

# MOJAVE AIR AND SPACE PORT

## NOTICE OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

**Date:** March 6, 2018  
**Time:** 2:00 p.m.  
**Location:** Board Room  
1434 Flightline, Mojave, California

### AGENDA

#### 1. Call to Order

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

#### 2. Community Announcements

Members of the audience may make announcements regarding community events.

#### 3. Consent Agenda

All items on the consent agenda are considered routine and non-controversial, and will be approved by one motion unless a member of the Board, staff, or public requests to move an item to Action Items.

- A. Minutes of the Regular Board Meeting on February 20, 2018

#### 4. Action Items

- A. Special District Risk Mgmt. (SDRMA) Worker's Compensation Resolution
- B. The Spaceship Co. – Bldg. 14 Lease
- C. Virgin Orbit – Bldg. 139 Lease
- D. Edison Easement – Scaled Bldg. 78
- E. Renewal – Cal Fire – Federal Excess Personal Property Agreement

#### 5. Reports

- A. Financial Reports
- B. CEO/GM Report
- C. Board Committees
- D. Board of Directors: This portion of the meeting is reserved for board members to comment on items not on the agenda

#### 6. Public Comment on Items Not on the Agenda

Members of the public may make comments to the Board on items not on the agenda.

**7. Closed Session**

- A. Existing Litigation (Govt Code 54956.9): *Soest v MASP, Roth v. MASP, MASP v. Continuous Quality Electric, MASP v. Keller, XCOR Bankruptcy*
- B. Potential Litigation (Govt Code 549569): three cases

**8. Closed Session Report**

**Adjournment**

This Agenda was posted on March 2, 2018 by Jason.

ADA Notice: Persons desiring disability-related accommodations should contact the District no later than forty-eight hours prior to the meeting. Persons needing an alternative format of the agenda because of a disability should notify the District no later than seventy-two hours prior to the meeting. All inquiries/requests can be made by phone at (661) 824-2433, in person at 1434 Flightline, Mojave, CA, or via email to [carrie@mojaeairport.com](mailto:carrie@mojaeairport.com).

Copy of Records: Copies of public records related to open session items are available at the administrative office of the District at 1434 Flightline, Mojave, CA.

Public Comments: Members of the public may comment on items on the agenda before the Board takes action on that item, or for closed session items, before the Board goes into closed session. Comments on items not on the agenda, and over which the Board has jurisdiction, may be made under "Public Comments on Items not on the Agenda," but the Board may not take action on any issues raised during this time. All comments by members of the public are limited to three minutes.

**MISSION STATEMENT**

**FOSTER AND MAINTAIN OUR RECOGNIZED AEROSPACE PRESENCE WITH A  
PRINCIPLE FOCUS AS THE WORLD'S PREMIER CIVILIAN AEROSPACE TEST CENTER  
WHILE SEEKING COMPATIBLY DIVERSE BUSINESS AND INDUSTRY**

# **BOARD OF DIRECTORS**

## **MINUTES OF THE REGULAR MEETING ON FEBRUARY 20, 2018**

### **1. CALL TO ORDER**

The meeting was called to order on Tuesday, February 20, 2018, at 2:00 p.m. by President Evans in the Board Room at Mojave Air and Space Port, Mojave, California.

**A. Pledge of Allegiance:** Director Allred led those assembled in the Pledge of Allegiance.

**B. Roll Call:**

Directors present: Allred, Balentine, Deaver, Evans, and Parker

Directors absent: None

Others present: CEO Drees, COO Himes, Director of Administration

Rawlings, and District Counsel Navé

**C. Approval of Agenda:** Upon motion by Director Parker, seconded by Director Deaver, the Board voted unanimously to approve the agenda.

### **2. COMMUNITY ANNOUNCEMENTS**

There were no community announcements.

### **3. CONSENT AGENDA**

Upon motion by Director Deaver, seconded by Director Parker, the following Consent Agenda was unanimously approved.

**A. Minutes of the Regular Board Meeting on February 6, 2018**

### **4. ACTION ITEMS**

**A. Budget Approval**

CEO Drees presented the updated mid-year budget. Upon motion by Director Balentine, seconded by Director Allred, the Board voted unanimously to approve the updated budget.

### **5. REPORTS**

**A. CEO/GM Report**

CEO Drees presented the CEO report, and discussed the trip to Washington, D.C, with COO Himes for an FAA meeting, and CalPERS retirement payments.

**B. Board Committees**

There were no committee reports.

**C. Board of Directors**

Director Deaver commented on Plane Crazy Saturday, and thanked Todd Quelet on behalf of the Chamber of Commerce for his work in getting the solar street lights installed.

**6. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Geraldine Reeder introduced herself and her new sewing business in Mojave.

**7. CLOSED SESSION**

**A. Existing Litigation:** *Soest v. MASP; Roth v. MASP; MASP v. Continuous Quality Electric; MASP v. Pontius; MASP v. Keller; XCOR bankruptcy.*

**B. Potential Litigation:** One case

**C. Real Property Negotiations:** Paxton, Wenzel

**8. CLOSED SESSION REPORT**

Counsel and the Board discussed the *Soest, Roth, CQE, Pontius, Keller, and XCOR* matters. Counsel and the Board discussed one case of potential litigation. The Board discussed real property negotiations with Paxton and Wenzel, and gave direction to the CEO. No other items were discussed.

**ADJOURNMENT**

There being no further business to come before the Board, the chair adjourned the meeting at 2:57 p.m.

ATTEST

\_\_\_\_\_  
David Evans, President

\_\_\_\_\_  
Jimmy R. Balentine, Secretary

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Lynn Johansen, Contracts Manager  
**SUBJECT:** Special District Risk Management Authority (SDRMA)  
Workers Compensation

**MEETING DATE:** March 6, 2018

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**Background:**

SDRMA is MASP's current Workers Comp carrier. The Board of Directors are covered under this policy; however, SDRMA is requesting a resolution be passed stating this fact to continue our current coverage. This resolution request is based on Section 3363.5 of the California Labor Code, which states Governing Body members may only be covered for Workers Compensation if a resolution is adopted by the Governing Body.

**Impacts:**

Fiscal: None

Environmental: None

Legal: None

**Recommended Action:**

Staff recommends approval for the requested resolution.

RESOLUTION No.

RESOLUTION OF THE GOVERNING BODY OF  
THE MOJAVE AIR & SPACE PORT,  
DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL  
BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF  
PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN  
INDIVIDUALS WHILE PROVIDING THEIR SERVICES

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**WHEREAS**, the Mojave Air & Space Port utilizes the services of Governing Body Members and Volunteers; and

**WHEREAS**, Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

**WHEREAS**, the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- All Members of the Governing Body of the Mojave Air & Space Port as presently or hereafter constituted and/or
- All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- Individuals on Work-study programs
- Interns
- Other Volunteers
- \_\_\_\_\_  
[designate]

**NOW, THEREFORE, BE IT RESOLVED**, that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Mojave Air & Space Port for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Mojave Air & Space Port for any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Mojave Air & Space Port.

**PASSED, APPROVED AND ADOPTED** this March 6, 2018 by the following vote:

AYES:  
NOES:  
ABSENT:

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David Evans, President  
Mojave Air & Space Port

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APPROVED AS TO FORM:  
Scott Nave', District Counsel



## STAFF MEMORANDUM

**TO:** Board of Directors  
**FROM:** Lynn Johansen, Contracts Manager  
**SUBJECT:** The Spaceship Co., Bldg. 14 & Acreage  
**MEETING DATE:** March 6, 2018

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### **Background:**

The Spaceship Co. is requesting a Three (3) year lease with One (1) Three (3) year option for the building and 14,500 sf. of land.

### **Impacts:**

Fiscal: Annual revenue increase of \$31,230.00  
Environmental: None  
Legal: Exempt from CEQA

### **Recommended Action:**

Staff recommends approval for the requested terms.

## Lease Agreement

THIS LEASE ("Lease") is entered into as of September 26, 2017 ("Effective Date") by Mojave Air & Space Port, a California Airport District ("Landlord") and TSC, LLC, a Delaware limited liability company ("Tenant").

### ARTICLE 1. BASIC LEASE PROVISIONS

**1.1 Landlord:** Mojave Air & Space Port

**1.2 Tenant:** TSC, LLC, a Delaware limited liability company

**1.3 Rental Commencement Date:** October 1, 2017

**1.4 Premises:** Bldg. 14 and Acreage, 1325 Sabovich St., Mojave, CA 93501 as more specifically described on Exhibit A attached hereto.

**1.5 Rentable area:** Approximately 6,400 sq. ft. of Building and 14,500 sq. ft. Acreage

**1.6 Lease term:**

Basic Term: Three (3) years, computed from the first day of the first calendar month on or after the Rental Commencement Date.

Renewal Term: One (1) Three (3) year option, exercisable pursuant to Section 22.17.

**1.7 Annual Rental:**

<u>Year(s)</u>	<u>Monthly Rental</u>	<u>Annual Rental</u>
2017	\$2,602.50	\$31,230.00

On October, 1, 2018, and each year thereafter, including during the Renewal Term, if any, Annual Rental shall be adjusted in accordance with Section 4.2.

**1.8 Use of Premises:** The Premises shall be occupied and used Tenant for the sole purpose of storage, office duties and other airport approved activities, and for no other use or purpose.

**1.9 Security Fee:** Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.

**1.10 Late charge:** If Rent is not paid by the first day of the month, Landlord shall also be paid by Tenant interest at the rate of 1.5% per month on the unpaid balance of such Rent until paid in full.

**1.11 Addresses for notices and rent payment:**

Landlord:  
Mojave Air & Space Port  
Attn: Director of Business Development  
1434 Flightline Mojave, CA 93501  
661.824.2433

Tenant:  
TSC, LLC.  
Attn: Sr. Legal Counsel  
1223-A Sabovich St., Mojave, CA 93501  
661.754.2278





## STAFF MEMORANDUM

**TO:** Board of Directors  
**FROM:** Lynn Johansen, Contracts Manager  
**SUBJECT:** Virgin Orbit – Bldg. 139 & Acreage  
**MEETING DATE:** March 6, 2018

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### **Background:**

Virgin Orbit is requesting a Two (2) year lease with One (1) Two (2) year option.

### **Impacts:**

Fiscal: Annual revenue increase Bldg./\$10,248.00, Land/To be determined  
Environmental: None  
Legal: Exempt from CEQA

### **Recommended Action:**

Staff recommends approval for the requested new terms, and authorization for CEO to finalize negotiations and execute the lease, subject to legal approval.

# Lease Agreement

THIS LEASE ("Lease") is entered into as of March 1, 2018 ("Effective Date") by Mojave Air & Space Port, a California Airport District ("Landlord") and Virgin Orbit, LLC, a Delaware limited liability company ("Tenant").

## ARTICLE 1. BASIC LEASE PROVISIONS

**1.1 Landlord:** Mojave Air & Space Port

**1.2 Tenant:** Virgin Orbit, LLC, a Delaware limited liability company

**1.3 Rental Commencement Date:** March 1, 2018

**1.4 Premises:** Bldg. 139 and Acreage, as more specifically described on Exhibit A attached hereto.

**1.5 Rentable area:** Approximately 2,440 sq. ft. of BUILDING and XXXX sq. ft. of Acreage

**1.6 Lease term:**

Basic Term: Two (2) years, computed from the first day of the first calendar month on or after the Rental Commencement Date.

Renewal Term: One (1) Two (2) year option, exercisable pursuant to Section 22.17.

**1.7 Annual Rental:**

<u>Year(s)</u>	<u>Monthly Rental</u>
2018	AMOUNT

On March 1, 2019, and each year thereafter, including during the Renewal Term, if any, Annual Rental shall be adjusted in accordance with Section 4.2.

**1.8 Use of Premises:** The Premises shall be occupied and used by Tenant for the sole purpose of storage, inventory, workshop activities and parking, and for no other use or purpose.

**1.9 Security Fee:** Tenant shall pay a charge for security patrol and monitoring in the amount of 5% of the amount of such monthly rent payment.

**1.10 Late charge:** If Rent is not paid by the first day of the month, Landlord shall also be paid by Tenant interest at the rate of 1.5% per month on the unpaid balance of such Rent until paid in full.

**1.11 Addresses for notices and rent payment:**

Landlord:  
Mojave Air & Space Port  
1434 Flightline, Mojave, CA 93501  
661.824.2433

Tenant:  
Virgin Orbit, LLC  
4022 East Conant Street, Long Beach, CA 90808  
562.384.440  
info@virginorbit.com

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Lynn Johansen, Contracts Manager  
**SUBJECT:** Southern California Edison (SCE) Easement  
**MEETING DATE:** March 6, 2018

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**Background:**

Scaled Composites leases Bldg. 78 and their lease ends in 2022. Scaled is requesting additional electrical power to their existing service at Bldg. 78.

Southern California Edison is requesting an easement in order to permit the construction and maintenance of the additional electrical facility.

The new easement is approximately 1890 sq. ft. of acreage. It is buried and overhead, between buildings 170 and 16.

MASP recommends that the Board approve the new SCE easement under the conditions below.

**Impacts:**

Fiscal: N/A (No Cost to District)

Environmental: N/A

Legal: Easement on land approximately 1890 sq. ft. of acreage between Bldg. 170 and 16.

**Recommended Action:**

Approve and sign the easement from SCE.

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA  
**EDISON**

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR  
POMONA, CA 91768

Attn: Title and Valuation

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF  
EASEMENT**

<b>DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)</b>		DISTRICT Tehachapi	SERVICE ORDER TD1356769	SERIAL NO.	MAP SIZE
SCE Company		FIM 566-1951-5	APPROVED	BY	DATE
SIG. OF DECLARANT OR AGENT DETERMINING TAX	FIRM NAME	APN 236-340-08	REAL PROPERTIES DEPARTMENT	SLS/BT	02/14/2018

MOJAVE AIR AND SPACE PORT, a special district duly organized and existing under the laws of the State of California, formerly known as East Kern Airport District, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time overhead and underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of poles, guys and anchors, crossarms, wires, underground conduits, cables, vaults, manholes, handholes, and including aboveground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, along and across that certain real property in the County of Kern, State of California, described as follows:

TWO STRIPS OF LAND LYING WITHIN SECTION 9, TOWNSHIP 11 NORTH, RANGE 12 WEST, SAN BERNARDINO MERIDIAN, THE CENTERLINES OF SAID STRIPS BEING DESCRIBED AS FOLLOWS:

STRIP #1 (10.00 FEET WIDE) (OVERHEAD AND UNDERGROUND SYSTEMS)

COMMENCING AT THE NORTHEAST CORNER OF TRACT NO. 1069, AS PER MAP FILED IN BOOK 4, PAGES 119 AND 120 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY; THENCE SOUTH 76°53'33" EAST 1395.02 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE NORTH 10.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A"

STRIP #2 (6.00 FEET WIDE) (UNDERGROUND SYSTEMS)

COMMENCING AT SAID POINT "A"; THENCE WEST 1.00 FOOT TO THE **TRUE POINT OF BEGINNING**; THENCE NORTH 305.00 FEET TO A POINT OF ENDING.

FOR SKETCH TO ACCOMPANY LEGAL DESCRIPTION, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor further grants, bargains, sells and conveys unto the Grantee the right of assignment, in whole or in part, to others, without limitation, and the right to apportion or divide in whatever manner Grantee deems desirable, any one or more, or all, of the easements and rights, including but not limited to all rights of access and ingress and egress granted to the Grantee by this Grant of Easement.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the hereinbefore described easement area. The Grantee, and its contractors, agents and employees, shall have the right to trim or top such trees and to cut such roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**GRANTOR**

MOJAVE AIR AND SPACE PORT, a special district duly organized and existing under the laws of the State of California, formerly known as East Kern Airport District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )

County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_, a Notary Public, personally appeared

\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

# EXHIBIT "A"



SCALE: 1"=2000'

5

4

3

2

POR. SEC. 9  
T11N, R12W, S.B.M.  
KERN COUNTY

8

10

11

9

SEE DETAIL  
SHEET 2

NE COR.  
TRACT NO. 1069/  
POC STRIP #1

S76°53'33"E  
1395.02'

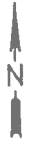
17

15

14

**LEGEND**  
POC = POINT OF COMMENCEMENT

SCE EASEMENT	
DSE801667658	TD1356769
SLS/BT	02/14/18



SCALE: 1"=50'

BLDG 78 A&B

**POR. SEC. 9  
T11N, R12W, S.B.M.  
KERN COUNTY**

BLDG 170

NORTH  
305.00'

STRIP #2  
6' WIDE (UG)

BLDG 16

WEST 1.00'

**SABOVICH STREET**

PT. "A"

STRIP #1  
10' WIDE (OH&UG)



NORTH  
10.00'

TPOB  
STRIP #1

S76°53'33"E

1395.02'

**LEGEND**

-  DENOTES OVERHEAD AND UNDERGROUND SCE EASEMENT AREA
-  DENOTES UNDERGROUND SCE EASEMENT AREA
- TPOB = TRUE POINT OF BEGINNING

**MOJAVE**  
**AIR AND SPACE PORT**  
**STAFF MEMORANDUM**

**TO:** Board of Directors  
**FROM:** John Himes, Director of Operations  
**SUBJECT:** Federal Excess Personal Property (FEPP) Agreement #994101  
**MEETING DATE:** March 6, 2018

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**Background:**

Mojave Air & Space Port (MASP) has a Cooperative Agreement with the Department of Forestry & Fire Protection- CAL FIRE, under the FEPP program, for the use and maintenance of Forestry firefighting equipment-a water tender and three pumps.

Due to the change in MASP Fire Department leadership, Mr. Rich Fauble's retirement and Mr. Cornelius Hughes' subsequent promotion to Fire Chief, an updated signature agreement page between Cal Fire and the Mojave Fire Department is required.

**Impacts:**

Fiscal: No fiscal impact.

Environmental: None

Legal: None, administrative only.

**Recommended Action:**

The Board approve Mr. Cornelius Hughes to sign Cooperative Agreement Number 994101.



**DEPARTMENT OF FORESTRY & FIRE PROTECTION  
BUSINESS SERVICES OFFICE**

Federal Property Unit  
P. O. Box 944246  
Sacramento, CA 94244-2460  
(916) 445-0351  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)



February 12, 2018

Cornelius Hughes Jr., Fire Chief  
Mojave Air & Space Port Fire Department  
1434 Flightline Road  
Mojave, CA 93501

**Subject: FEPP Cooperative Agreement Number 994101**

Dear Chief Hughes:

Enclosed is a renewal Cooperative Agreement for the loan of Federal Excess Personal Property (FEPP). Your FEPP Cooperative Agreement dated March 10<sup>th</sup>, 2016, is no longer valid due to the signatory change in Fire Chief for Mojave Air & Space Port FD.

Our records show that your fire district currently has on inventory the following property item(s):

- AG0001719485, 1990 Water Tender, IHC, 4x4
- PP0000031586, 2000 Robwen Slip on Pump, SN F7625-E274832
- PP0000031618, 2001 Robwen Slip on Pump, SN 7772
- PP0000031619, 2000 Robwen Slip on Pump, SN F7882-E274326

Please review the agreement for accuracy and if everything is correct, complete the following:

1. Sign page three of the Cooperative Agreement
2. Submit the Board of Directors resolution paperwork (Example included, do not have to use)
3. Include copies of Liability insurance for AG0001719485, listed on Attachment A, (current insurance on file is expired as of 2/1/17)
4. Mail the original agreement and additional paperwork listed above to:

CAL FIRE Business Services  
Federal Property Unit  
P. O. Box 944246  
Sacramento, CA 94244-2460  
Attn: Nicole Kociemba

Thank you for your assistance in completing this agreement in a timely manner and please contact me if you have any questions.

Sincerely,

NICOLE KOCIEMBA  
State FEPP Coordinator  
[Nicole.Kociemba@fire.ca.gov](mailto:Nicole.Kociemba@fire.ca.gov)  
(916) 322-0687

cc: Doug Beutler, Forestry Logistics Officer (FLO), Tulare Unit (TUU)  
File

STATE OF CALIFORNIA  
THE RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE LOAN OF  
FEDERAL EXCESS PERSONAL PROPERTY (FEPP)  
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

This agreement is entered into by and between

THE STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

AND

**MOJAVE AIR AND SPACE PORT FIRE DEPARTMENT**

This agreement for the **LOAN** of Federal Excess Personal Property (FEPP) through the US Forest Service made and entered into this \_\_\_\_ day of \_\_\_\_, 20\_\_, by and between the State of California acting by and through the Director of the Department of Forestry and Fire Protection (CAL FIRE), hereinafter called the STATE, and the **Mojave Air and Space Port Fire Department** hereinafter called the COOPERATOR, covenants as follows:

- A. WHEREAS, the STATE has been approved as an agent of the US Forest Service for the purpose of administering the Cooperative Forestry Assistance Act of 1978 (PL 95-313) Rural Fire Protection Program, hereinafter referred to as CFAA, and
- B. WHEREAS, the control of timber, grass and wild land fires in, and adjacent to, suburban areas is essential to an effective forest fire control program, and
- C. WHEREAS, the COOPERATOR is actively engaged in the prevention and suppression of all fires in and adjacent to suburban areas, and
- D. WHEREAS, the CFAA provides for the loan of FEPP available for use by the COOPERATOR to carry out this function if additional property is available, and
- E. WHEREAS, it has been determined to be advantageous to the STATE in the proper discharge of its responsibilities, to make certain FEPP available to the COOPERATOR.

NOW, THEREFORE, it is mutually agreed that, effective as the date shown above:

1. The STATE will **LOAN** to the COOPERATOR FEPP described in **Attachment A** under the following terms and conditions:
  - A. FEPP primary use must be 90% for fire. The Forest Service FEPP program is not intended for Urban Safety and Rescue (USAR), medical or hazardous material responses on a daily basis.
  - B. All such FEPP loaned shall be for an indefinite period of time, unless the COOPERATOR is negligent of program regulations. The agreement may be terminated by either party after giving notice 180 days in advance of such termination to the other party.
  - C. Ownership shall remain with the US Forest Service and vehicle must be registered within thirty (30) days of taking possession, with DMV. Registered Owner shall be the COOPERATOR and Lien Holder to all vehicles and rolling stock shall be: USDA Forest Service, PO Box 944246, Sacramento, CA 94244-2460.
  - D. The COOPERATOR shall complete a resolution or a statement from their governing board approving participation **and** proof of insurance in the form of an insurance policy or a self-insured statement on Board of Supervisors letterhead.
  - E. Drivers shall take the necessary equipment training and have a valid California operator license to operate the loaned vehicle(s).

- F. Ownership of all accessories, tools, light bars, sirens and equipment which is added to the loaned property remains with the COOPERATOR and **must** be removed **prior** to return of the property to the US Forest Service.
  - G. The COOPERATOR **shall** paint all rolling stock to match their existing department equipment and apply their department logo, within one (1) year of the acquisition.
  - H. The COOPERATOR shall identify the property with a National Finance Center (NFC) property tag, provided by the STATE, so as to identify and trace it as Federal owned property.
  - I. The COOPERATOR shall be responsible for the proper care, maintenance, security, and storage of the property.
  - J. Amendments to this agreement covering acquisitions and disposals of FEPP will be submitted upon completion of the action taken.
  - K. FEPP acquired to the COOPERATOR is **not permitted** to be loaned, traded, rented, leased, or sold to another party; no exceptions.
  - L. FEPP cannot be cannibalized, modified, transferred or disposed of in any manner without the prior approval of the STATE and US Forest Service Property Management Officer (PMO).
  - M. The STATE and the COOPERATOR shall maintain formal accountability records for all FEPP on loan to the COOPERATOR; such property shall be made available at all times for a physical inventory by State and US Forest Service personnel.
  - N. When any FEPP is loaned to the COOPERATOR hereinafter, is lost, stolen, worn out, not needed, or involved in an accident, the sponsoring **CAL FIRE Tulare Unit**, located at **1968 South Lovers Lane, Visalia, CA 93277** shall be contacted for proper documentation and handling.
2. In the event that all of or any one or more pieces of FEPP, provided to the COOPERATOR hereunder assigned, is lost, stolen, traded, rented, leased, sold, damaged, destroyed or unavailable for its purposes intended hereunder, and is clearly established that such assignment or loss occurred while or as a result of a use other than stated in the terms and conditions above, then the STATE shall have the right and the obligation to retake such FEPP and/or assess the COOPERATOR for damages; if gross negligence is declared, up to the current market value immediately prior to such assignment, loss or destruction, established by the US Forest Service, for each piece of FEPP.
3. In the event of any dispute over FEPP **loaned** equipment or any terms or conditions contained herein, the dispute shall be decided by the STATE and its decision shall be binding and final.
4. The parties hereto agree that the COOPERATOR, their officers, employees, agents, servants, contractors, volunteers, paid firefighters, and all others acting on behalf of the COOPERATOR, performing under the terms of this agreement, are not acting as officers, employees or agents of the State or the Federal Government.
5. The COOPERATOR agrees to defend, indemnify, save and hold harmless the STATE as defined herein, and the Department of Forestry and Fire Protection (CAL FIRE), their officers, agents and employees against any and all claims, demands, causes of action or liability of any kind whatsoever arising out of the acts of the COOPERATOR, its agents or employees in the performance of any function provided for under the terms of this agreement or the use of property furnished.
6. The period of this agreement is for five (5) years from the date of last signature on page three (3) and entered on page one (1), if no violations or signatory changes occur. The agreement shall be **reviewed** every other year for compliance by the STATE during the physical inventory process and automatically extended if no violations or changes have occurred, not to exceed the five (5) year term.

7. During the five (5) year term of this agreement, at the option of the STATE, it may be terminated for any material breach by the COOPERATOR for any terms herein.
8. The mailing address of the parties hereto, for all notices, payments, repayments or any other activity required or contemplated under the terms of this agreement, except for eventual disposition of property in Attachment A, Item No. 1 are:

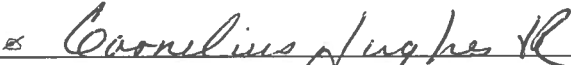
**COOPERATOR: Mojave Air and Space Port Fire Department**



Contact:  
 Physical Address: 1434 Flightline Road  
 Mailing Address:  
 City: Mojave, CA Zip: 93501  
 Telephone: (661) 824-5240 ext.  
 Cell: (760) 382-0262  
 Fax: (661) 824-2597  
 Email Address: fireman@mojaveairport.com

**Department of Forestry and Fire Protection (CAL FIRE)**

PO BOX 944246  
 SACRAMENTO, CA 94244-2460  
 Attn: Business Services Office – Federal Property  
 (916) 324-1177

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the day and year of the last signature below.

<b>COOPERATOR</b>	
NAME OF COOPERATOR: <b>Mojave Air and Space Port Fire Department</b>	
BY (Authorized Signature): 	DATE SIGNED: <b>22 FEB 2018</b>
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>Cornelius Hughes Jr., Fire Chief</b>	

<b>STATE OF CALIFORNIA Department of Forestry and Fire Protection (CAL FIRE)</b>	
BY (CAL FIRE Unit Chief): 	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>Marc Hafner, Unit Chief, Tulare Unit (TUU)</b>	
BY (CAL FIRE HQ FEPP Property Manager): 	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING: <b>Marie Ramos, FEPP Property Manager</b>	

STATE OF CALIFORNIA  
THE RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE LOAN OF  
FEDERAL EXCESS PERSONAL PROPERTY (FEPP)  
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

**ATTACHMENT A**

**MOJAVE AIR AND SPACE PORT FIRE DEPARTMENT**

	<b>ITEM:</b>	<b>SERIAL #:</b>	<b>PROPERTY #</b>
1.	WATER TENDER, IHC, 1990 DIESEL, 4X4	IHTSENDN8MH303387	AG0001719485
2.	SLIP ON PUMP, ROBWEN, 2000, 50 GAL	F7625-E274832	PP0000031586
3.	SLIP ON PUMP, ROBWEN, 2001, 50 GAL	F7772	PP0000031618
4.	SLIP ON PUMP, ROBWEN, 2002, 50 GAL	F7882-E274326	PP0000031619
5.			
6.			
7.			

Rev. October 2017

RESOLUTION AUTHORIZING APPLICATION  
FOR FEDERAL EXCESS PERSONAL PROPERTY  
IN ACCORDANCE WITH

United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

\_\_\_\_\_ Date

The Board of Directors of the \_\_\_\_\_ Fire Department has resolved:

WHEREAS, there is a need for Federal Excess Personal Property to help fight wildland,

rural, structure or other fires in the County of \_\_\_\_\_, and

WHEREAS, \_\_\_\_\_ is the Chief of the \_\_\_\_\_ Fire Department,

THEREFORE, be it resolved that the Board of Directors of the \_\_\_\_\_

Fire Department accepts the agreement between the State of California, Department of Forestry and

Fire Protection (CAL FIRE) and the \_\_\_\_\_ Fire Department,

\_\_\_\_\_ for the loan of Federal Excess Personal Property, and, authorizes

Dated

Fire Chief \_\_\_\_\_ to sign the agreement for the Board of Directors.

\_\_\_\_\_  
Secretary

Board of Directors of the \_\_\_\_\_ Fire Department



## Federal Excess Personal Property (FEPP) Program Information for Local Fire Departments



CAL FIRE, sponsored by the USDA Forest Service, may acquire for loan through the Federal Excess Personal Property (FEPP) program for Local Fire Departments, items that are designed or can be modified for 90% use in fire protection activities.

There is no cost to join the FEPP program. The property is free on a ***loan basis*** for as long as the fire department needs the equipment. The only monetary cost to the fire department is for repairs and maintenance of property, as well as registration and liability insurance costs for any type of rolling stock (e.g. fire vehicles, trailers, etc.).

Below is a list of various types of FEPP items that can be acquired for your department:

- ✓ Rolling Stock – Fire Trucks, Trailers, Pick ups, etc.
- ✓ Tactical Communications Systems
- ✓ Water Tanks
- ✓ Fire Tools – Forcible Entry Tools, Extraction Equipment, etc.
- ✓ Fire Protective Clothing
- ✓ Breathing Apparatus
- ✓ Pumps
- ✓ Hoses/Nozzles
- ✓ Generators
- ✓ Winches
- ✓ Vehicle Parts – Tires, Sirens, Light Bars, etc.
- ✓ Air Compressors
- ✓ \*Office Furniture, Devices and Supplies – *\*Use of FEPP is authorized only for items that are essential for the fire protection function at that location.*
- ✓ \*\*Kitchen Supplies, Household Furniture, Cleaning Supplies, etc. - *\*\*Authorized only for use in training facilities, deployment staging areas or are housed temporarily (e.g.: 24/7 stations, incident sites, etc.).*
- ✓ Athletic Equipment
- ✓ Small Tools & Construction Material

To view current available FEPP, go to GSAXcess website: [www.gsaxcess.gov](http://www.gsaxcess.gov)

ID: GOVUSE

Password: GOVUSE

If you are interested in any property items, contact me and I will go over the screening process with you.

If your department is interested in the FEPP program, we **must** have a **completed FEPP Cooperative Agreement packet** (this includes the agreement with all three signatures and a signed Resolution) in place before any FEPP property can be allocated to your fire department.

State FEPP Coordinators Contact

Alicia Hastings  
916-445-0351  
[Alicia.Hastings@fire.ca.gov](mailto:Alicia.Hastings@fire.ca.gov)

Nicole Kociemba  
916-322-0687  
[Nicole.Kociemba@fire.ca.gov](mailto:Nicole.Kociemba@fire.ca.gov)

Shannon McKenna  
916-323-0870  
[Shannon.McKenna@fire.ca.gov](mailto:Shannon.McKenna@fire.ca.gov)



STATE OF CALIFORNIA, THE RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)  
 USDA FOREST SERVICE



**PROPERTY WANT / WISH LIST**  
 FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM

NEW

UPDATE

Date of Request: \_\_\_\_\_

Agreement #: \_\_\_\_\_

FIRE COOPERATOR INFORMATION			
Fire Cooperator Name:			
Fire Chief:			
Point of Contact (if different):			
Phone Number:		( ) -	ext.
Cell Phone Number:		( ) -	
Email:			
VEHICLE REQUEST			
Body Style/Type (Fire Engine, Pickup Truck, Tender, SUV, HUMVEE, etc.):			
Model:			
Year(s):		Cab Type (2 or 4 Doors):	
Transmission Type:		Drive Type (4x2, 4x4):	
Tonnage:		Fuel Type (Gas, Diesel):	
Additional Information:			
CAL FIRE Use Only	Comments: _____	Unit FLO Initial: _____	
VEHICLE REQUEST			
Body Style/Type (Fire Engine, Pickup Truck, Tender, SUV, HUMVEE, etc.):			
Model:			
Year(s):		Cab Type (2 or 4 Doors):	
Transmission Type:		Drive Type (4x2, 4x4):	
Tonnage:		Fuel Type (Gas, Diesel):	
Additional Information:			
CAL FIRE Use Only	Comments: _____	Unit FLO Initial: _____	



**ALL OTHER PROPERTY REQUESTS**

Other equipment examples include but are not limited to: Slip-on pumps, generators, gym equipment, fire tools, winches, medical supplies, vehicle parts, construction material, office supplies and household furniture.

Item (Specific Details):	
Item (Specific Details):	
Item (Specific Details):	
Item (Specific Details):	
Item (Specific Details):	

**Cooperator: Review Terms**

<input type="checkbox"/> <i>ES</i>	<p>I certify that appropriate local funding will be made available to transport, repair, maintain, secure and store all FEPP property. This includes painting all acquired FEPP rolling stock to match the Fire district's/department's current vehicle fleet and to apply the logo and letter identifiers as outlined in the FEPP Cooperative Agreement Terms and Conditions.</p>
---------------------------------------	--

**COOPERATOR**

NAME OF FIRE DEPARTMENT:	
BY (Authorized Signature):  <i>ES</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING:	

**STATE OF CALIFORNIA  
Department of Forestry and Fire Protection**

BY (CAL FIRE FORESTRY LOGISTICS OFFICER):  <i>ES</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING:	

**STATE OF CALIFORNIA  
Department of Forestry and Fire Protection**

BY (CAL FIRE BUSINESS SERVICES OFFICE):  <i>ES</i>	DATE SIGNED:
PRINTED NAME AND TITLE OF PERSON SIGNING:	

**CALIFORNIA INSURANCE IDENTIFICATION CARD**

COMPANY NUMBER	COMPANY NAME AND ADDRESS
38318	STARR INDEMNITY AND LIABILITY COMPANY
POLICY NUMBER	399 PARK AVENUE
1000600312181	NEW YORK, NY 10022

EFFECTIVE DATE	EXPIRATION DATE
02/01/2018	02/01/2019

**THIS POLICY MEETS THE REQUIREMENTS OF § 16056 OF THE CALIFORNIA VEHICLE CODE**

YEAR	MAKE/MODEL	VEHICLE IDENTIFICATION NUMBER
1991	INTERNATIONAL WATER TENDER	1HTSENDN8MH303387

AGENCY/COMPANY ISSUING CARD  
AVSURANCE CORPORATION  
47 W. ELLSWORTH ROAD  
ANN ARBOR, MI 48108

INSURED  
[ MOJAVE AIR & SPACE PORT  
1434 FLIGHT LINE  
[ MOJAVE, CA 93501

SEE IMPORTANT NOTICE ON REVERSE SIDE

THIS CARD MUST BE KEPT IN THE INSURED  
VEHICLE AND PRESENTED UPON DEMAND

IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:

1. Name and address of each driver, passenger and witness.
2. Name of Insurance Company and policy number for each vehicle involved.

Clear All

**Mojave Air & Space Port  
Treasurer's Report  
For the month ended January 31,2018**

	General	County Treasury	LAIF	Total
<b>Beginning Balance</b>	<b>\$ 1,232,060.94</b>	<b>\$ 2,624,310.61</b>	<b>\$ 4,914,682.87</b>	<b>\$ 9,095,533.73</b>
Receipts:				
Operating Revenues	653,952.59	-	-	653,952.59
Interest Income	47.76	-	-	47.76
Tax Proceeds	-	18,943.37	-	18,943.37
<b>Total Receipts</b>	<b>654,000.35</b>	<b>18,943.37</b>	<b>-</b>	<b>672,943.72</b>
Expenditures:				
Operating Expenses	(853,840.64)	-	-	(853,840.64)
Project Expenses	-	-	-	-
<b>Total Expenditures</b>	<b>(853,840.64)</b>	<b>-</b>	<b>-</b>	<b>(853,840.64)</b>
Transfers:				
Between General and County Treasury	-	-	-	-
Between General and LAIF	(500,000.00)	-	500,000.00	-
<b>Total Transfers</b>	<b>(500,000.00)</b>	<b>-</b>	<b>500,000.00</b>	<b>-</b>
<b>Ending Balance</b>	<b>\$ 532,220.65</b>	<b>\$ 2,643,253.98</b>	<b>\$ 5,414,682.87</b>	<b>\$ 8,914,636.81</b>

The Mojave Air & Space Port unencumbered cash is on deposit bearing interest at various rates, in accordance with the District's Investment Policy.



## Mojave Air & Space Port Fuel Inventory Report

January 2018

JET A			
Beginning Inventory		84,233	
Gallons Delivered			
Gallons Purchased		62,109	
Defuels		-	
Total Gallons Delivered		62,109	
Gallons Pumped			
Gallons Sold		63,781	
Refuels		-	
Tank farm/Line truck sumps		60	
Delivery Samples		30	
Total Gallons Pumped		63,871	
Ending Inventory		82,471	
Physical Check		81,606	
Inventory Value at	2.46		<b>\$200,756.21</b>

AVGAS			
Beginning Inventory			12,538
Gallons Delivered			
Gallons Purchased			4,002
Gallons Pumped			
Gallons Sold			2,996
Tank farm/Line truck sumps			5
Delivery Samples			5
Total Gallons Pumped			3,006
Ending Inventory			13,534
Physical Check			13,514
Inventory Value at	4.33		<b>\$58,515.62</b>

LUBRICANTS			
Beginning Inventory		294	
Quarts Purchased		0	
Quarts Sold		0	
Ending Inventory		294	
Physical Check		293	
Aeroshell 100; 100W; 15/50 Multi			
89 @ \$5.62; 87 @ \$6.02; 117 @ \$6.68			<b>\$1,805.48</b>

PRIST			
Beginning Inventory			117
Cans Purchased			0
Cans Sold			0
Ending Inventory			117
Physical Check - Cans			117
Physical Check - Bulk			10.8
117 CANS @ \$7.40; 10.8 (5) Gallons @ 120.15			<b>\$2,163.42</b>

UNLEADED FUEL			
Beginning Inventory		946.0	
Gallons Purchased		100.0	
Gallons Used		420.0	
Ending Inventory		626.0	
Physical Check		582.0	
Inventory Value at	\$2.86		<b>\$1,664.52</b>

DIESEL FUEL			
Beginning Inventory			926.0
Gallons Purchased			0.0
Gallons Used			260.0
Ending Inventory			666.0
Physical Check			686.0
Inventory Value at	\$2.50		<b>\$1,717.54</b>

**January 2018 Fuel Inventory                    \$266,622.79**

**January Gallons Sold                    66,777**  
**Year to Date                                437,305**

## Mojave Air & Space Port

### Customers Over 90 Days Past Due

	<b>1-30 Days</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>90+ Days</b>	<b>TOTAL</b>	<b>Comments</b>
Continuous Quality Industrial	182.39	180.80	178.45	2,471.31	3,012.95	Vacating property - Working with legal
Nancy Keller	601.21	595.62	588.67	4,249.85	6,035.35	Working with legal
REM	2,149.95	2,149.25	2,149.95	14,863.74	21,312.89	Vacating property - Working with legal
XCOR	7,407.91	7,407.91	7,407.91	5,433.47	27,657.20	Balance owed after Bankruptcy - Working with legal
<b>TOTALS</b>	<b>10,341.46</b>	<b>10,333.58</b>	<b>10,324.98</b>	<b>27,018.37</b>	<b>58,018.39</b>	
<b>Aged AR as of 02/28/2018</b>	<b>370,999.06</b>	<b>35,861.02</b>	<b>20,336.42</b>	<b>27,018.37</b>	<b>454,214.87</b>	

MASP Fitness Center  
2018  
Elevation

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Total Income</b>	\$ 9,744.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	\$ 19,308.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Income</b>	\$ (9,564.40)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<b>MEMBERSHIPS</b>	569	0	0	0	0	0	0	0	0	0	0	0
<b>New Members</b>	43	0	0	0	0	0	0	0	0	0	0	0
<b>Cancelled Members</b>	-36	0	0	0	0	0	0	0	0	0	0	0
<b>Net Change</b>	7	0	0	0	0	0	0	0	0	0	0	0

Notes for board:

# MOJAVE

## AIR AND SPACE PORT

### CEO REPORT

**TO:** MASP Board of Directors  
**FROM:** Karina Drees  
**MEETING DATE:** March 6, 2018

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#### Updates

- Stratolaunch completed their second taxi test the weekend of February 24. The aircraft reached a taxi speed of 40 knots. Congratulations on the milestone, Scaled and Stratolaunch!
- I will be in Sacramento March 12.
- John and I recently learned about some capabilities at the Air Force Research Lab (AFRL) located at Edwards. We plan to visit the facility March 15 and understand what capabilities exist to offer current and future customers.
- Harold Smith and Cam Martin hosted a UK delegation along with Virgin Galactic representatives February 28.

#### Authorized Payments

Check Register dated: 02/28/18:	\$82,893.27
EFTs:	<u>\$340,324.29</u>
Total:	\$423,217.56



Date: Wednesday, February 28, 2018  
 Time: 02:58: PM  
 User: CPANKO

### Mojave Air & Space Port

Page: 1 of 4  
 Report: 03630.rpt  
 Company: EKAD

**Check Register - Standard**  
 Period: 08-18 As of: 2/28/2018

Check Nbr	Check Type	Check Date	Vendor ID Vendor Name	Period To Post	Ref Closed	Doc Type	Invoice Number	Invoice Date	Discount Taken	Amount Paid	
<b>Company: EKAD</b>											
Acct / Sub:	101000		1200								
056534	CK	2/28/2018	0157 Akri Corporation	08-18		040160	VO 9703	2/21/2018	0.00	452.00	
056535	CK	2/28/2018	0158 Ameripride Uniform Services	08-18		040116	VO 2100664129/0118	2/16/2018	0.00	213.35	
056535	CK	2/28/2018	0158 Ameripride Uniform Services	08-18		040117	VO 2100664132/0218	2/16/2018	0.00	76.33	
056535	CK	2/28/2018	0158 Ameripride Uniform Services	08-18		040158	VO 2100665681/0218	2/23/2018	0.00	166.79	
056535	CK	2/28/2018	0158 Ameripride Uniform Services	08-18		040159	VO 2100665686	2/23/2018	0.00	83.58	
									<b>Check Total</b>	<b>540.05</b>	
056536	CK	2/28/2018	0187 AFLAC	08-18		040157	VO 416556/0218	2/25/2018	0.00	882.98	
056537	CK	2/28/2018	0213 Belden, T. Scott, PC Law Office	08-18		040126	VO 7905/7905	2/8/2018	0.00	2,184.00	
056538	CK	2/28/2018	0234 Banyan	08-18		040184	VO 1668295	2/22/2018	0.00	57.37	
056539	CK	2/28/2018	0284 Michael L. Brouse	08-18		040183	VO FEB 2018	2/20/2018	0.00	2,250.00	
056540	CK	2/28/2018	0396 CDW Government	08-18		040135	VO LPC3425	1/31/2018	0.00	400.10	
056540	CK	2/28/2018	0396 CDW Government	08-18		040144	VO LQB8043	2/5/2018	0.00	789.54	
									<b>Check Total</b>	<b>1,189.64</b>	
056541	CK	2/28/2018	0422 Direct TV	08-18		040162	VO 3568491414/0218	2/19/2018	0.00	145.98	
056542	CK	2/28/2018	0430 Desert Truck Service, Inc.	08-18		040161	VO 1320744	2/21/2018	0.00	104.29	
056543	CK	2/28/2018	0518 Elevation Corp. Health, LLC	08-18		040155	VO 5929/0118	1/31/2018	0.00	9,564.40	
056544	CK	2/28/2018	0703 GSW Integrated Services, LLC	08-18		040118	VO 681604-02/0218	2/9/2018	0.00	4,890.00	

056545	CK	2/28/2018	0819 Reliable Air Conditioning	08-18	040120	VO	18275	2/7/2018	0.00	1,115.00
056545	CK	2/28/2018	0819 Reliable Air Conditioning	08-18	040121	VO	18271	2/7/2018	0.00	5,540.00
									<b>Check Total</b>	<b>6,655.00</b>
056546	CK	2/28/2018	0822 Haversack Tile	08-18	040179	VO	000270	2/19/2018	0.00	275.00
056547	CK	2/28/2018	0862 Himes, Marissa	08-18	040127	VO	100/0118	1/10/2018	0.00	2,368.07
056548	CK	2/28/2018	0939 Iboa~Martin	08-18	040187	VO	FEB 2018	2/22/2018	0.00	120.00
056549	CK	2/28/2018	1075 Lennora Johansen	08-18	040166	VO	2-16-18	2/16/2018	0.00	31.92
056550	CK	2/28/2018	1200 L & L Construction	08-18	040119	VO	WE 2-11-18	5/11/2018	0.00	1,200.00
056550	CK	2/28/2018	1200 L & L Construction	08-18	040167	VO	WE 2-18-18	2/18/2018	0.00	1,050.00
056550	CK	2/28/2018	1200 L & L Construction	08-18	040188	VO	WE 2-25-18	2/25/2018	0.00	1,275.00
									<b>Check Total</b>	<b>3,525.00</b>
056551	CK	2/28/2018	1254 Lincoln Nat'l Life Ins. Co.	08-18	040134	VO	3621166686/0318	2/9/2018	0.00	710.66
056552	CK	2/28/2018	1255 Line-X Antelope Valley	08-18	040198	VO	2326	2/27/2018	0.00	544.00
056553	CK	2/28/2018	1347 Miller Equipment Company	08-18	040145	VO	18-1977	2/8/2018	0.00	2,264.00
056554	CK	2/28/2018	1374 Robert Morgan	08-18	040129	VO	1-26-18	1/26/2018	0.00	64.56
056555	CK	2/28/2018	1406 Napa Auto Parts	08-18	040189	VO	881843	2/22/2018	0.00	146.85
056555	CK	2/28/2018	1406 Napa Auto Parts	08-18	040190	VO	881801	2/22/2018	0.00	41.80
									<b>Check Total</b>	<b>188.65</b>
056556	CK	2/28/2018	1601 Panko, Carmelita	08-18	040169	VO	2-20-18	2/20/2018	0.00	100.00
056557	CK	2/28/2018	1639 ProActive Work Health Services	08-18	040153	VO	1141-42721	2/21/2018	0.00	35.00
056557	CK	2/28/2018	1639 ProActive Work Health Services	08-18	040154	VO	1141-42720	2/21/2018	0.00	35.00
									<b>Check Total</b>	<b>70.00</b>

056558	CK	2/28/2018	1882 Rawlings~Carrie	08-18	040194	VO	2/20/18	2/20/2018	0.00	25.00
056559	CK	2/28/2018	1925 Sparkletts	08-18	040172	VO	022218/0218	2/22/2018	0.00	604.47
056560	CK	2/28/2018	1945 Harold Smith	08-18	040124	VO	W1033664569	2/14/2018	0.00	80.00
056561	CK	2/28/2018	1952 So. Calif. Edison	08-18	040163	VO	2395597974/0218	2/22/2018	0.00	157.83
056561	CK	2/28/2018	1952 So. Calif. Edison	08-18	040164	VO	2395077167/0218	2/16/2018	0.00	449.36
056561	CK	2/28/2018	1952 So. Calif. Edison	08-18	040165	VO	2340063106/0218	2/16/2018	0.00	1,002.50
								<b>Check Total</b>		<b>1,609.69</b>
056562	CK	2/28/2018	1954 The Gas Company	08-18	040173	VO	7531545767/0218	2/15/2018	0.00	196.47
056562	CK	2/28/2018	1954 The Gas Company	08-18	040174	VO	6561545001/0218	2/15/2018	0.00	329.14
056562	CK	2/28/2018	1954 The Gas Company	08-18	040175	VO	289363938/0218	2/15/2018	0.00	537.90
056562	CK	2/28/2018	1954 The Gas Company	08-18	040176	VO	7111545997/0218	2/15/2018	0.00	684.79
								<b>Check Total</b>		<b>1,748.30</b>
056563	CK	2/28/2018	2006 Sierra Rail Services, LLC	08-18	040170	VO	181202/0218	2/23/2018	0.00	492.20
056564	CK	2/28/2018	2007 Synapse Technologies Inc	08-18	040171	VO	1133	2/16/2018	0.00	1,860.00
056565	CK	2/28/2018	2036 T&G Construction Services, Inc.	08-18	040146	VO	011221	2/20/2018	0.00	2,820.00
056566	CK	2/28/2018	2041 South Street Digital, Inc.	08-18	040122	VO	11506	2/13/2018	0.00	803.04
056566	CK	2/28/2018	2041 South Street Digital, Inc.	08-18	040123	VO	11504	2/13/2018	0.00	3,880.94
056566	CK	2/28/2018	2041 South Street Digital, Inc.	08-18	040191	VO	11489	2/22/2018	0.00	168.99
								<b>Check Total</b>		<b>4,852.97</b>
056567	CK	2/28/2018	2044 Securitas Security Services USA	08-18	040125	VO	W5954807/0218	2/8/2018	0.00	12,629.13
056567	CK	2/28/2018	2044 Securitas Security Services USA	08-18	040192	VO	W5970884/0218	2/22/2018	0.00	11,747.92
								<b>Check Total</b>		<b>24,377.05</b>
056568	CK	2/28/2018	2113 Eric Trinklein	08-18	040193	VO	0218	2/24/2018	0.00	897.83
056569	CK	2/28/2018	2230	08-18	040177	VO	9801572117	2/12/2018	0.00	926.31

Verizon Wireless

056570	CK	2/28/2018	3012 Fauble~Richard	08-18	040186	VO	2/22/18	2/22/2018	0.00	155.97
056571	CK	2/28/2018	3200 Timothy Mallon	08-18	040168	VO	1733935	2/8/2018	0.00	53.00
056572	CK	2/28/2018	3310 Jaworski~Timothy	08-18	040136	VO	0010968127/0218	2/8/2018	0.00	228.12
056572	CK	2/28/2018	3310 Jaworski~Timothy	08-18	040137	VO	2/15/18	2/15/2018	0.00	94.79
								<b>Check Total</b>		<b>322.91</b>
056573	CK	2/28/2018	3875 Stuart O. Witt	08-18	040178	VO	2/13/18	2/13/2018	0.00	600.00
056574	CK	2/28/2018	4008 Jones, DDS~Michael B.	08-18	040141	VO	73631/0218	2/9/2018	0.00	99.00
056574	CK	2/28/2018	4008 Jones, DDS~Michael B.	08-18	040142	VO	73605/0218	2/8/2018	0.00	293.00
056574	CK	2/28/2018	4008 Jones, DDS~Michael B.	08-18	040143	VO	73538/0218	2/6/2018	0.00	316.00
								<b>Check Total</b>		<b>708.00</b>
056575	CK	2/28/2018	4015 LaFevers and Associates DDS F	08-18	040138	VO	SC0077/0218	2/13/2018	0.00	1,291.00
056576	CK	2/28/2018	4215 Gentle Family Denistry, P.C.	08-18	040139	VO	83544/0218	2/8/2018	0.00	217.00
056577	CK	2/28/2018	4215 Gentle Family Denistry, P.C.	08-18	040140	VO	83544/0218	2/21/2018	0.00	74.00

Check Count: 44

Acct Sub Total: 82,893.27

Check Type	Count	Amount Paid
Regular	44	82,893.27
Hand	0	0.00
Electronic Payment		0.00
Void	0	0.00
Stub	0	0.00
Zero	0	0.00
Mask	0	0.00
<b>Total:</b>	<b>44</b>	<b>82,893.27</b>

Company Disc Total 0.00 Company Total 82,893.27

<b>DATE</b>	<b>FEBRUARY 9, THROUGH FEBRUARY 20, 2018</b>	<b>AMOUNT</b>
2/13/2018	ACH PMT AMEX EPAYMENT 0005000008 02/12/18 TRACE #-091000017092108	5,582.58
2/14/2018	ACH PMT AMEX EPAYMENT 0005000008 02/13/18 TRACE #-091000013077706	9,734.93
2/12/2018	EFTTransfe AVFUEL3252 9382073252 02/09/18 TRACE #-072000090029176	61,244.67
2/15/2018	EFTTransfe AVFUEL3252 9382073252 02/14/18 TRACE #-072000093367325	18,213.26
2/20/2018	EFTTransfe AVFUEL3252 9382073252 02/16/18 TRACE #-072000095846220	20,891.72
2/20/2018	HRS PMT PAYCHEX-HRS 2555124166 02/16/18 TRACE #-021000022710337	160.00
2/12/2018	INVOICE PAYCHEX EIB 1161124166 02/09/18 TRACE #-021000022543676	190.55
2/20/2018	INVOICE PAYCHEX EIB 1161124166 02/16/18 TRACE #-021000027375825	119.50
2/9/2018	PAYROLL PAYCHEX 1161124166 02/08/18 TRACE #-043000097468272	50,212.21
2/16/2018	PAYROLL PAYCHEX 1161124166 02/15/18 TRACE #-043000090305508	5,223.82
2/12/2018	TAXES PAYCHEX TPS 1161124166 02/09/18 TRACE #-021000021068495	11,630.12
2/20/2018	TAXES PAYCHEX TPS 1161124166 02/16/18 TRACE #-021000026102082	1,925.22
2/16/2018	WIRE TRANSFER FEE	35.00
2/16/2018	WIRE TRANSFER TO FIDELITY NATIONAL TITLE CO	1,000.00
<b>TOTAL</b>		<b>186,163.58</b>

DATE	FEBRUARY 21 THROUGH FEBRUARY 28, 2018			Amount
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744233	2,839.31
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744235	1,632.04
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744237	6,507.61
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744707	2,839.31
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744709	1,632.04
2/27/2018	3100	CALPERS 1946207465	02/27/18 TRACE #-122000496744711	6,507.61
2/28/2018		BOE E-PAY BOESPECIALTAXFEE 1282435088	02/28/18E TRACE #-122000498183000	265.00
2/21/2018		EFTTransfe AVFUEL3252 9382073252	02/20/18 TRACE #-072000096867248	20,345.66
2/21/2018		EFTTransfe AVFUEL3252 9382073252	02/21/18 TRACE #-072000098599148	20,624.16
2/27/2018		EFTTransfe AVFUEL3252 9382073252	02/27/18 TRACE #-072000097272527	21,148.99
2/28/2018		INVESTMENT BFDS 943111333	02/28/18 TRACE #-011000028788449	245.15
2/28/2018		INVESTMENT BFDS 943111333	02/28/18 TRACE #-011000028788450	245.15
2/28/2018		INVESTMENT BFDS 943111333	02/28/18 TRACE #-011000028788451	692.30
2/28/2018		INVESTMENT BFDS 943111333	02/28/18 TRACE #-011000028788452	692.30
2/23/2018		INVOICE PAYCHEX EIB 1161124166	02/23/18 TRACE #-021000025166961	198.65
2/28/2018		MONTHLY REMOTE DEP CAPTURE FEE FEE		75.00
2/22/2018		PAYROLL PAYCHEX 1161124166	02/22/18 TRACE #-043000092753507	47,111.16
2/28/2018		PAYROLL PAYCHEX 1161124166	02/28/18 TRACE #-043000092147586	9,455.68
2/21/2018		POSITIVE PAY SET UP FEE		25.00
2/23/2018		TAXES PAYCHEX TPS 1161124166	02/23/18 TRACE #-091000010019821	10,074.89
2/28/2018		TAXES PAYCHEX TPS 1161124166	02/28/18 TRACE #-064101170001944	1,003.70
		<b>TOTAL</b>		<b>154,160.71</b>