

**RESOLUTION NO. 20-06-803**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF MOJAVE AIR AND SPACE PORT  
AMENDING BOARD POLICY 300 AS IT RELATES  
TO AUTHORIZED POSITIONS AND COMPENSATION**

**Whereas**, Board Policy 300, section 3-1.01, specifies the authorized positions for District employees;

**Whereas**, Board Policy 300, section 3-1.02, specifies the compensation for the District's authorized positions; and

**Whereas**, the District desires to amend the sections regarding authorized positions and compensation;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mojave Air and Space Port as follows:

1. Section 2-3.01 and 2-3.02 of the of Board Policy 300 are amended to read as follows:

“Section 3-1.01 General

(a) **General.** This Article describes terms and conditions of employment. The District's Employee Handbook contains a more complete description of the terms, conditions and benefits of employment with the District.

(b) **Positions Authorized.**

- (1) The following full-time positions are authorized:

CEO/General Manager  
Director of Planning  
Director of Operations  
Director of Administration  
Director of Fuels  
Director of Technology  
Air Traffic Control Supervisor  
Facilities Manager  
Fire Chief  
Deputy Fire Chief  
Assistant Fire Chief  
Fire Fighter

Security Chief  
 Assistant Security Chief  
 Maintenance Supervisor  
 Maintenance II  
 Maintenance I  
 Contracts Manager  
 Administrative Assistant II  
 Administrative Assistant I  
 Air Traffic Control Specialist

(2) The following part-time positions are authorized:

Fire Fighter  
 Maintenance - Fueler  
 Maintenance - Temporary  
 Administration/Intern – Temporary  
 Air Traffic Control Specialist

Section 3-1.02      Compensation

(a) Employees shall be paid biweekly on Fridays.

(b) Monthly minimum and maximum salaries for full-time authorized positions are:

<u>FULL TIME</u>	<u>COMPENSATION</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CEO/General Manager	12,500	25,000
Director of Planning	6,667	14,000
Director of Operations	6,667	12,500
Director of Administration	5,490	8,700
Director of Fuels	5,490	8,700
Director of Technology	5,490	8,700
Air Traffic Control Supervisor	5,200	8,000
Facilities Manager	4,144	7,000
Fire Chief	4,144	7,000
Deputy Fire Chief	4,144	6,500
Assistant Fire Chief	4,144	6,250
Fire Fighter	3,471	6,250
Security Chief	4,144	6,250
Assistant Security Chief	2,080	5,000
Maintenance Supervisor	4,144	6,250
Maintenance II	3,471	6,000
Maintenance I	2,080	5,000
Contracts Manager	4,144	6,000

Administrative Assistant II	4,144	6,000
Administrative Assistant I	2,800	5,000
Air Traffic Control Specialist	2,080	4,000

(c) Salaries for part-time employees are as follows:

<u>POSITION (Part-Time)</u>	<u>HOURLY RATE</u>
Air Traffic Control Specialist	28.00 – 43.00
Fire Fighter	20.00 – 30.00
Maintenance – Fueler	14.00 – 20.00
Maintenance – Temporary	11.00 – 20.00
Administrative – Temporary/Intern	11.00 – 20.00

(d) Wages shall be paid according to applicable law.”

PASSED, APPROVED, AND ADOPTED on June 2, 2020.

Ayes:  
Noes:  
Abstain:  
Absent:

  
David Evans, President

ATTEST

  
Jimmy R. Balentine, Secretary