

**RESOLUTION NO. 23-04-851**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF MOJAVE AIR AND SPACE PORT  
AMENDING THE ADMINISTRATIVE CODE AS IT RELATES  
TO AUTHORIZED POSITIONS AND COMPENSATION**

**Whereas**, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

**Whereas**, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

**Whereas**, the District desires to amend the sections regarding authorized positions and compensation;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mojave Air and Space Port as follows:

Section 3-1.01        General

This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

Section Positions Authorized

(a)            The following full-time positions are authorized:

CEO/General Manager	Maintenance Supervisor
Director of Planning	Maintenance II
Director of Operations	Maintenance I
Director of Administration	Security Officer
Director of Fuels	Contracts Manager
Director of Technology	Administrative Assistant II
Director of Facilities	Administrative Assistant I
Director of Public Safety & Security	Technology Integrator
Air Traffic Control Supervisor	Airport Operations Manager
Air Traffic Control Specialist	Airport Operations Supervisor
Facilities Manager	Airport Operations Specialist

(b) The following part-time/temporary positions are authorized:

Maintenance - Fueler	Air Traffic Control Specialist
Maintenance -Temporary	Security Officer
Administration/Intern - Temporary	

Section 3-1.02 Compensation

- (a) Employees shall be paid biweekly on Fridays.
- (b) Monthly minimum and maximum salaries for full-time authorized positions are:

FULL TIME	COMPENSATION	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	6,667	12,500
Director of Fuels	6,667	12,500
Director of Technology	6,667	12,500
Director of Public Safety & Security	6,667	12,500
Director of Facilities	6,667	12,500
Air Traffic Control Supervisor	5,200	8,000
Air Traffic Control Specialist	5,000	7,000
Facilities Manager	4,144	7,490
Maintenance Supervisor	4,144	6,688
Maintenance II	3,471	6,420
Maintenance I	2,687	5,350
Security Officer	2,687	5,350
Contracts Manager	4,144	7,490
Administrative Assistant II	4,144	6,420
Administrative Assistant I	2,687	5,350
Technology Integrator	3,120	6,250
Airport Operations Manager	4,144	7,490
Airport Operations Supervisor	3,000	6,688
Airport Operations Specialist	2,687	5,350

(c) Salaries for part-time employees are as follows:

<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
POSITION <u>(Part-Time)</u>	HOURLY RATE
Air Traffic Control Specialist	28.00 - 45.00
Security Officer	15.00 - 25.00
Maintenance - Fueler	15.00 - 25.00
Maintenance – Temporary	15.00 - 25.00
Administrative – Temporary/Intern	15.00 - 25.00

(d) Wages shall be paid according to State and Federal Law.

PASSED, APPROVED, AND ADOPTED on April 4, 2023.

Ayes: 4  
Noes: 0  
Abstain: 0  
Absent: 1

  
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Diane Barney, President

ATTEST

  
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Jimmy R. Balentine, Secretary