-	-	-	53,011	70,000	75.73%	106,022
Utilities	-	-	-	-	-	-	-	-	-	-	-	159,648	-	-	-	163,738	300,000	54.58%	327,476
Miscellaneous	-	-	-	-	-	26	-	-	6,789	6,815	6,815	3,297	-	-	-	10,112	40,000	25.28%	25,000
Expense Reimbursements	-	-	-	-	(40,005)	(9,039)	(3,750)	-	113	(52,682)	(52,682)	(2,427)	-	-	-	(55,109)	(69,987)	78.74%	(110,218)
California City Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-	50,000
FAA Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,100,000
Total Cost and Expense	115,335	1,048,357	-	1,163,692	178,255	262,454	151,533	264,969	537,113	1,394,324	2,558,016	1,435,384	-	-	-	3,993,400	7,983,763	50.36%	10,498,254
Total Excess of Revenue over Expense	2,502,721	321,007	34,718	2,858,446	(178,255)	(262,454)	(151,533)	(264,969)	(537,113)	(1,394,324)	1,464,122	(1,435,384)	388,663	-	388,663	417,401	542,168	76.99%	2,800
Reserve Designations																			
FAA Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	330,000	-	-
Infrastructure Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	241,116	3,260,000	7.40%	1,500,000
Property Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	443,993	500,000	88.80%	1,000,000
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	47,654	507,500	9.39%	510,000
Total Reserve Designations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	732,763	4,597,500	15.94%	3,010,000

Date: Friday, January 19, 2018
 Time: 11:07AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-18 As of: 1/19/2018

Page: 1 of 4
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
056407	CK	1/19/2018	0112 AAAE	07-18	039920	VO	1034895/KQ	1/2/2018	0.00	275.00
056408	CK	1/19/2018	0158 Ameripride Uniform Services	07-18	039921	VO	2100656573/0118	1/12/2018	0.00	166.79
056408	CK	1/19/2018	0158 Ameripride Uniform Services	07-18	039922	VO	2100656578/0118	1/12/2018	0.00	116.15
Check Total										282.94
056409	CK	1/19/2018	0160 Antelope Valley Board of Trade	07-18	039892	VO	083477	12/21/2017	0.00	2,500.00
056410	CK	1/19/2018	0184 Gauce~Daniel	07-18	038969	VO	TRAVEL/REIMBURS	9/13/2017	0.00	68.65
056411	CK	1/19/2018	0213 Belden, T. Scott, PC Law Office	07-18	039923	VO	7703/1217	1/9/2018	0.00	3,150.00
056411	CK	1/19/2018	0213 Belden, T. Scott, PC Law Office	07-18	039951	VO	7702/1217	1/9/2018	0.00	1,517.70
Check Total										4,667.70
056412	CK	1/19/2018	0348 Clancy JG International	07-18	039944	VO	1015176/1217	12/31/2017	0.00	20,907.68
056413	CK	1/19/2018	0350 Clark's Pest Control	07-18	039925	VO	200910258/0118	1/17/2018	0.00	44.00
056413	CK	1/19/2018	0350 Clark's Pest Control	07-18	039926	VO	200922714/0118	1/17/2018	0.00	44.00
056413	CK	1/19/2018	0350 Clark's Pest Control	07-18	039927	VO	201058810/0118	1/17/2018	0.00	61.00
056413	CK	1/19/2018	0350 Clark's Pest Control	07-18	039928	VO	200972309/0118	1/17/2018	0.00	45.00
Check Total										194.00
056414	CK	1/19/2018	0492 Ron Carr	07-18	038415	VO	AR 062487	6/1/2017	0.00	110.59
056415	CK	1/19/2018	0518 Elevation Corp. Health, LLC	07-18	039943	VO	5864/1217	12/31/2017	0.00	9,928.75
056416	CK	1/19/2018	0615 Federal Express	07-18	039906	VO	604831198	1/5/2018	0.00	23.82

Date: Friday, January 19, 2018
 Time: 11:07AM
 User: CPANKO

Mojave Air & Space Port
Check Register - Standard
 Period: 07-18 As of: 1/19/2018

Page: 2 of 4
 Report: 03630.rpt
 Company: EKAD

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Period Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
056417	CK	1/19/2018	0778 Greater AV Economic Alliance	07-18		039907	VO	1590	1/1/2018	0.00	2,500.00
056418	CK	1/19/2018	0803 Hansen Enterprises	07-18		039905	VO	15317	1/2/2018	0.00	1,300.00
056419	CK	1/19/2018	0849 Robert Heap	07-18		039914	VO	AR-064451	12/31/2017	0.00	18.02
056420	CK	1/19/2018	0866 Home Depot	07-18		039949	VO	07610417/1217	12/29/2017	0.00	1,035.04
056421	CK	1/19/2018	1005 Pacific Telemanagement Svcs.	07-18		039902	VO	963813/0218	1/3/2018	0.00	53.00
056422	CK	1/19/2018	1154 Kieffe & Sons Ford	07-18		039908	VO	32514	1/3/2018	0.00	252.50
056423	CK	1/19/2018	1155 Kern Glass & Aluminum Co.	07-18		039938	VO	4570	1/4/2018	0.00	1,305.00
056424	CK	1/19/2018	1178 Kimley-Horn and Associates, In	07-18		039942	VO	10527412	12/31/2017	0.00	15,137.50
056425	CK	1/19/2018	1200 L & L Construction	07-18		039904	VO	W/E 12-31-17	12/31/2017	0.00	2,925.00
056425	CK	1/19/2018	1200 L & L Construction	07-18		039929	VO	W/E 1-14-18	1/14/2018	0.00	2,250.00
056425	CK	1/19/2018	1200 L & L Construction	07-18		039930	VO	W/E 1-7-18	1/7/2018	0.00	2,400.00
Check Total											7,575.00
056426	CK	1/19/2018	1306 Martha's Cleaning Service	07-18		039915	VO	1563/1217	12/1/2017	0.00	2,630.00
056426	CK	1/19/2018	1306 Martha's Cleaning Service	07-18		039916	VO	1535/0917	9/28/2017	0.00	250.00
056426	CK	1/19/2018	1306 Martha's Cleaning Service	07-18		039932	VO	1588/0118	1/15/2018	0.00	3,175.00
056426	CK	1/19/2018	1306 Martha's Cleaning Service	07-18		039933	VO	1589/0118	1/15/2018	0.00	2,765.00
Check Total											8,820.00

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056427	CK	1/19/2018	1365 Mojave Chamber of Commerce	07-18	039931	VO	2018 MEMBERSHIP	1/2/2018	0.00	225.00
056428	CK	1/19/2018	1406 Napa Auto Parts	07-18	039934	VO	879727	1/12/2018	0.00	42.89
056429	CK	1/19/2018	1656 Picture Farms II, LLC	07-18	039291	VO	AR/063634/0917	9/5/2017	0.00	169.96
056430	CK	1/19/2018	1700 Quinn Company	07-18	039940	VO	W0270018306	12/31/2017	0.00	1,756.48
056431	CK	1/19/2018	1803 Race Telecommunications, Inc	07-18	039909	VO	RC153719/0118	1/1/2018	0.00	178.59
056431	CK	1/19/2018	1803 Race Telecommunications, Inc	07-18	039910	VO	RC153611	1/1/2018	0.00	2,563.61
056432	CK	1/19/2018	1925 Sparkletts	07-18	039903	VO	13703338 1217	12/28/2017	0.00	871.10
056433	CK	1/19/2018	19258 SBS Group	07-18	039911	VO	0009253	1/3/2018	0.00	89.10
056434	CK	1/19/2018	1950 Society of Exp. Test Pilots	07-18	039936	VO	43255/CORP MEMB	1/1/2018	0.00	500.00
056435	CK	1/19/2018	1954 The Gas Company	07-18	039945	VO	7531545767/0118	1/17/2018	0.00	436.77
056435	CK	1/19/2018	1954 The Gas Company	07-18	039946	VO	7111545997/0118	1/17/2018	0.00	1,058.74
056435	CK	1/19/2018	1954 The Gas Company	07-18	039947	VO	0289363938/0118	1/17/2018	0.00	1,320.61
056435	CK	1/19/2018	1954 The Gas Company	07-18	039948	VO	6561545001/0118	1/17/2018	0.00	581.74
056436	CK	1/19/2018	2019 Teeter-Sara	07-18	038980	VO	6677257/090517	9/5/2017	0.00	26.03
056437	CK	1/19/2018	2026 Tel-Tec, Inc.	07-18	039913	VO	608594	1/1/2018	0.00	110.00
Check Total										2,742.20
Check Total										3,397.86

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056438	CK	1/19/2018	2036 T&G Construction Services, Inc	07-18	039912	VO	010318	1/3/2018	0.00	5,972.13
056438	CK	1/19/2018	2036 T&G Construction Services, Inc	07-18	039939	VO	010818	1/8/2018	0.00	10,700.00
									Check Total	16,672.13
056439	CK	1/19/2018	2044 Securitas Security Services US.	07-18	039935	VO	W5925723	1/11/2018	0.00	12,357.60
056440	CK	1/19/2018	2114 2Brothers Mobile Detailing	07-18	039937	VO	698	1/12/2018	0.00	260.00
056441	CK	1/19/2018	2136 UNUM LIFE INSURANCE	07-18	039767	VO	580360012/0118	12/11/2017	0.00	1,776.19

Check Count: 35

Acct Sub Total: 117,951.73

Check Type	Count	Amount Paid
Regular	35	117,951.73
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	35	117,951.73

Company Disc Total	0.00	Company Total	117,951.73
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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
056442	CK	1/25/2018	0109 AT&T	07-18	039956	VO	8123831139/0118	1/7/2018	0.00	126.75
056442	CK	1/25/2018	0109 AT&T	07-18	039957	VO	7134122793/0118	1/7/2018	0.00	126.75
									Check Total	253.50
056443	CK	1/25/2018	0158 Ameripride Uniform Services	07-18	039975	VO	2100658106/0118	1/19/2018	0.00	79.90
056443	CK	1/25/2018	0158 Ameripride Uniform Services	07-18	039976	VO	2100658102/0118	1/19/2018	0.00	213.35
									Check Total	293.25
056444	CK	1/25/2018	0187 AFLAC	07-18	039982	VO	988061/0118	1/25/2018	0.00	882.98
056445	CK	1/25/2018	0225 Avsurance Corporation	07-18	039958	VO	10190	1/19/2018	0.00	29,462.72
056446	CK	1/25/2018	0350 Clark's Pest Control	07-18	039967	VO	10041642/RNEWAL	2/2/2018	0.00	200.00
056447	CK	1/25/2018	0396 CDW Government	07-18	039983	VO	LHC6309	1/3/2018	0.00	273.53
056448	CK	1/25/2018	0422 Direct TV	07-18	039977	VO	3338771494/0118	1/19/2018	0.00	143.23
056449	CK	1/25/2018	0615 Federal Express	07-18	039959	VO	606128838	1/19/2018	0.00	48.48
056450	CK	1/25/2018	0707 Angel Fuentes	07-18	039969	VO	0118	1/22/2018	0.00	267.50
056451	CK	1/25/2018	1075 Lennora Johansen	07-18	039960	VO	EXPENSE/0118	1/16/2018	0.00	1,548.08
056452	CK	1/25/2018	1200 L & L Construction	07-18	039984	VO	W/E 1-21-18	1/21/2018	0.00	1,350.00
056453	CK	1/25/2018	1254 Lincoln Nat'l Life Ins. Co.	07-18	039973	VO	3600391899/0218	2/1/2018	0.00	771.76

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056454	CK	1/25/2018	1347 Miller Equipment Company	07-18	039961	VO	171940	1/8/2018	0.00	2,928.00
056454	CK	1/25/2018	1347 Miller Equipment Company	07-18	039986	VO	17-1950	1/16/2018	0.00	1,464.00
Check Total										4,392.00
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039987	VO	879656	1/10/2018	0.00	566.65
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039988	VO	879659	1/10/2018	0.00	8.56
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039989	AD	879708	1/11/2018	0.00	-19.31
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039990	AD	879707	1/11/2018	0.00	-308.88
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039991	VO	879692	1/11/2018	0.00	1,241.08
056455	CK	1/25/2018	1406 Napa Auto Parts	07-18	039992	VO	879706	1/11/2018	0.00	186.00
Check Total										1,674.10
056456	CK	1/25/2018	1435 Nielsen Fire Protection	07-18	039551	VO	1231058925	11/10/2017	0.00	400.00
056457	CK	1/25/2018	1570 Otis Elevator Company	07-18	039981	VO	SAU07575218	1/22/2018	0.00	7,065.56
056458	CK	1/25/2018	1662 Prime Signs	07-18	039974	VO	012318	1/23/2018	0.00	3,239.32
056459	CK	1/25/2018	1800 RSI Petroleum	07-18	039993	VO	0314191	1/16/2018	0.00	299.72
056460	CK	1/25/2018	1952 So. Calif. Edison	07-18	039970	VO	2340063106/0118	1/18/2018	0.00	1,008.09
056460	CK	1/25/2018	1952 So. Calif. Edison	07-18	039971	VO	2395077167/0118	1/19/2018	0.00	450.24
Check Total										1,458.33
056461	CK	1/25/2018	1954 The Gas Company	07-18	039963	VO	0289363938/0118	1/17/2018	0.00	797.44
056461	CK	1/25/2018	1954 The Gas Company	07-18	039964	VO	7531545767/0118	1/17/2018	0.00	275.93
056461	CK	1/25/2018	1954 The Gas Company	07-18	039965	VO	7111545997/0118	1/17/2018	0.00	624.04

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056461	CK	1/25/2018	1954 The Gas Company	07-18	039966	VO	6561545001/0118	1/17/2018	0.00	347.45
									Check Total	2,044.86
056462	CK	1/25/2018	2018 Mar-Co Equipment Company	07-18	039985	VO	149325	1/22/2018	0.00	211.94
056463	CK	1/25/2018	2230 Verizon Wireless	07-18	039968	VO	9799766416/0118	1/12/2018	0.00	696.72
056464	CK	1/25/2018	2313 Waxie Sanitary Supply	07-18	039994	VO	150570	1/16/2018	0.00	1,447.91
056465	CK	1/25/2018	3650 Javier Ruiz	07-18	039962	VO	20005/0118	1/18/2018	0.00	470.00

Check Count: 24

Acct Sub Total: 58,895.49

Check Type	Count	Amount Paid
Regular	24	58,895.49
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	24	58,895.49

Company Disc Total 0.00 Company Total 58,895.49

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
Company: EKAD										
Acct / Sub:	101000		1200							
056466	CK	2/2/2018	0158 Ameripride Uniform Services	08-18	039999	VO	2100659555/0118	1/26/2018	0.00	166.79
056466	CK	2/2/2018	0158 Ameripride Uniform Services	08-18	040000	VO	2100659556/0118	1/26/2018	0.00	79.90
056467	CK	2/2/2018	0422 Direct TV	08-18	040001	VO	33383652438	1/31/2018	0.00	246.69 41.23
056468	CK	2/2/2018	0602 Fair Oaks Orthodontics	08-18	040002	VO	1/15/18/BURCH	1/15/2018	0.00	350.00
056469	CK	2/2/2018	1142 Kern County Sheriff's Office	08-18	040009	VO	7551/1218	1/23/2018	0.00	666.26
056470	CK	2/2/2018	1154 Kieffe & Sons Ford	08-18	040008	VO	01/30/18	1/30/2018	0.00	24,739.10
056471	CK	2/2/2018	1364 Karl's Hardware Mojave	08-18	040014	VO	0118	1/28/2018	0.00	1,038.27
056472	CK	2/2/2018	1406 Napa Auto Parts	08-18	040003	VO	880340	1/24/2018	0.00	69.13
056473	CK	2/2/2018	1407 Nave & Cortell, LLP	08-18	040015	VO	20569/0118	1/31/2018	0.00	12,845.80
056474	CK	2/2/2018	1436 Porter Concrete Construction	08-18	040010	VO	4333	1/31/2018	0.00	2,018.75
056475	CK	2/2/2018	1501 Office Depot Business Credit	08-18	040013	VO	0076136/1217	1/17/2018	0.00	1,043.60
056476	CK	2/2/2018	1869 Pasticards, Inc. / Rainbow Print	08-18	040005	VO	01/24/18	1/24/2018	0.00	466.00
056477	CK	2/2/2018	1880 David Russell	08-18	039995	VO	1217	12/31/2017	0.00	9,142.00

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Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post Closed	Ref Nbr	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid
056478	CK	2/2/2018	1925 Sparkletts	08-18	040006	VO	13703338 0118	1/25/2018	0.00	764.28
056479	CK	2/2/2018	1952 So. Calif. Edison	08-18	040012	VO	2395597974/0118	2/1/2018	0.00	121.61
056480	CK	2/2/2018	2136 UNUM LIFE INSURANCE	08-18	040011	VO	5580360012/0218	2/1/2018	0.00	1,821.69
056481	CK	2/2/2018	3650 Javier Ruiz	08-18	040004	VO	1/20/18	1/20/2018	0.00	79.00

Check Count: 16

Acct Sub Total: 55,453.41

Check Type	Count	Amount Paid
Regular	16	55,453.41
Hand	0	0.00
Electronic Payment	0	0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
Total:	16	55,453.41

Company Disc Total	0.00	Company Total	55,453.41
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DATE	JANUARY 9 THROUGH JANUARY 18, 2018			AMOUNT
1/11/2018	ACH PMT	AMEX EPAYMENT 0005000008	01/10/18 TRACE #-091000011018082	7,344.05
1/11/2018	ACH PMT	AMEX EPAYMENT 0005000008	01/10/18 TRACE #-091000011023626	827.79
1/12/2018	PAYROLL	PAYCHEX-RCX 1161124166	01/11/18 TRACE #-021000022602352	44,559.72
1/16/2018	HRS PMT	PAYCHEX-HRS 2555124166	01/12/18 TRACE #-021000027263934	156.00
1/16/2018	INVOICE	PAYCHEX EIB 1161124166	01/12/18 TRACE #-021000021699694	574.65
1/16/2018	TAXES	PAYCHEX TPS 1161124166	01/12/18 TRACE #-021000021593718	12,522.77
	TOTAL			65,984.98

DATE	JANUARY 19 THROUGH JANUARY 26, 2018			AMOUNT
1/24/2018	WIRE TRANSFER TO LOCAL AGENCY INVESTMENT FU			500,000.00
1/24/2018	WIRE TRANSFER FEE			35.00
1/25/2018	EFTTransfe	AVFUEL3252 9382073252	01/24/18 TRACE #-072000099934839	19,915.41
1/25/2018	WIRE TRANSFER FEE			15.00
1/26/2018	PAYROLL	PAYCHEX - RCX 1161124166	01/25/18 TRACE #-111000028904011	83,930.39
	TOTAL			603,895.80

DATE	JANUARY 27 TO JANUARY 31, 2018			Amount
1/29/2018	BOE E-PAY	BOESPECIALTAXFEE 1282435088	01/26/18E TRACE #-12200049249	478.00
1/29/2018	EFTTransfe	AVFUEL3252 9382073252	01/26/18 TRACE #-072000091911039	39,998.20
1/29/2018	INVOICE	PAYCHEX EIB 1161124166	01/26/18 TRACE #-021000026436515	110.49
1/29/2018	TAXES	PAYCHEX TPS 1161124166	01/26/18 TRACE #-021000024973728	18,419.57
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625117	2,479.84
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625119	1,632.04
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625121	6,507.61
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625531	2,479.84
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625537	1,632.04
1/31/2018	3100	CALPERS 1946207465	01/30/18 TRACE #-122000496625539	6,507.61
1/31/2018	EFTTransfe	AVFUEL3252 9382073252	01/30/18 TRACE #-072000097842692	19,795.25
1/31/2018	INVESTMENT	BFDS 943111333	01/30/18 TRACE #-011000021256106	295.15
1/31/2018	INVESTMENT	BFDS 943111333	01/30/18 TRACE #-011000021256107	295.15
1/31/2018	INVESTMENT	BFDS 943111333	01/30/18 TRACE #-011000021256108	692.30
1/31/2018	INVESTMENT	BFDS 943111333	01/30/18 TRACE #-011000021256109	692.30
1/31/2018	MONTHLY REMOTE DEP CAPTURE FEE FEE			75.00
	TOTAL			102,090.39
	GRAND TOTAL			771,971.17